

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Wednesday 20th January 2021 by conference call at 7.30 pm

Present: Cllr K Hawkings (Chairman), Cllr M Bulloch, Cllr T Harding, Cllr B Holyome (Vice-Chairman),
Cllr C McCrystal, Cllr M Morton, Cllr G Rothery, Cllr H Lumby (WCC), Mrs R Greenwood (Clerk)

1. Apologies for absence

Lucinda Finlay, Cllr Humby, Cllr Ruffell.

2. Disclosure of interests on agenda items

3. Public Session

Cllr Humby was happy to take up any issues. Reports had been circulated from HCC and WCC Councillors. Lucinda Finlay was happy to answer questions the Parish Council might wish to raise with the National Trust.

Cllr Lumby said the National Trust would reconsider the possible housing scheme behind the Hinton Arms later in the summer. Good progress had been made towards making the New Cheriton crossroads safer. Regarding Bramdean Common, WCC would be pressed to permit the Police to exercise enhanced powers to move travellers on (Government likely to implement measure in due course).

Crime statistics (all enquiries to winchester.rural.police@hampshire.pnn.police.uk or 101)
June: ASB (1) Brockwood; July: ASB (3) Bramdean, Burglary (1) Hinton Ampner; August: Criminal damage & arson (2), ASB (1), Vehicle crime (1) Bramdean; September: Other theft (1), Vehicle crime (1) Bramdean, ASB (1) Brockwood, ASB (1), Criminal damage & arson (1), Other theft (1), Other crime (1) Hinton Ampner; October: Other crime (1) Brockwood; November: Vehicle crime (1), Violence & sexual offences (1) Bramdean.

4. Approval of minutes of Parish Council meeting – 14th October 2020.

The minutes were approved for signature by the Chairman post-meeting.

5. Matters reviewed from minutes of Parish Council meeting – 14th October 2020

Cllr Holyome said the Village Hall Committee had deferred discussion of providing internet access in the Village Hall until face-to-face meeting restrictions were lifted.

6. Recreation Committee

The owner of Myrtle Cottage had been thanked for topping the Leylandii and asked whether the tree leaning over the Parish Council boundary could be cut back. Cllr McCrystal would defer inviting comments and preferences on outdoor adult gym equipment until this could be done face-to-face. Possible advice from a sports science perspective (via Cllr Bulloch) was noted. The annual safety inspection would take place in January (cost £44.95 VAT exempt). Cllr McCrystal had reviewed the coronavirus arrangements for the safety of users and replaced the Covid-19 signage.

19/11 Regarding a message Anne Newson had considered posting to discourage children from playing on the Village Hall site, the Parish Council said, "In the interests of safety children should be directed to

the Recreation Ground in general but not specifically to use the hard court. The Parish Council is not comfortable in stating that the combined surface and fencing are suitable for bicycles and scooters.”

19/12 Window timber repairs carried out to the Little House (roof repairs deferred to Spring). Adrian Taylor had displayed a “No Smoking, No Drinking” sign inside the hut. Appleton Signs would be asked to estimate for a sign dedicating the hut to the late Joe Blake. Cllr Harding and Adrian Taylor would discuss which keys needed to be replaced.

7. Finance

7.1 Accounts

Treasurers Account £26,416.59 in credit to date including HCC Councillor’s Devolved Grant (£500), closing balance 32 Day Notice Account (£18,817.98); VAT claim pending (£638.74).

Cheques raised since last meeting:

573	Wizbit IS website hosting 20-21	176.40
574	CPRE sub 20-21	36.00
575	HMRC re R Greenwood 3	242.40
576	R Greenwood pay/expenses 3	1042.12

7.2 Audit 2019/20

The Certificate of Exemption was approved and submitted by 16th October. It was understood unofficially the audit was satisfactory (formal notification awaited). The Parish Council approved the appointment of Seamus McLaughlin as Internal Auditor for 2020-21

7.3 Budget 2020-21 onwards and Precept 2021-22

2020-21. Budget revisions since the last meeting were considered. It was agreed to donate £50 to Hampshire & Isle of Wight Victim Support (eight referrals in past year). The final surplus could increase by ca £1800 with little or no expenditure on Rec Improvements, Bus Shelters/Noticeboards, Flooding and Chairman’s Allowance to year-end. The current balance for CIL funding was £9144.92.

2021-22. Donations to parish churches towards maintaining churchyards and War Memorial to be increased by 3% (formerly 5%). All other Donations to be decreased (£500 to £300). The Managed Solution fee for the Defibrillator could not be CIL funded from Year 2 (£165 + VAT). The Clerk planned to step down at the end of April. In view of possible additional costs during transition, the allocation for the Clerk’s Salary was increased from £5000 to £5500.

It was agreed to set a Precept of £8000 (first increase since 2018-19) and to advise WCC accordingly (revised budget to be circulated with minutes).

8. Planning

8.1 Decisions received (circulated)

SDNP/19/04939/HOUS. The Old Rectory, Bramdean. Demolition of existing pool store/room. Resiting of pool plant room. Conversion of existing disused stable block to staff quarters extended to provide new pool facilities and associated rooms.

PC – Object (response not submitted as application withdrawn before end of consultation period)

SDNP - Approve

SDNP/19/06035/FUL. Land SW Woodcote Manor Cottages, Bramdean. Proposed agricultural grain store, agricultural building, associated infrastructure (inclusive of hardstand, attenuation pond and landscaping). Further papers posted 9/6, 29/6, 1/7, 2/7, 26/8, 16/9, 21/9, 27/9, 29/9.

PC – Holding objection to be set aside, subject to clarification of Highways' response

SDNP – Approve

Abstentions from decision-making process: Cllr Hawkings, near-neighbour; Cllr Holyome, member SDNPA Planning Committee; Cllr Morton, applicant;

SDNP/20/02423/LIS. Walnut Farm House, Bramdean. Alterations to existing site access to new timber framed garage and log store.

PC – Support

SDNP – Approve

SDNP/20/02864/APNB. Land to rear of 1-2 Primrose Cottages, Hinton Ampner. General purpose agricultural building for existing and developing viniculture operation.

PC – Comment

SDNP – Refuse

SDNP/20/03285/TCA. Bramdean House. Take down large Sycamore tree to protect tennis court in neighbouring property, Little Dean. Tree shedded debris ... heavily shaded court encouraging ... surface damaging moss.

PC – Support

SDNP - Approve

SDNP/20/02339/SCOPE. Matterley Farm, Ovington. Proposed development ... Request for a Scoping Opinion.

PC – Comment

SDNP – Scoping opinion

SDNP/20/03845/HOUS. Retrospective. Maple Cottage, Bramdean. Balcony to rear of property built with oak, glass front (4m x 2m x 400m, posts 3.75m).

PC - Support

SDNP – Approve

SDNP/20/03973/ADV. Krishnamurti Centre, Brockwood Park. Entrance signage (2) at roadside into car park ... brick and stone ... downlighted at night.

PC - Support

SDNP – Approve

SDNP/20/04019/TPO. Laurel Cottage, Bramdean. Works detailed in J1290 Tree Condition Survey.

PC - Support

SDNP - Approve

SDNP/20/04759/APNB. Land to rear of 1 & 2 Primrose Cottages, Hinton Ampner. General purposes agricultural building for existing and developing viniculture operation.

PC – 18/11 Advised application not required SDNP – Application not required

SDNP/20/05246/PA16. BT Mast, Woodlane Close, Bramdean. 1 small-cell antenna and 1 equipment cabinet (Replaces SDNP/20/03632/TEL withdrawn by applicant, submitted in error).

PC – Support

SDNP – Prior approval not required

8.2 Decisions awaited

SDNP/20/03081/LIS. Post Cottage, Bramdean. Renewal of three upper dormer wooden window openers and frames to rear of property.

PC – Support

SDNP - Awaited

Abstention from decision-making process: Cllr Rothery, applicant.

SDNP/20/03327/LIS. The Old Rectory, Bramdean. Loft and garage conversion ... single storey side extension to form new guest bedroom suite, enhanced ground floor accommodation and estate office.

In addition ... remove existing ca 14m run of Leylandii hedge and close boarded fence to roadside and replace with brick wall to match remainder of boundary.

PC – Support

SDNP – Awaited

SDNP/20/04807/HOUS. The Ivy House, Bramdean. Refurbishment of existing annexe, including reroofing and new windows.

PC – Support

SDNP – Awaited

SDNP/20/05097/HOUS. Alandale, Bramdean. First floor development, extension and alteration to dwelling.

PC – Support SDNP - Awaited

SDNP/20/05140/FUL. College Farm, Bramdean. Day nursery (alternative to single building to provide 2 holiday lets ... approval SDNP/16/00491/FUL ... partially implemented) ... formalisation of three passing places in Church Lane.

PC – Support SDNP – Awaited

SDNP/21/00059/LIS. Hinton Marsh Lodge, Cheriton. General repair and refurbishment ... internal and ... external.

PC – Awaited SDNP - Awaited

SDNP/21/00117/LIS. The Old Cottage, Hinton Woodlands. Conversion of two bay carriage shed and workshop to provide home office and gym.

PC – Awaited SDNP - Awaited

8.3 Other matters

SDNP/18/00296/LB. 8 Hinton Hill, Hinton Ampner. Consent for wooden structure erected in garden of listed property. 20/11/17 Referred to Enforcement. 23/11/20 WCC advised no permission required, case closed. 18/12 Lorna Hutchings (WCC Planning Delivery & Implementation Officer) confirmed decision would stand (full text circulated). All future complaints to be made via:

<https://www.southdowns.gov.uk/planning-applications/enforcement-report-a-breach/planning-enforcement/who-deals-with-my-complaint/make-a-complaint/>

The Clerk would circulate a revised draft of the Planning Guidelines and Code of Practice on Planning & Enforcement to include this information.

SDNP/18/05230/FUL. The Plantation, Bramdean Common. Erection of 3 holiday chalets within existing clearing. 27/4/20 Appeal APP/Y9507/W/19/3239485 commenced. 18/1/21 Still in progress.

PC – No further comment Planning Inspectorate – Awaited

SDNP/19/00241/OPDEV. Kalamunnda, Bramdean. Alleged newly created hard standing parking area. 14/10/19 WCC advised new hard surface area permitted development within McGregor's curtilage (report circulated). 11/11 Alasdair McGregor advised trial of erecting/taking down poly tunnel, would not remain on site. 14/12 Two shipping containers attached to new hoop structure closer to A272. 16/12 Reported to WCC. 8/1/20 Items removed. 13/5 Latest hoop structure to be referred to Link Officer. 12/6 Link Officer to review with WCC.

Barn, Hinton Woodlands Farm. The Parish Council had pressed since 2001 for the historic barn to be repaired and preserved. The structure was badly storm damaged on 14th February 2014 and had not been rebuilt (SDNP/14/04124/HOUS-04126/LIS refer). 8/7 Parish Council requested Link Officer to forward case to SDNPA with request for a site visit and viewing of beams in storage. 5/8 Case forwarded to SDNPA Conservation Officer. 30/9 Michael Scammell unable to visit before retirement. 5/10 Link Officer to advise whether remaining Conservation Officer (Mr Boyson) could visit. 13/10 Visit must be deferred until new appointee in post. 20/1/21 New appointee not yet in post.

29/6 The Parish Council was advised of concerns of light pollution in the Woodlands-Wolfhanger area. 8/7 The informant was asked to report concerns direct to the WCC Enforcement Team.

9. Flooding Update

21377112 Jet drainage pipe under Hinton Ampner crossroads. Pipe in verge outside Yew Tree Cottage, Hinton Hill fed into pipe under A272. 29/6 Cllr Hawkings shown where "open pipe" used to run down hill on left side from gate of Yew Tree Cottage into drain which fed pipe under road (drain totally

surrounded by silt on corner). Arrangement pre-dated tarmacking road, would be difficult to dig out and reinstate (Local Highway Engineer to visit at next site meeting).

21519894 2/10 Recent heavy rainfall damaged newly replaced section of highway footpath. Water flooded $\frac{3}{4}$ across A272 on same corner, presume drainage pipe overwhelmed. Water cascading down Wood Lane, overflowing at junction with A272, drainage clearly needed improving.

24/5 Cllr Hawkings met Adam Cleal (Environment Agency). Mr Cleal undertook field survey; agreed concrete bridge above pond needed second pipe as it was a pinch point (highlighted in Halcrow Report 2002 but not actioned). Levels from downstream end of pond to the road bridge seemed to show there was no problem with gradient. Landowner asked to dig deposits on downstream side of footbridge and to clear silt from under both bridges. 20/1/21 Work outstanding. Cllr Harding kindly volunteered to dig out if necessary.

27/10 Gullies and catchment pits cleared, A272 Hinton Arms to west of Bramdean Farm House. No plans to jet under bridges at present.

5/11 Cllrs Harding and Hawkings walked ditch from The Old Rectory to Hinton Ampner pond. One landowner was asked to clear a section of ditch. One landowner was asked to meet Cllrs Harding and Hawkings on site to discuss possible solutions to the bridge in the pond field.

24208013 5/11 Clear big silt build up in Highway ditch. Section where culvert emerges opposite garage (A272 junction with Wood Lane) at least 8-10" deep with silt. 15/12 Giles Vodicka (HCC) confirmed funding to clear watercourse from The Old Rectory to western end by Telephone Exchange (timing to be confirmed). Cllr Hawkings wrote requesting culvert be jetted as soon as possible. 4/1/21 Job raised to clear culvert.

23/11 Concerns about new pipework in Moodys Meadow (east of Maple Cottage) reported to Environment Agency, HCC and SDNPA Link Officer. 25/11 No evidence of illegal work in field or near river. Artur Podsiadly (Environment Agency) asked to be kept informed. 28/11 Letter to new owner outlining riparian responsibility, etc, delivered to site. 7/12 HCC Investigating Engineer advised enquiry was matter for Environment Agency. 17/12 Follow-up letter to new owner delivered to site. No response to date. 5/1/21 Mr Podsiadly advised of two yellow pipes in watercourse visible from road. 6/1 Mr Podsiadly to request removal to avoid blocking watercourse. 12/1 Mr Podsiadly spoke to landowner, pipe to be removed shortly, awaiting fork lift to pull out, accidentally rolled into water, not intended to be used to pipe watercourse. 13/1 Mr Podsiadly said landowner fully aware of riparian responsibilities. Could not share contact details but would take up any future concerns with owner.

15/12 In view of rising water table at West Meon bore hole, all riparian owners requested to ensure their watercourse were free from obstructions.

22/12 Collapsed drain cover replaced outside Bramdean Farm House.

Amendments to the Emergency Action Plan were considered following recent guidance from the Environment Agency SSD Flood Resilience Team (Clerk to circulate draft for further comment).

Details of Riparian ownership of the watercourse through the parish had been circulated for verification.

Wood Lane still overflowed. Run-offs needed to dug out regularly and the drain cleared of leaves.

Cllr Morton would speak to the tenant regarding flooding at the bottom of Manor Hill, Hinton Ampner (just below footpath).

10. Highway Report and Parish Lengthsman

21509792 3/8 Repair/reinstate edging boards to sections of rural footpath Bramdean. Treat weeds on footway. 6/8 Job raised for repair, completed but after rain on 2/10 footpath had been eroded again. 4/1/21 Job raised to tidy area where wooden sections had detached from gravel footway. Request submitted for scheme of improvements under Operation Resilience.

21427353 7/5 Replace broken arm of signpost indicating ROW (start of FP10, Church Lane). 12/7 Mike Seed to verify with Countryside Service. 5/5/20 Not replaced. 12/6 Cllr Humby would remind Countryside Service. 4/1/21 Replaced.

21515084 Fell beech tree badly affected by honey fungus, right hand bend by War Memorial, A272, Bramdean. Risk of bringing down power lines. 16/9 HCC confirmed felling as “presumed” Highways tree within 8-10 weeks.

10/12/18 Lorry stuck in mud when turning on Broad Lane. 10/1/19 Fix “No Turning” signage to “No Through Road” signage. 13/5/20 Outstanding. 12/6 Cllr Humby would remind contractor to order signs. 4/11 Further update requested.

7/5 Traditional cast iron signpost by Inwood School. “Brookwood” roundel/finial needed repair. 12/5 Advised West Meon Parish Council, signpost just over parish boundary. 6/8 Job raised for repair.

3/11 Short section of carriageway up Hinton Hill resurfaced from A272 junction (HCC Operation Resilience). 12/11 Cllr Humby thanked for arranging for works to be carried out to excellent standard.

9/11 Clerk circulated details of new procedure for reporting fly tipping incidents to WCC.

Cllr Bulloch would request Andy Smith (HCC Safer Roads) to consider a suggestion to extend the metalled footpath from The Fox to Woodcote Cottages to the footpath which ran northwards alongside the boundary of Woodcote Manor Park towards Bramdean Common (existing footpath not long enough to ensure safe crossing over A272 to the other footpath.

Cllr Bulloch would also request Mr Smith to action the following works agreed with HCC in September 2019 when the A272 was surface dressed: “Slow” to be painted on road at A272/Wood Lane junction and before the bend at Little London. “Children crossing” sign at Wood Lane junction and “Pedestrians in road” signage to be provided for Wood Lane.

Parish Lengthsman. Last visited in October, probably not needed now until end-March to trim the watercourse (25 hrs used (balance 25 hrs to 31st March).

11. Bramdean Common

18/10 Encampment arrived. 23/10 Departed (bailiffs and police in attendance). 26/10 Great quantity of rubbish cleared by WCC. 2/1/21 Reported that a resident organised for great quantity of litter to be cleared from common. 11/1 Organiser thanked. 12/1 WCC requested to clear items from car park area (8336977) and track leading to Breach Plain Cottage (8336701). 18/1 Both sites cleared.

The response from Coral Rogers (WCC Recreation & Projects Officer) for a meeting to discuss possible signage and measures to deter travellers had been circulated. WCC had concluded that travellers disregarded signage. Fencing or bunding was not an option. The only option was to undertake removal as quickly as possible. As some members of the Winchester District Association of Local Councils probably had similar problems, Cllr Holyome would enquire whether the Association was prepared to take up the issues with WCC

12. Traffic Calming and Signage

20/10 Cllr Hawkings met with Cllr Lumby and representatives from Beauworth, Cheriton and Kilmeston Parish Councils to discuss New Cheriton crossroads issues and the rationalisation of the speed limit on the A272.

20/11 Order placed for two Evolis SIDs to include 8 lithium batteries. Cost increased by £1420.44 to £6326.00 + £1265.38 VAT = £7592.98. HCC poles and sockets unchanged (£3100 VAT exempt). 11/1/21 Despatch from France delayed by new import procedures. 14/1 Ian Janes (HCC) advised poles scheduled for installation mid-February. 20/1 Three residents had already volunteered to help Cllr Rothery move SIDs from pole to pole.

2/12 Cllr Holyome provided SDNPA-designed mock-ups of possible village signs for gateways including option for integral 30 mph sign (cost £41.73 per sign as per Knowle Village scheme). 7/12 Andy Collett (Chairman, Cheriton Parish Council) formally accepted the offer to use the spare pole between Hinton Lodge and The Hinton Arms for its SID. Cllr Herdman would discuss the possibility of synchronising deployment patterns with Cllr Bulloch once the devices for both parishes were delivered. To reduce traffic speed, HCC proposed replacing the existing Cheriton signs outside The Hinton Arms with Cheriton signed gateways (inside Hinton Ampner parish) to preserve sight lines.

21/12 Cllrs Hawkings and Holyome attended a Teams Meeting with Andy Smith (HCC Safer Roads) and Cheriton Parish Councillors to discuss the proposed gateways and signs to be sited inside Hinton Ampner parish (eastern end of Cheriton traffic calming scheme). Mr Smith would be requested to draw up a similar plan for Bramdean and Hinton Ampner. An acknowledgement that the Cheriton signs and gateway were sited within the Hinton Ampner boundary would be minuted.

13. Defibrillator

The Parish Council was the equipment Guardian; there were two registered contacts (i) Parish Clerk, (ii) Justin Berryman. CHT had provided video links for Mr Berryman and volunteers (on-site training post-pandemic). Customised signage for the kiosk panels had been fitted. The Clerk had provided the SDNPA with a photograph to illustrate how CIL funding was benefiting the community. Alternative arrangements might be needed to ensure the defibrillator was checked weekly and reports logged on line (under CHT insurance policy). Cllr Harding would speak to Mr Berryman in the first instance.

14. General Data Protection Regulation (GDPR) and Parish Website

Cllr McCrystal could not visit Parish Councillors to install bhpc.org.uk email addresses during lockdown but set up details could be forwarded to Cllrs Harding, Holyome, Morton and Rothery for home installation. Wizbit had posted a photograph of the defibrillator on the home page.

15. Risk Management

The current JPAG guidance on risk management was circulated to consider whether current Covid-19 related issues were adequately covered. The following text was approved to ensure the Parish Council could qualify for a full audit certificate for 2020-21: "The Parish Council would take note of official guidance on Covid-19 and on future risks as yet unknown which could impact on official business, in particular risk assessment relating to the Jubilee Recreation Ground, to ensure its current arrangements for risk management were adequate for present needs."

16. Correspondence

20/10 South East Water requested help in identifying sites for emergency safe and accessible bottled water stations. 15/12 The Village Hall Committee and the NT Estate Manager were asked to consider

whether space could be provided, replying direct to South East Water. As this provision might relate to the local Emergency Action Plan, the Clerk would enquire whether sites would be available.

13/1 Cllr Bulloch responded to the consultation on the Parish Pages website, HCC Rural Programme.

17. Reports from Parish Councillors and Clerk

28/10 The Mayor of Winchester had awarded the Parish Council a Local Hero Award in recognition of its ongoing efforts during the pandemic.

10/11 Cllr Holyome attended the WCC Parish Briefing.

11/1/21 Cllr Holyome attended the HCC 2050 Partnership meeting.

The first on-line Census would take place on 21st March 2021. Paper copies would be available for Key Population Groups: eg Adults 80+ who might need support, adults lacking digital skills. Parish Councils would be requested to publicise the Census: eg via noticeboards and parish magazines.

It was agreed to nominate the organisers and volunteers of the Bramdean and Hinton Ampner COVAG Support Group for a Mayor of Winchester's Award.

20/1 A resident had submitted a bid for fibre-to-the-premises (FTTP) high speed broadband (email to be circulated) to include properties in Bramdean not covered by the Kilmeston application (thought only to include properties up to Bramdean House). The Woodlands bid had already been approved.

18. Items to be considered for the next meeting may include:

Appointment of Parish Clerk
Financial Regulations
Standing Orders

19. Date of next meeting

Wednesday 19th May 2021 (time and venue to be confirmed).

The Parish Council would also meet on Wednesdays 21st July and 20th October (time and venue to be confirmed). The Annual Parish Meeting could not occur until Government restrictions on public meetings were lifted (must normally be held 1st March - 1st June).

The meeting closed at 9.21 pm.

KH/RG