- BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Wednesday 12th January 2022 at 7.30 pm in the Village Hall, Bramdean

Draft Minutes for approval at next Parish Council Meeting

1. Disclosure of interests on agenda items

Cllr Morton declared an interest in relation to his planning application under agenda item 9.

1. Apologies for absence – Graham Rothery, Hugh Lumby. Laurence Ruffell, Tony Harding, Rob Humby
2. Public Session including City and County Councillor Updates

Written updates from Councillors Humby and Lumby had been circulated prior to the meeting. The Parish Council had also received an invitation from Cllr Lumby to attend an on-line parish update regarding motorbike noise and speeding on 14 January. Attendees will include the PCC Donna Jones, local MPs Flick Drummond and Damian Hinds and Councillor Russell Oppenheimer, who is responsible for roads at HCC. Cllr Holyome agreed to attend.

Anne Newson and Mandy Bulloch from the pop-up café volunteer group attended the meeting and presented a cheque for £100 to the Parish Council as a donation towards the running costs of the village defibrillator. The Chairman thanked the group for the donation which would help to put in place a longer-term plan for these costs.

As previous Cllr Bulloch was in attendance, she was thanked by all present for her contribution towards the work of the Parish Council during her 16 years in office and presented with a gift from her fellow Cllrs.

Anne Newson was also asked to confirm the census data on numbers of children in the Parish which would help inform a later discussion on gifts of Platinum Jubilee mugs to these children. Anne confirmed there approximately 60 and she was in the process of confirming all names and send to the Chairman.

The Chairman confirmed that a framed roll of honour showing all previous Parish Council Chairmen since 1894 had been produced for display in the village hall together with an information summary. The picture had been produced as an acknowledgement of Cllr Moreton’s time as Chairman of the Parish Council.

1. Approval of minutes of Parish Council meeting – 20 October 2021

 These were approved and signed by the Chairman

1. Matters reviewed from minutes of Parish Council meeting – 20 October 2021

There were no matters arising

1. Parish Council Membership – Councillors consider a request from Ms Anna Cox to be a co-optee on the Parish Council following the resignation of Cllr Bulloch. She was proposed by Cllr Hawkings and seconded by Cllr McCrystal and agreed unanimously. Clerk to arrange completion of required paperwork and send to Winchester City Council.
2. Recreation Committee – Cllr MCCrstal updated the Parish Council on the earlier meeting of the Recreation Committee.
* The redundant netball posts had been removed as required by the previous safety inspection
* The Safety Risk Assessment had been updated and would be posted on the website shortly
* The Village Hall Committee will advise if the use of the recreation ground was required for the Platinum Jubilee celebration street party in Woodlane Close

1. Finance
2. Councillors considered grant funding requests received during current financial year from
* Alresford Town Minibus
* Victim Support
* Winchester CAB

The applications were considered alongside other budget requirements and priorities and it was felt that it was not possible to support these organisations on this occasion.

1. Proposed 2022/23 Budget and annual precept Approval

Councillors considered the final draft of the 2022/23 budget and agreed the following

* A budget of £300 funded from the donations/grants budget would be used to fund the free Platinum Jubilee mugs for children in the Parish Council area
* The donations made to the upkeep of the churchyards in the Parish area would be reduced to the following amounts

 Bramdean PCC - £250

 Hinton Ampner PCC - £150

 Church in the Wood - £100

* The Parish precept would be increased by 3% to take into account forecasted inflation for the year

Clerk to update budget figures and submit a signed parish precept form to the City Council.

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The following cheques had been raised since last meeting**:**

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| Cheque | Payee | Amount |
| 611 | Information Commissioners Office – Registration Fee | £40 |
| 612 | Mr R Heathcock - Pay and Expenses October 21 | £373.53 |
| 613 | HMRC-PAYE October 21 | £79.20 |
| 614 | Wizbit Internet Services – Website hosting fee (6 months) | £98-40 |
| 615 | Mr R Heathcock - Pay and Expenses November 21 | £340.29 |
| 616 | HMRC-PAYE November 21 | £79.20 |
| 617 | Mr R Heathcock - Pay and Expenses December 21 | £338.01 |
| 618 | HMRC-PAYE December 21 | £79.20 |
| 619 | Hampshire County Council – SIDS Poles | £2100\* |

 Account balance at 9th January 2022 £ 16494.36

 CIL Balance £10,101\*

 \*Invoice for SIDS pole installation reduced from £3100 to £2100 at request of Chair so balance can be used towards Village Gateway project.

1. Planning
	1. Decisions Received

SDNP/21/03726/FUL Location: Wood Farm Woodlands Bramdean Common SO24 0JH

Proposal: External Alteration

PC – Support SDNP – Approved

 SDNP/21/ 03404/LIS Cart Shed Brockwood Bramdean SO24 0LQ. Proposed Change of Use of 1 No agricultural barns to commercial

 PC – Support SDNP – Approved

9.2 Decisions awaited

 SDNP/20/03327/LIS. The Old Rectory, Bramdean. Loft and garage conversion ... single storey side extension to form new guest bedroom suite, enhanced ground floor accommodation and estate office. In addition ... remove existing ca 14m run of Leylandii hedge and close boarded fence to roadside and replace with brick wall to match remainder of boundary.

 PC – Support SDNP –Awaited

SDNP/21/00290/FUL. Matterley Farm, Ovington. Change of use of land from agriculture to mixed agriculture … holding one music festival event for number of attendees not exceeding 75,999 (+1,000 on Sunday for local residents) in any calendar year … retention of wooden structures within woodland, minor alterations to existing access on A31, both associated with festival use. Storage containers … on site throughout rest of year.

 PC – Comment SDNP - Appeal decision awaited

 Abstentions from decision-making process: Cllr Holyome, member SDNPA Planning Committee.

9.3 New Applications

SDNP/21/05479/FUL

Bramdean Farm Petersfield Road Bramdean Hampshire

Proposed Agricultural Building and associated Infrastructure (Inclusive of

Hardstand, Attenuation Pond and Landscaping)

Abstention from decision-making process: Cllr Moreton, applicant, Cllr Hawkings, near neighbour, Cllr Holyome SDNPA

 PC – Comment SDNP - Awaited

SDNP/21/05954/CND

Matterley Bowl Motocross Petersfield Road Ovington Down Hampshire

Variation of condition 1 relating to Winchester City Council planning approval

08/02622/FUL to extend the time period in which motocross events can be held to between 19 February and 15 October in any calendar year

 PC – Support SDNP - Awaited

SDNP/21/05595/CND

Krishnamurti Centre Brockwood Park Brockwood Bramdean Alresford Hampshire

Variation of condition 1 in relation to application SDNP/20/03973/ADV from brick to stone and timber

 PC – Support SDNP – Awaited

SDNP/21/06241/HOUS

Mead Cottages Petersfield Road Bramdean Alresford Hampshire SO24 0LW

Conversion of 2 car garage first floor loft with side addition with office space as and annexe to the main house.

PC – Support SDNP - Awaited

 Abstention Cllr Holyome – pecuniary interest

9.4 Other matters

SDNP/18/05230/FUL. The Plantation, Bramdean Common. Erection of 3 holiday chalets within existing clearing. 27/4/20 Appeal APP/Y9507/W/19/3239485 commenced. 18/1/21 Still in progress.

PC – No further comment Planning Inspectorate – Awaited

 Barn, Hinton Woodlands Farm. The Parish Council had pressed since 2001 for the historic barn to be repaired and preserved.  The structure was badly storm damaged in 2014 and had not been rebuilt (SDNP/14/04124/HOUS-04126/LIS refer). 8/7/20 Parish Council requested Link Officer to forward case to SDNPA Conservation Officer with request for a site visit and viewing of beams in storage. 30/9 Conservation Officer unable to visit before retirement. 13/10 Visit deferred until new appointee in post. 20/1/21 New appointee not yet in post.

 Cllr Holyome has discussed confirmed a case officer now allocated. Details of site owner passed to them with suggestion that they meet and discuss on site.

 23/07/21 SDNP confirm they are following up on case through enforcement team.

 29/07/21 Enforcement case opened.

 24/09/21 Options being discussed with owner and planning regarding potential scheme to bring building back into use through renovation and suitable use. Planning officers from WCC and SDNP discussed possible acceptable options at a meeting on 7th October. Investigations are underway to see if grant funding might be available based on some form of community use to support any scheme.

 Cllr Holyome is monitoring progress and will provide an update at the next Parish Council meeting.

 10. Highway Report/Flooding Update

Hampshire County Council held and on-line event on Community Preparedness for flooding on 9th November 2021 which was referred to Cllr Harding as the Council’s Flood Warden.

23/09/21 letters sent to all riparian owners reminding them of their responsibilities in maintaining their ditches.

11/10/21 Routine gully cleanse carried out

12/21 Operation Resilience has been clearing the watercourse and culverts from east of Woodcote Manor to Hinton Hill.  Particular attention was paid to the section opposite Bramdean garage which is now free of the silt build up.    The works are still in progress and they will be looking at improving the drainage at the bottom of Wood Lane.

The edging boards to the rural footpath by Moodys Meadow have yet to be repaired.

11 Parish Lengthsman

We have 23 hours remaining for this financial year.  The lengthsman is undertaking training on 9th Feb 22 to enable working on the highway.  Once they are qualified, we will be able to use them to clear gullies on the road and strim potential gateways and road junctions.  We have received an email from the lengthsman with notice to increase their hourly rate to £25 per hour as from 1st April to cover the increase in petrol etc.

Works were required to the run off pits up Fox Lane which will require clearance by tractor first and then ongoing maintenance by spade. Cllr Moreton will arrange for tractor works to be completed.

Chairman asked Cllrs to submit any requests for lengthsman work to her for incorporate in the next work day.

1. Bramdean Common & Queens Platinum Jubilee

Discussions were ongoing with Winchester City Council regarding a Queens Jubilee tree planting proposal. Cllr Holyome is leading the process in discussion with the Chairman. Details of a scheme should be available at the next Parish Council meeting.

1. General Data Protection Regulation and Parish Website

Arrangement with Wizbit extended for 6 months to allow for development and migration to new website. Option can be extended again if required if new website delayed.

Clerk discussing with Cheriton PC how they developed their website with Hugo Fox

Financial Standing Orders will require 3 options to be considered if expenditure is above £500 which may delay migration to a new site.

Information Commissioners Office annual £40 Data Protection fee now paid.

1. Traffic Calming and Signage

SIDs locations are still being changed as required.  Councillor Rothery to be asked to have the data downloaded for analysis/report at the April meeting.

Cllr Holyome had a suggestion about possible alternative site for a SID and will send the idea to Cllr Rothery for consideration.

It was agreed that the SIDs were proving effective and speeds did increase when they were not present. It was suggested that discussions with Cheriton Parish Council should take place on how the SIDs in both Parishes could complement each other in reducing speed on the A272.

The scope for provision of village gateways in the Parish has been agreed with HCC as follows

Provision of white plastic Gateways at the following locations

A272

East Bound Approach - Single Gateway with sign / White end post on adjacent side

West Bound Approach Single Gateway with sign

Wood Lane

Single Gateway with sign

All Gateways to be 1.5m wide gates at 1.3metres high above ground.

07/01/2022 Clerk and Chair have discussed progressing the Village Gateway design proposals with Hampshire County Council and the required forms have been submitted so that design options can be prepared. HCC have been asked to make these be available for Annual Parish Meeting on 21st April which will be used as a consultation event. Proposals will also be posted on website to invite further comments.

1. Defibrillator Update

The original unit has now been relocated on site.

The remote access mobile phone unit and aerial are still to be installed so that the original SIM card can be re-activated at a cost of £60 per annum

Future fundraising requirements for ongoing maintenance including the £165 + VAT per annum maintenance charge and £60 SIM card charge are being pursued. Letter to be sent to the original project leader to confirm the budget required. It was noted that if the Parish Council paid the costs and received a donation from the community group to cover the costs then the VAT would not be recoverable.

The generous donation of £100 from the Pop-Up Café group as a contribution towards this year’s costs was welcomed in assisting this project.

1. Correspondence

Email received about Platinum Jubilee Beacons event on 2nd June 2022. Noted.

Confirmation of renewal of the Parish Council’s CPRE Membership had been received

1. Reports from Parish Councillors and Clerk

 None.

1. Annual Parish Meeting 21st April 2022

Councillors discussed the final arrangements for Annual Parish Meeting including

* Speaker confirmation
* Draft agenda
* Village Gateway Consultation process
1. Items to be considered for the next meeting
* Review of Annual Parish Meeting & Gateway consultation
* 2022 Annual Governance Audit Review

KH/RH

Meeting ended at 2100hrs