

IA 2025 2026 REPORT	MATTER	RECOMMENDATION	ACTION
Grants process	The council grant form is on the web as a Word file that fails malware tests.	The form should be published as a PDF with the word version available on request.	It will be made clearer on the website.
VAT 126	A VAT 126 to the end of the financial year had not been submitted.	This should become routine practice.	Done
Risk assessment	The risk assessment was not reviewed and approved in the year.	This is an AGAR requirement and should be done each year.	This will be updated in July and added to website
Review of internal control	Members are responsible for reviewing internal controls throughout the year.	A policy such as this should be adopted and applied each year.	This will be updated in July and added to website
Clerk's pay increment	The clerk is on an SCP pay scale but the agreed increment was not minuted when applied.	The council should always have a minute of the expected payroll cost.	Clerk not on SCPpayscale. But it will be minuted annually and reviewed
Lloyds Bank	The council is currently unable to receive or print statements on the Lloyds accounts which are being	Screenshots were validated, but the accounts should be closed without delay and all funds moved to Unity.	This will be closed
Model publication scheme	The scheme in use by the council is not the most recent.	Please adapt and adopt the current scheme, linked in the PG.	Updated scheme will be adopted in July
Public Rights	The minutes did not include the dates of public rights.	When the AGAR is approved, the dates should be minuted.	This will be minuted
DPI forms	The contact information held by the monitoring officer is not current.	Please ensure that all information published by the Monitoring Officer is correct.	This will be done at AGM
Digital and Data Compliance			
Assertion 10 requirements	The council has engaged with these changes and was largely in compliance by the year end.	A data audit should be carried out and minuted each year.	This will be minuted in July