

## BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Minutes of the ordinary meeting of Bramdean & Hinton Ampner Parish Council held at the Village Hall, Bramdean at 7.30pm on Monday 25<sup>th</sup> July 2022.

23/28) Apologies.

Mrs A Cox	Councillor
Mr C McCrystal	Councillor
Mr M Morton	Councillor (for late arrival)
Mr H Lumby	District Councillor
Mr N Bolton	District Councillor (for late arrival)
Mr R Humby	County Councillor

Present.

Mrs K Hawkings	Chairman
Mr A Harding	Councillor
Mr M Morton	Councillor (from 7.37pm)
Mr N Bolton	District Councillor (from 8.13pm)
Mr G Rothery	Councillor

Mr B Gibbs	Clerk
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One member of the general public.

23/29) Declarations of Interest.

a) None recorded.

23/30) To approve the minutes of the Annual Council Meeting of Bramdean & Hinton Ampner Parish Council held the 19<sup>th</sup> May 2022 (Previously circulated).

It was resolved to approve the minutes of the Annual Council Meeting of Bramdean & Hinton Ampner Parish Council held the 19<sup>th</sup> May 2022. The minutes were then signed by the Chairman as a true record.

Proposed: Cllr Rothery. Seconded Cllr Hawkings.

23/31) Public Session

a) Although there was a member of the public present she indicated that she did not want to speak during the public session.

23/32) Parish Council vacancies.

a) Mrs Jane Catling had written an email expressing an interest in joining the Parish Council. Following questions from councillors it was resolved to co-op Mrs Jane Catling on to the Parish Council.

Proposed: Cllr Hawkings. Seconded Cllr Rothery.

Cllr Catling signed her acceptance of office form in the presence of the Clerk and then joined the meeting as a Parish Councillor.

23/33) To consider appointing Parish Council representatives to local organisations.

There were two outside organisations that required the appointment of a Parish Council representative. These were the Winchester Villages Trust and the Blake's Educational Charity. It was explained that the governance documents

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of both charities did not specifically require the appointment of a Parish Council representative. However, both charities are happy to work with the Parish Council in support of their charitable aims.

It was resolved to allow Mrs Barbera Holyome to remain as a trustee of the Winchester Villages Trust. It was also resolved to allow Mrs Hazel Flindt to remain as a trustee of the Blake's Educational Charity whilst replacing Mrs Holyome with Cllr Rothery.

Proposed: Cllr Hawkings. Seconded Cllr Harding.

#### 23/34) Reports by the County and District Councillors.

Cllrs Lumby and Humby had sent their apologies alongside their reports. The most important item to note on Cllr Lumby's report was the Hampshire County Council's "Twenty's plenty" survey. The Clerk had circulated this to all members.

Cllr Bolton attended the meeting from 8.13pm and reported about the emerging Winchester District Local Plan 2018–2039. He spoke about the need to assess the local plan against nutrient neutrality. This is where, as a result of development, excess nitrates and phosphates cause problems when they reach various bodies of water.

There is also likely to be a public consultation later in the year after the WCC Cabinet has discussed the local plan at its autumn meeting.

Cllr Bolton also spoke briefly about the issues arising from the green waste collection service not being able to visit parishes regularly enough. This is as a result of manpower issues and sickness.

#### 23/35) Chairman's report.

a) Cllr Hawkings spoke about the recent meeting with the National Trust (NT) about the future direction of their management of the Hinton Ampner Estate. Four Councillors attended this briefing. The NT has developed a ten-year plan for the estate and this was outlined to those present. It is hoped that the NT can show their plans at a future public meeting or at the 2023 Annual Parish Assembly.

b) Cllr Hawkings also spoke about Bramdean Common. The Platinum Jubilee tree is showing signs of stress due to the prolonged period of low rainfall. Parishioners were watering it on a regular basis. The tree has also suffered some damage due to being hit by a vehicle.

c) Cllr Hawkings also reported that there is an ongoing issue with fly-tipping at Bramdean Common. Cllr Harding said that there is also evidence that travellers are in occupation.

d) Cllr Hawkings concluded her report by saying that the Brockwood Festival passed off without incident or complaint.

#### 23/36) Finance and Administration.

##### Expenditure April-July 2022.

646	Cllr Harding. APA Refreshments	92.88
647	Adrian Taylor. Rec Ground Expenses	21.35
648	HALC Annual Fees & NALC Levy	261.20
649	Wizbit Ltd. Web Hosting Fees	90.00
650	WCC Playground Life Expectation fee	5.95
651	Mr R Heathcock - Pay and Expenses May 22	1012.06
652	HMRC-PAYE May 22	80.80
653	Bramdean Garage. Petrol for sit-on mower	100.00
654	Mr A Taylor. Annual Honorarium	280.00

##### Income April-June 2022.

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001	WCC Precept. First Tranche	4120.00
002	L Heathcock. Defib Donation	120.00

The Parish Council resolved to approve these orders for payment. Cheque 651 paid to Mr R Heathcock included a figure of £513.47p that was reimbursed to him as he had initially paid the Parish Council's insurance premium.

Proposed: Cllr Hawkings. Seconded Cllr Harding.

b) To note the bank statements and current account figures.

The Clerk present the bank statements from the beginning of the 2022-23 financial year.

April 2022	£19,834.58
May 2022	£19,189.95
June 2022	£17,886.91

As of June 2022, the total figure for the remaining Community Infrastructure Levy (CIL) held by the Parish Council was £8,934.87.

The Parish Council resolved to note these figures and authorise Cllr Hawkings to sign the bank statements.

Proposed: Cllr Rothery. Seconded Cllr Harding.

c) To discuss payroll arrangement for Mr B Gibbs.

Mr Gibbs outlined that he was reluctant to manage the processing of his own payroll. He said that it was better for all concerned if a payroll bureau could be engaged to manage this process.

Provided the fee for performing this service did not exceed £120 it was resolved to authorise the Clerk to set up his payroll management via a third-party supplier.

Proposed: Cllr Hawkings. Seconded Cllr Rothery.

d) The Parish Council website.

The Clerk outlined a proposal to go out to the market in order to identify an alternative website provider. There is a recognised need for a more flexible website management tool. The Clerk said that he would invite a preferred bidder to the autumn meeting.

23/37) Planning.

There were no planning applications received from the South Downs National Park Authority or Winchester City Council.

23/38) Environment, Highways & Transport.

a) Parish Lengthsman Scheme.

Cllr Hawkings spoke about the Lengthsman scheme for 2022-23. The contract had been signed and was in place. The first visit is due to take place before the 1<sup>st</sup> August. She said that the Clerk should look out for the corresponding invoice.

b) Flooding issues and concerns.

A report was received in exempt business.

c) Speed Indicator Devices (SIDs).

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Cllr Rothery spoke about the SIDs. They are being maintained and rotated by community volunteers. The Clerk was asked to check that sufficient insurance was in place to cover for all eventualities.

d) Village Gateway signs.

Cllr Hawkings spoke about this item. She highlighted the quote from the contractor totalled £7,262. Members felt that this did not provide good value for money and the proposal was far from perfect. The Clerk was asked to liaise with WCC in order to identify when the Community Infrastructure Levy was required to be spent.

e) Tree issues in Bramdean.

A report was received in exempt business.

f) Community Defibrillator.

Cllr Hawkings said that Cllr Cox would be arranging a training session for all those who were interested in learning how to operate the community defibrillator. She added that details will be published later in August.

g) Recreation Committee report.

Cllr Hawkings said that the Recreation committee had met prior to this meeting and the minutes of that meeting will be published shortly.

23/39 Correspondence.

a) There was no other correspondence to receive.

23/40 Exempt Business: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the discussion of the following matters where publicity might be prejudicial to the special nature of the business.

As there was no further business the meeting closed at 8.57pm.

The next meeting of the Parish Council will take place on Wednesday 26<sup>th</sup> October 2022 at the Village Hall in Bramdean.

Brendan Gibbs,  
Clerk to Bramdean & Hinton Ampner Parish Council.

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