

# BRAMDEAN AND HINTON AMPNER PARISH COUNCIL

The next AGM and ordinary meeting of Bramdean & Hinton Ampner Parish Council is at 7.00pm on Thursday 14th May 2026 at the Village Hall, Wood Lane, Bramdean SO24 0JN

All councillors are summoned to attend.

## AGENDA

1	Election of Chair.  a) To elect a Chairman for the municipal year 2026 2027 b) To receive the declaration of acceptance of office by the Chair.
2	Election of Vice-Chair.  a) To elect a Vice-Chair for the municipal year 2026 2027. b) To receive the declaration of acceptance of office by the Vice Chair.
3	Apologies for absence
4	To receive declarations of Interest rising from the agenda
5	To approve the minutes of the last meeting on 7 <sup>th</sup> January 2026 and review actions.
6	Public Session – The meeting will recess for a period of 10 minutes to allow members of the public to address the meeting
7	Report from the County Councillor
8	Report from the District Councillor
9	Finance and Council Matters:
9/1	Matters arising from last minutes Item 25/43 – Bramdean Common grit bin refilling – ACTOIN Cllr Williams Item 25/45 – Lengthsman – pavement to Church Lane – working party to finish work – ACTION Cllr Harding
9/2	Policies – Annual review of polices and procedures <ul style="list-style-type: none"> <li>• To approve the Parish Council's Standing Orders for 2026-2027</li> <li>• To approve the Parish Council's Financial Regulations for 2026-2027</li> <li>• To approve Councils policies and procedures:</li> </ul>
9/3	Recreation Committee. To allocate members to sit on the Recreation Committee and co-opt non-councillor members.
9/4	Councillor Responsibilities and Councillor approved duties  To allocate individual councillor's responsibilities including Planning, Licensing, Environment, Highways & Transport and then to consider any approved duties for Parish Councillors for the forthcoming municipal year in order for them to be covered by the Parish Council's insurance schedule.
9/5	To approve annual review of Insurance policy
9/6	To receive orders of payment and bank statements
9/7	To consider applications for the Boomtown Grant funding
9/8	To consider applications for grants from BHAPC grant fund.
9/9	To consider quotations for .gov.uk website and emails
10	Annual Governance and Accountability Return 2025 2026  a) To note that the Internal Auditor has carried out a review of the Parish Council's accounts for the year ended 31 <sup>st</sup> March 2025 and has completed an audit report. b) To approve an action plan to respond to the Internal Auditor's report. c) To note that the BAHPC are exempt authority due to transactions under £25,000 and will submit the exemption procedure by 31 <sup>st</sup> June 2026 d) To approve the annual governance statement for 2025 2026 - Section 1 on page 4 of the Annual Governance & Accountability Return (copy to be tabled at meeting).

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	<p>e) To approve the accounting statements for 2025 2026- Section 2 on page 5 of the Annual Governance &amp; Accountability Return (copy to be tabled at meeting).</p> <p>f) Authorise the Chairman and Clerk to sign Section 1 and Chairman and RFO to sign Section 2 of the Annual Governance &amp; Accountability Return.</p> <p>f) To approve publication of the Public Rights of Inspection form 2025 2026 (Copy to be tabled at meeting).</p>
11	Planning and licensing
11/1	To consider delegating limited powers to the Clerk to the Council when coordinating and responding to planning or licensing applications between meetings.
11/2	To consider any planning applications and agree decision.
12	Environment, Highways and transport
12/1	Parish Lengthsman Scheme. To agree the contract for 2026 2027
12/2	Flooding issues and concerns. To receive any reports.
12/3	Recreation Committee. To receive a report from the Chair of the Recreation Committee
12/4	
13	Date and Time of next meeting