

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Minutes of the ordinary meeting of Bramdean & Hinton Ampner Parish Council held at the Village Hall, Bramdean at 7.30pm on Monday 26th October 2022.

23/43) Apologies.

Mr H Lumby	District Councillor
Mr R Humby	County Councillor

Present.

Mrs K Hawkings	Chairman
Mrs A Cox	Councillor
Mrs J Catling	Councillor
Mr A Harding	Councillor
Mr C McCrystal	Councillor
Mr M Morton	Councillor
Mr G Rothery	Councillor
Mr N Bolton	District Councillor

Mr B Gibbs	Clerk
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23/44) Declarations of Interest.

None recorded.

23/45) To approve the minutes of the ordinary meeting of Bramdean & Hinton Ampner Parish Council held the 25th July 2022 (Previously circulated).

It was resolved to approve the minutes of the ordinary meeting held on the 25th July 2022. These were then signed by the Chairman as a true record.

Proposed: Cllr Rothery. Seconded Cllr Hawkings.

23/46) Public Session

There were no members of the public present.

23/47) Reports by the County and District Councillors.

Cllr Bolton began his report by commenting on the solar together campaign. This is a bulk buying initiative where residents can register an interest in solar panels, a battery or an EV charging point. A reverse auction is then held to produce the most competitive prices - you can then choose to accept this or not.

Hampshire County Council is to pay an extra £200 per month to Hampshire residents hosting Ukrainian guests as part of the Government's Homes for Ukraine Scheme, over the next five months. The extra money is to reflect both the important contribution Hampshire hosts are making to this significant humanitarian effort, as well as the current challenges many may be facing, in terms of cost-of-living pressures, particularly over the winter months.

The new payments will start in October and be funded via the grant paid to upper tier local authorities to support implementation of the Homes for Ukraine scheme locally. The county of Hampshire has welcomed the third highest number of Ukrainian nationals in England.

Testing on the new average speed cameras on the A32 and the A272 is now underway and the results so far are very positive.

Chairman's signature

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The consultation on 20mph speed limits in residential areas has now closed. Around 9,000 responses were received, which are now being reviewed.

The summer was an opportune time for maintenance works over the 5,500-mile road network. Across the county 35,595 square metres of carriageway was resurfaced in July, 14,657 gullies and other drainage was cleared, 2,801 square metres of footway was resurfaced or repaired and 10,520 road defects were addressed, including potholes.

Cllr Bolton concluded his report by reporting on the current initiatives to provide better broadband for those areas that are considered as being “off grid.”

23/48) Chairman’s report.

Cllr Hawkings spoke about the following items:

- The Parish Council bade farewell to Barbara Holyome who stood down at May’s election. She wished Barbara a long and happy retirement.
- Bramdean Common continues to suffer from fly-tipping of green waste.
- The Platinum Jubilee tree has had a difficult summer with very little rain falling. Members of the community were taking it in turns to water it. The original stake has been stolen and a replacement has been provided.
- The Esso pipeline work will be complete in the SDNPA area by January 2023.
- Boomtown 2022 passed off successfully without affecting too many people in the village.
- New CIL payments have been received. This will be discussed later in the meeting.
- The Lengthsman scheme will be rising in cost from next April 2023.
- Drainage ditches have been cleared by HCC and the brick-built culvert at Hinton Hill has been exposed and brought back into use.
- Defibrillator training has taken place in the village recently with 24 people attending.
- There has been a community request to use the Jubilee Recreation Ground for a Coronation Party on Sunday 7th May 2023. This request includes an inquiry if the Parish Council’s insurance policy can apply to this event.
- Letters to riparian owners will be sent out in the next few weeks.

23/49) Finance and Administration.

a) Orders for Payment

Expenditure July-Oct 2022.

Chq	Supplier	Description	Amount
655	Premier Grounds Garden Maintenance	Cancelled. Lost in post	0.00
656	DJ Scott Garden Machinery	Cancelled. Lost in post	0.00
657	DJ Scott Garden Machinery	Toro Sit-On Mower Service	311.56
658	Premier Grounds Garden Maintenance	Lengthsman Fee Aug 22	172.50
659	BV Gibbs	Salary Jul-Aug 22	503.40
660	HMRC	PAYE/NIC M5	125.80
661	BV Gibbs	Salary Sept 22	297.40
662	Community Heartbeat	AED Support fees	198.00
663	BV Gibbs	Salary Oct 2022	297.60
664	HMRC	PAYE/NIC M6	74.40
665	BV Gibbs	Expenses July-October 2022	157.49
			1858.15

The Parish Council resolved to approve these orders for payment.

Proposed: Cllr Hawkings. Seconded Cllr Harding.

Chairman's signature

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Income July-Oct 2022.

Date	Cash/Cheque/Bank Transfer	Description	Amount
14/07/22	Cheque	Defibrillator donation	140.00
13/10/22	Cheque	Defibrillator donation	100.00
13/10/22	Cash	Defibrillator donation	120.00

b) To note the bank statements and current account figures.

The Clerk present the bank statements from July to October 2022

July 2022	£18,886.91
Aug 2022	£18,485.71
Sept 2022	£21,618.25
Oct 2022	£21,738.25

The Parish Council resolved to note these figures and authorise Cllr Hawkings to sign the bank statements.

Proposed: Cllr Rothery. Seconded Cllr Harding.

c) Internal Audit 2022-23

It was resolved to appoint Do the Numbers Internal Audit Services to be the Parish Council's Internal Auditor for the financial year 2022-23.

Proposed: Cllr Rothery. Seconded Cllr Harding.

d) Community Infrastructure Levy (CIL) receipts.

The Clerk presented a report to show the current position with the Community Infrastructure Levy (CIL).

Planning application SDNP/17/04172/FUL provided two new dwellings at Wolfhanger Farm in Woodlands and received planning permission in November 2017. A CIL payment of £20,100.00 was received by the SDNPA in October 2018 and further £1,472.15 in April 2019. This money was passed to the Parish Council in July 2019.

Of the £21,572.15 that was received by the Parish Council at that time, £12,637.28 was spent on a defibrillator in a former telephone box. £7592.28 was spent on speed indicator devices (SIDs). Their associated mounting poles cost a further £2,100.

The Clerk asked everyone to note that the SIDs purchase of £7,592.28 was a gross total. £6326.90 was the net figure with £1265.38 being VAT.

In addition, £2,945 was spent on the community Defibrillator

The Clerk commented that £8,934.87 is still available in the Parish Council's bank account from the original sum received (£21,572.15).

The timescale for spending the remaining funds from this CIL payment is as follows:

£7,462.72 by 30th September 2023
£1,472.15 by 31st March 2024

Planning application SDNP/18/00639/FUL provided a conversion and alterations of a coach house, stables and squash court to residential at Woodcote Manor in Petersfield Road.

Two CIL payments each of £1,724.54 were received by the SDNPA in April 2022. The Parish Council received these payments on the 20th October 2022.

Chairman's signature

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The Clerk told the meeting that the timescale for spending the figure of £4,339.08 is 30th September 2027.

Taken together, the Parish Council currently holds a CIL figure of £12,383.95 as of the time of the meeting.

e) Bramdean & Hinton Ampner Budget 2023-24

The Clerk presented a draft budget for discussion. He commented that approval would be necessary before 31st March 2023 but preferably earlier.

He began by saying that the Clerk's salary budget was £4,800 in 2022-23 with the salary costs being calculated at a rate of £14.26 per hour (SCP 22 1st April 2021) with up to 6 hours work each week. The Parish Council follows the NJC agreement each year and there is currently a pay agreement outstanding from 1st April 2022.

When the NJC agreement is published, the Parish Council will consider its findings before making a decision on a pay award.

It was agreed to allocate a budget of £195 to cover the cost of the Parish Council's Internal Audit in 2022-23. This will not be paid until after March 31st 2023.

Each year the Parish Council receives grant applications from the Bramdean PCC (Saint Simon & St Jude and the Church in the Wood) and Hinton Ampner PCC. In 2023-24 £350 will be allocated to Bramdean PCC with £150 being allocated to Hinton Ampner PCC.

Other expenses that would normally to be considered are the room hire costs for each meeting, the fees relating to membership of the Hampshire Association of Local Councils (HALC) and the Information Commissioner's Office (ICO) annual registration fee. Consequently, the figures £270 for the HALC fee and £40 for the ICO fee were allocated to each of these items for 2023-24.

It was agreed to allocate a budget of £700 to cover the cost of the Parish Council's insurance policy in 2023-24.

The Chairman's Fund is used to cover the costs of refreshments at the Annual Parish Assembly and other sundry items. It was agreed that this figure would remain at a level of £100 for 2023-24.

The Parish Lengthsman costs were considered. There was a brief discussion about this as the scheme may not continue into 2023-24.

f) Bramdean & Hinton Ampner Parish Precept 2023-24

The Clerk began the precept discussion by reminding members that the Parish Council had received a total sum of £8,240 from Winchester City Council in 2022-23.

The Clerk explained that the precept was calculated by multiplying the tax base by the Council Tax Band D property rate.

For information the Tax Base for 2022-23 at Bramdean & Hinton Ampner Parish was 222.85 and the Band D rate was £37.11.

The 2022-23 figure of £37.11 was an increase of 3.1% over the figure of £36.00 for 2021-22.

The Clerk then said that Winchester City Council will publish the tax base in early December 2022. Once this happens then the Parish Council will be able to make an informed decision about its precept.

23/50) Planning.

SDNP/22/03873/HOUS Dean Cottage Wood Lane Bramdean Hampshire SO24 0JW

Installation of in-ground domestic outdoor swimming pool in rear garden. 10.15m x 4.57m complete with integrated filtration to avoid backwashing and air-source heat pump for heating.

Chairman's signature

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Bramdean & Hinton Ampner Parish Council has no objection to this application.

23/51) Environment, Highways & Transport.

a) Parish Lengthsman Scheme.

Cllr Hawkings said the next visit of the Lengthsman would be in mid-November. She would issue the work sheet before then.

b) Flooding issues and concerns.

Cllr Harding said that there were no flooding issues at this time.

c) Community Defibrillator.

Cllr Cox said that 24 people had attended the recent training session

g) Recreation Committee report.

Cllr McCrystal said that the Recreation committee had met prior to this meeting and the minutes will be published shortly.

23/52 Correspondence.

a) There was no other correspondence to receive.

23/53 Exempt Business: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the discussion of the following matters where publicity might be prejudicial to the special nature of the business.

As there was no further business the meeting closed at 8.57pm.

The next meeting of the Parish Council will take place on Wednesday 11th January 2023 at the Village Hall in Bramdean.

Brendan Gibbs,
Clerk to Bramdean & Hinton Ampner Parish Council.

Chairman's signature

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