

## BRAMDEAN AND HINTON AMPNER PARISH COUNCIL

The Parish Council meeting of Bramdean & Hinton Ampner Parish Council is at  
7.30pm on 19th November 2025 at the St Simon and St Jude Parish Church,  
Bramdean, SO24 OJS.

	<p>Present</p> <p>Cllr K Hawkings Cllr A Cox Cllr J Silk Cllr A Harding Cllr J Catling</p> <p>In Attendance – Cllr Jonathan Williams. Cllr Neil Pett and one member of the public.</p>	
25/25	<b>Welcome and apologies for absence</b>	
	Apologies from Cllr McCrystal, Cllr M Morton, and Cllr N Bolton	
25/26	<b>Public Session</b> – The meeting will recess for a period of 10 minutes to allow members of the public to address the meeting	
	<b>None</b>	
25/27	<b>To receive declarations of Interest rising from the agenda</b>	
	<b>None</b>	
25/28	<b>To approve the minutes of the last meeting on 28<sup>th</sup> July 2025</b>	
	Signed as a true copy	
25/29	<b>Report from the County Councillor</b>	
	<p>Report was sent out prior to the meeting.</p> <p>All four proposals from Council for unitary models have been put forward. Important for parishes to comment. ACTION Cllr Williams will forward the link to consultations.</p> <p>Budget consultation – ACTION Cllr Williams will forward link</p> <p>The County Councillor grant scheme open – for small projects. Open until the end of January. ACTION – Cllrs to come up with a project. Possible use might be for the nets for Pickle ball.</p>	<p><b>Cllr Williams</b></p> <p><b>Cllrs</b></p>
25/30	<b>Report from the District Councillor</b>	
	<p>Report sent out prior to the meeting.</p> <p>Small grants scheme was open from WCC – ACTION Cllr Pett to update and send link.</p> <p>CIL bids were open until April</p> <p>The Councillors were looking at bus route 67 improvements – Would report back when more information was available.</p> <p>Moodys Meadow – A site visit had been arranged</p>	<b>Cllr Pett</b>
25/31	<b>Report from the Chair of BHAPC</b>	
	<ul style="list-style-type: none"> <li>George Tindley – had sent thanks the BHAPC for the Boomtown grant.</li> <li>Anne Newsom had sent thanks for Tommy</li> <li>There had been several emails about the Remembrance Day service and road closures – Cheriton PC had replied and noted that it was a PCC issue not the Parish Councils. ACTION Clerk to reply with same answer.</li> <li>Possible free tennis lessons from Friends of Bramdean children next summer and possible funding for play equipment.</li> </ul>	<b>Clerk</b>
25/32	<b>Finance and Council Matters:</b>	

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25/32.1	<p>Matters arising:</p> <p>Item 25/21/3 - ACTION Cllr Silk Jason to look shed value</p> <ul style="list-style-type: none"> <li>Cllr Silk would send a quote for new shed for a possible CIL bid.</li> </ul> <p>ACTION Cllr Cox to look at defibrillator and report on any items needing to be purchased</p> <ul style="list-style-type: none"> <li>The Defibrillator pads and batteries were all within date.</li> </ul>	
	<p>CIL bids – It was agreed to obtain play swing quotes. ACTION - Clerk to get quotes. Cllr Hawkings and Cllr Harding to meet at the Recreation Grounds to discuss replacements and send photos to the Clerk.</p>	<p><b>Cllr Hawkings</b> <b>Cllr Harding</b> <b>Clerk</b></p>
25/32.2	<p>Policies – To review and approve: Biodiversity Policy</p>	
	<p>RESOLVED to agree after a few changes. Clerk to add to the website. It was agreed to review every five years. Clerk to try and contact landowners/NT to add links and reports.</p>	<p><b>Clerk</b></p>
25/32.3	<p>To review the Precept budget and agree Precept amount</p>	
	<p><b>RESOLVED</b> to approve £9223 PRECEPT</p>	

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		2024-25	Actual 2024	2025-26	Actual 1st	November -	Predicted year	2026 2027		
		Budget	Actual	Budget	November 2025	March exp additional spend	and	Budget		Notes
Income										
Precept/CTS grant		£8,830.00	£8,830.00	£9,042.00	£9,042.00	£0.00	£9,042.00	£9,223.00	Note 1	
Donations/Refunds/Sundries inc Defib		£475.00	£42.00	£0.00	£225.00	£0.00			Note 2	
Misc			£1,675.00							
Grants Recd/Promised (Lengthsman)		£1,100.00	£1,500.00	£1,300.00	£1,100.00	£0.00	£1,325.00	£1,325.00	Note 3	
VAT Reclaimed		£3,822.00	£3,822.00	£804.00	£969.00	£0.00	£969.00		Note 4	
Total Current Year		£14,227.00	£15,869.00	£10,946.00	£11,336.00	£0.00	£11,336.00	£10,548.00		
Expenditure inc VAT										
CPRE Sub		£40.00		£40.00		£40.00	£40.00	£40.00		
HALC/NALC Sub		£270.00	£297.00	£270.00	£321.00		£321.00	£321.00		
Grant Funding		£500.00	£525.00	£500.00		£500.00	£500.00	£500.00	Note 10	
Rec Maintenance costs Taylor		£300.00	£300.00	£300.00	£300.00		£300.00	£300.00		
Rec Improvements		£200.00	£2,603.00	£500.00		£200.00	£200.00	£500.00	Note 5	
Rec Maintenance/Sundries		£500.00	£91.00	£500.00	£279.00		£279.00	£500.00		
Rec Safety/DDA Inspections		£70.00	£55.00	£70.00			£0.00	£85.00		
Donations/Refunds/Sundries		£0.00	£0.00	£0.00			£0.00			
Shelters/Notice Boards/SiDs		£200.00	£0.00	£200.00			£0.00	£200.00		
Flooding		£500.00	£0.00	£0.00			£0.00		Note 6	
Parish Website/Scans etc		£300.00	£170.00	£250.00		£200.00	£200.00	£700.00	Note 7	
Audit/Legal		£195.00	£460.00	£195.00	£190.00		£190.00	£190.00		
Chairman's Allowance		£100.00	£100.00	£0.00	£0.00		£0.00	£100.00		
Clerk's Salary and PAYE		£5,400.00	£5,862.00	£5,000.00	£2,743.00	£2,500.00	£5,243.00	£5,000.00	Note 8	PAYE and SALARY over in 2025 2026 due to back taxp
Payroll costs					£120.00					DM payroll fees
Clerk's Admin		£200.00	£880.00	£200.00	£228.00	£318.00	£542.00	£350.00		Brenda Gibbs exp £228 Still to come Clerks expenses £1
Office Equipment		£0.00		£0.00			£0.00			office allowance since Feb plus mileage £8.90, £132 off
Printing		£50.00		£50.00		£50.00	£50.00	£50.00		allowance to come by end March
Insurance		£618.00	£617.00	£618.00	£545.00		£545.00	£620.00	Note 9	
Meeting Room Hire		£80.00	£36.00	£80.00	£0.00	£80.00	£80.00	£80.00		
Sundries, Training, etc		£20.00		£200.00			£0.00	£200.00		
Defib Costs		£300.00	£225.00	£300.00	£225.00		£225.00	£300.00	Defib	
Lengthsman Scheme (LM)		£1,100.00	£832.00	£1,100.00	£145.00	£890.00	£995.00	£1,100.00	Note 11	Lengthsman due on November £495 plus VAT leaving £3
Electoral Fees		£0.00		£0.00			£0.00			balance to use before year end
VAT			£822.00		£147.00		£147.00			
Total Expenditure		£10,923.00	£13,575.00	£10,453.00	£5,241.00	£4,716.00	£9,837.00	£11,116.00		
Income not to be included in the budget						£1,500.00	£1,500.00	£1,500.00		Boombtown Grant
										Grants against the Boombtown grant ( War memorial)
										Grants against the Boombtown grant ( Tommy)
										Grant to used against Boombtown 2026 2027
Total expenditure inc Boombtown grant spending					£8,797.00					
Bank carried forward at start of the year							£13,839.00			
Balance o/f at end of year and after Grants from Boombtown							£15,338.00			
					Bank balance at 31/10/2025 £4,820.23 £12,600.80	Estimated year end bank balance				
					£17,421.03	£12,705.03				
RESERVES										
General reserve minimum 25% of the yearly accounts					£3,000.00					
Play area										
25/32.4	To accept that the Internal auditor for 2025 2026 will be Do the Numbers and accept letter of engagement									
	RESOLVED to approve. Unity £2000 pay from unity.									
25/32.5	To receive orders of payment and bank statements									
	RESOLVED To accept payments									
	It was noted the CAB had sent a letter in requesting funds. ACTION Clerk to send them a grant form for the end of the financial year.									Clerk
	RESOLVED to agree to transfer £2000 to the Unity Trust bank account. Then review any Direct Debits and Standing orders to ensure that all had been transferred to Unity prior to closing the Lloyds bank.									
25/32.6	Website update									
	On going – Clerk was getting quotes for the new email addresses. ACTION Clerk									Clerk
25/36	Planning and licensing									

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25/36.1	Update on Moodys Meadow	
	It was hoped a site visit would be arranged soon.	
25/36.2	To consider any planning applications and agree decision.	
	Boomtown – renewal of licence – AGREED No comment Cllrs were urged to review and contact Cllr Pett if there are any concerns	
25/37	<b>Environment, Highways, and transport</b>	
25/37.1	Flooding issues and concerns. To receive any reports.	
	Gullies cleared along the A2712 Lengthsman had completed the clearing on the water course – once second invoice has arrived, Clerk to let Cllr Hawkings to see how many hours left in the contract.	
25/37.2	Recreation Committee. To receive a report from the Chair of the Recreation Committee	
	Cllr Hawkings gave a recap of the Rec. meeting.	
25/38	<b>Date and time of next meeting TBA</b> <b>Next year Clerk to let know</b>	