

**BRAMDEAN & HINTON AMPNER PARISH COUNCIL**  
**MINUTES OF THE RECREATION COMMITTEE MEETING – 26<sup>th</sup> October 2022**

1. Apologies for absence – All present A Newson, A Taylor, Cllrs Hawkings, McCrystal and Harding.

2. Disclosure of interests

None

3. Public Session

None

4. Approval of minutes of Recreation Committee – 25<sup>th</sup> July 2022 & 19<sup>th</sup> May 2022.

Both sets of minutes were approved and signed.

5. Matters reviewed from minutes of Recreation Committee meeting – 25<sup>th</sup> July 2022 & 19<sup>th</sup> May 2022.

The previously damaged swing has now been replaced and is in situ.

The annual risk assessment and life expectancy assessments have now been completed.

Covid-19 risk assessments have now been discontinued due to all regulations being relaxed.

Cllr McCrystal said that a walk around should be arranged over the next few months.

Mr Taylor should be provided with a copy of the inspection report for 2022.

It was agreed that there was no further need for hand sanitisers to be provided at the Recreation Ground.

6. Accounts to date

The invoice for the replacement swing has been paid.

The annual risk assessment and life expectancy invoices have now been paid.

Mr Taylor has been paid his annual honorarium of £280 in August.

7. Annual Safety Inspection Report and Equipment Life Expectancy report.

These reports had been circulated to all members of the Recreation Committee. The inspection was undertaken on the 17<sup>th</sup> March. All items are flagged as low risk or very low risk except for part of the Activity Trail. This is marked as a moderate risk just now but will need to be followed up over the summer.

Mr Taylor will be provided with a copy of the report for his records.

The life expectancy report also highlighted that a lot of the play equipment is at least half way through their designed lifetime.

The Clerk agreed to liaise with Cllr McCrystal in order to arrange an onsite meeting to view the equipment flagged as a moderate risk.

The Clerk also highlighted the keys he currently possessed and asked if there were any further keys in existence.

When the walkaround is arranged it was agreed that all keys would be checked and any that were no longer needed would be disposed of.

8. Items to be considered for next agenda

Recreation Ground walkaround findings, Key Lists.

9. Dates of the next meeting.

Wed 11<sup>th</sup> January 2023.

CM/BG