

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Wednesday 14<sup>th</sup> October at 7.30 pm in the Village Hall, Wood Lane, Bramdean.

Present: Cllr K Hawkings (Chairman), Cllr M Bulloch, Cllr B Holyome (Vice-Chairman),  
Cllr C McCrystal, Cllr G Rothery.

1. Apologies for absence

Cllr Harding (holiday), Cllr Humby, Cllr Ruffell, Lucinda Finlay (NT), Rachael Greenwood (illness).

Voluntary absence due to Covid-19 regulations restricting attendees to 6: Cllr Morton, Cllr Lumby.

2. Disclosure of interests on agenda items

As noted.

3. Public Session

Cllr Humby sent an update as follows: We carried out some patching and surface dressing on the A272 through Bramdean in the summer other than that there are no significant works highlighted from the depot. A programme of inspections and minor repairs continues and as always defects should be reported via the website.

Cllr Lumby sent an update for circulation. It was noted that Cllr Hawkings would meeting with Cllr Lumby and representatives from Beauworth, Cheriton and Kilmeston Parish Councils on 20<sup>th</sup> October to discuss the New Cheriton crossroads issues and the rationalisation of the speed limit on the A272.

4. Approval of minutes of Parish Council meeting – 15<sup>th</sup> July 2020.

The minutes were agreed and signed.

5. Matters reviewed from minutes of Parish Council meeting – 15<sup>th</sup> July 2020

Cllr Holyome could not report whether the Village Hall Committee would consider providing internet access until after the next Village Hall Committee meeting in November.

6. Recreation Committee

The position and fixing of the new signage was agreed. The Leylandii along the boundary with Myrtle Cottage and The Pitchforks and the remainder of the trees by the tractor shed had been topped (work arranged by landowners). The Committee was aware the Parish Council might be able to offer CIL funding to replace the existing picnic table and that in due course it might also be possible to install a piece of outdoor gym equipment. The condition of the Little House would be reviewed on 17<sup>th</sup> October and quotations obtained if necessary for any repair work. It was agreed to purchase a sign indicating that the house had been built by the late Joe Blake. Adrian Taylor would advise the exact wording after consultation with his family.

Arrangements for the safety of users during Covid-19 would be reviewed by Cllr McCrystal. Meanwhile, thanks were due to Cllr McCrystal for preparing signage, etc, and for undertaking a Covid-19 Specific - Play Area Assessment on 24<sup>th</sup> July to enable the whole ground to re-open on 25<sup>th</sup> July. The refuse bins had been moved to the grass opposite the car park until further notice. There would be a review of keys and keyholders and Cllr McCrystal would produce an up-to-date spreadsheet. Anne

Newson had kindly agreed to be a local key holder. It was agreed to obtain a cost for one plastic picnic table to be funded from CIL monies.

## 7. Finance

### 7.1 Accounts

Treasurers Account £8,595.53 in credit to date including Precept £3750 (bank statement awaited);  
32 Day Notice Account (CIL) £18,815.00 in credit to 30<sup>th</sup> September.

Cheques raised since last meeting:

562	Citizens Advice Winchester 20-21	175.00
563	A Taylor honorarium 20	250.00
564	Wizbit IS website amendments	240.00
565	Cato Computers Ltd laptop	798.99
566	Information Commissioner 20-21	40.00
567	PG & GM lengthsman 28/9	396.00
568	Appleton Signs for Rec	159.18
569	HMRC re R Greenwood 2	253.00
570	R Greenwood pay/expenses 2	1112.15
571	CHT defibrillator signage for kiosk panels	84.00
572	PG & GM lengthsman 13/10	184.80

The Clerk's laptop had been added to the Asset Register. The Clerk had written to Cllr Humby to thank him for part-funding from his Devolved Budget (£500 grant pending).

### 7.2 Audit 2019/20

Public inspection of the accounts commenced on 1<sup>st</sup> September (closed 12<sup>th</sup> October). The audit decision would be published by 30<sup>th</sup> November. As total annual gross income and total gross expenditure did not exceed £25,000.00, the Parish Council could be exempted from a limited assurance review (fee £200 + VAT). The Certificate of Exemption was approved for signature by Cllr Hawkings once the Clerk had verified the supporting figures prior to email submission by 16<sup>th</sup> October. The original submission date had been extended due to Covid-19 restrictions.

### 7.3 Budget 2020-21 onwards

The Parish Council considered the revised budget and items for possible CIL funding. It was agreed that any future requests for donations would be considered only after any take-up by parishioners had been established. The donation to Victim Support request would be considered after this information had been obtained. The budget would be further revised and agreed at the next meeting.

## 8. Planning

### 8.1 Decisions received (circulated)

SDNP/20/02864/APNB. Land to rear of 1-2 Primrose Cottages, Hinton Ampner. General purpose agricultural building for existing and developing viniculture operation.

PC – Comment

SDNP – Refuse

SDNP/20/03632/TEL. Woodlane Close, Bramdean. Installation of one tri-sector antenna on top of existing telegraph pole.

PC – SDNP – Withdrawn by applicant, submitted in error.

SDNP/20/03722/PRE. Clarke Telecom (acting on behalf of BT) had written to explain the letter was simply for a pre-application enquiry and that an application would be submitted via the Planning Portal for the works in due course (after 14 day pre-application response time expired).

## 8.2 Decisions awaited

SDNP/19/06035/FUL. Land south west of Woodcote Manor Cottages, Bramdean. Proposed agricultural grain store, agricultural building and associated infrastructure (inclusive of hardstand, attenuation pond and landscaping). Further papers posted 9/6, 29/6, 1/7, 2/7, 26/8, 16/9, 21/9, 27/9, 29/9.

PC – Holding objection to be set aside, subject to clarification of Highways' response

SDNP – Awaited

Abstentions from decision-making process: Cllr Hawkings, near-neighbour; Cllr Holyome, member SDNPA Planning Committee. Cllr Morton, applicant;

SDNP/20/02339/SCOPE. Matterley Farm, Ovington. Proposed development ... Request for a Scoping Opinion.

PC – Comment

SDNP – Scoping opinion

SDNP/20/02423/LIS. Walnut Farm House, Bramdean. Alterations to existing site access to new timber framed garage and log store.

PC – Support

SDNP – Awaited

SDNP/20/03081/LIS. Post Cottage, Bramdean. Renewal of three upper dormer wooden window openers and frames to rear of property.

PC – Support

SDNP - Awaited

Abstention from decision-making process: Cllr Rothery, applicant.

SDNP/20/03285/TCA. Bramdean House. Take down large Sycamore tree to protect tennis court in neighbouring property, Little Dean. Tree shreds debris ... heavily shades court encouraging ... surface damaging moss.

PC – Support

SDNP - Awaited

SDNP/20/03327/LIS. The Old Rectory, Bramdean. Loft and garage conversion plus single storey side extension to form new guest bedroom suite, enhanced ground floor accommodation and estate office. In addition ... remove existing ca 14m run of Leylandii hedge and close boarded fence to roadside and replace with brick wall to match remainder of boundary.

PC – Support

SDNP – Awaited

SDNP/20/03845/HOUS. Retrospective. Maple Cottage, Bramdean. Balcony to rear of property built with oak, glass front (4m x 2m x 400m, posts 3.75m).

PC - Support

SDNP –

SDNP/20/033973/ADV. Krishnamurti Centre, Brockwood Park. Entrance signage (2) at roadside into car park ... brick and stone ... downlighting at night.

PC - Support

SDNP –

SDNP/20/04019/TPO. Laurel Cottage, Bramdean. Works detailed in J1290 Tree Condition Survey.

PC - Support

SDNP -

## 8.3 Other matters

SDNP/18/00296/LB. 8 Hinton Hill, Hinton Ampner. Consent for wooden structure erected in garden of listed property. 20/11/17 Referred to Enforcement. 16/1/19 WCC Historic Environment Team to advise whether structure acceptable in front of listed building. 10/7 NT had no objection to structure, in-situ for 18-24 months. Neighbours would find more acceptable if relocated closer to house to left of property.

14/11 Enforcement Officer gave three options: (i) Remove wooden structure; (ii) Relocate wooden structure to area agreed with Historic Environment Officer; (iii) Submit application for planning permission. Deadline for removal or relocation 30/1/20; if occupier chose to submit application 12/12/19 (no application received). 13/5 Cllr Lumby said WCC awaited response to letter dated 14/11/19. 8/7 Cllr Lumby said enforcement service very understaffed but would continue to press for action. 16/9 Cllr Holyome understood Enforcement Officer and Link Officer had visited property and advised tenants must make application for smaller structure to side or remove current structure.

SDNP/18/00379/LB. Bramdean Cottage. Close boarded fencing erected either side of shared entrance with The Gomms (SDNP/16/00271/HOUS to erect similar fence refused); APP/Y9507/W/16/3148562 refer). 16/1/19 Case referred to WCC Historic Environment Team. 29/4 Appeal APP/L1765/C/20/3244657+3244658 commenced.

PC - Continue to support the original application especially as the neighbouring property has the same boundary arrangement.

Planning Inspectorate - Appeal dismissed  
Fence removed.

SDNP/18/05230/FUL. The Plantation, Bramdean Common. Erection of 3 holiday chalets within existing clearing. 27/4/20 Appeal APP/Y9507/W/19/3239485 commenced.

PC – No further comment

Planning Inspectorate – Awaited

SDNP/19/00241/OPDEV. Kalamunnda, Bramdean. Alleged newly created hard standing parking area. 14/10/19 WCC advised new hard surface area permitted development within McGregor's curtilage (report circulated). 11/11 Alasdair McGregor advised trial of erecting/taking down poly tunnel, would not remain on site. 14/12 Two shipping containers attached to new hoop structure closer to A272. 16/12 Reported to WCC. 8/1/20 Items removed. 13/5 Latest hoop structure to be referred to Link Officer. 12/6 Link Officer to review with WCC.

SDNP/20/00161/GENER. Maple Cottage, Bramdean. 28/8 WCCC advised Enforcement case for new building closed but owner advised permission needed for balcony to rear of cottage (SDNP/20/03845/HOUS refers),

Boomtown Festival UK Ltd. Application for New Premises Licence (details circulated)

PC – No comment

WCC – Awaited

Barn, Hinton Woodlands Farm. The Parish Council had pressed since 2001 for the historic barn to be repaired and preserved. The structure was badly storm damaged on 14<sup>th</sup> February 2014 and had not been rebuilt (SDNP/14/04124/HOUS-04126/LIS refer). 8/7 Parish Council to request Link Officer to forward case to SDNPA with request for a site visit and viewing of beams in storage. 5/8 Case forwarded to SDNPA Conservation Officer. 30/9 Michael Scammell unable to visit before retirement. 5/10 Link Officer to advise whether remaining Conservation Officer (Mr Boyson) could visit. 13/10 Visit must be deferred until new appointee in post. 14/10 Cllr Holyome offered to follow up.

29/6 The Parish Council was advised of concerns of light pollution in the Woodlands-Wolfhanger area. 8/7 The informant was asked to report the concerns direct to the WCC Enforcement Team.

## 9. Flooding Update

30/9/18 HCC requested to create proper water catchment pit to accommodate silt and jet out pipe under road outside Woodland Gate Cottage to reduce back-up at Hell's Bottom. 5/6/19 HCC confirmed landowner responsible for adjoining ditch south side of cross roads. 12/7 Pipe under road outside Woodland Gate Cottage required further investigation; jetted pipe ran up private track. 8/7 Landowner had dug ditch and run off from road into ditch.

21377112 Jet drainage pipe under Hinton Ampner crossroads, remove gravel from bottom Hinton Hill. 7/2/19 HCC agreed gravel dangerous. 8/5 Gravel blocking potholes at entrance to A272. 12/7 Works orders raised for road sweeping and repairs. 24/9 Potholes worsened. 8/1/20 Pothole bottom Hinton Hill/A272 very deep and hazardous. 13/5 Large pot hole repaired. 8/7 Several recent smaller pot holes required repair. Pipe in verge outside Yew Tree Cottage, Hinton Hill fed into pipe under A272. 29/6 Cllr Hawkings shown where “open pipe” used to run down hill on left side from gate of Yew Tree Cottage into drain which fed pipe under road (drain totally surrounded by silt on corner). Arrangement pre-dated tarmacking road, would be difficult to dig out and reinstate (Local Highway Engineer to visit at next site meeting).

21519894 2/10 Recent heavy rainfall damaged newly replaced section of highway footpath. Water flooded  $\frac{3}{4}$  across A272 on same corner, presume drainage pipe overwhelmed. Water cascading down Wood Lane, overflowing at junction with A272, drainage clearly needed improving.

24/5 Cllr Hawkings met Adam Cleal (Environment Agency). Mr Cleal undertook a field survey and agreed the concrete bridge above the pond needed a second pipe as it was a pinch point; this was highlighted in the Halcrow Report 2002 but not actioned. He took levels from the road to the downstream end of the bridge which seemed to show there was no problem with the gradient. Landowner has been asked to dig the deposits on the downstream side of the footbridge and to clear the silt from under both bridges.

17/8 Mr Cleal wrote to the owner of the field east of Maple Cottage to confirm the watercourse should be regraded before the winter. 2/10 Mr Cleal had undertaken to telephone the landowner. It was noted that the field was up for sale this summer and thought that a sale completes in a month.

16/6 Riparian owners were asked to clear their watercourses in the summer. McGregor Polytunnels had checked their section and would keep under review.

#### 10. Highway Report and Parish Lengthsman

21509792 3/8 Repair/reinstate edging boards to sections of rural footpath Bramdean. Treat weeds on footway. 6/8 Job raised for repair. Sprayed requested. This was completed but after rain on 2/10 footpath had been eroded again.

21427353 7/5 Replace broken arm of signpost indicating ROW (start of FP10, Church Lane). 12/7 Mike Seed to verify with Countryside Service. 5/5/20 Not replaced. 12/6 Cllr Humby would remind Countryside Service. Update requested.

21515084 Fell beech tree badly affected by honey fungus, right hand bend by War Memorial, A272, Bramdean. Risk of bringing down power lines. 16/9 HCC confirmed felling as “presumed” Highways tree within 8-10 weeks.

10/12/18 Lorry stuck in mud when turning on Broad Lane. 10/1/19 Fix “No Turning” signage to “No Through Road” signage. 13/5/20 Outstanding. 12/6 Cllr Humby would remind contractor to order signs. Update requested.

7/5 Traditional cast iron signpost by Inwood School. “Brookwood” roundel/finial needed repair. 12/5 Advised West Meon Parish Council, signpost just over parish boundary. 6/8 Job raised for repair.

15/5 Due to Covid-19, HCC had postponed the Priority Cutting List for 2020. Parishes were asked for assistance with cutting. 26/5 Adrian Taylor agreed to cut FP 503-504 this year. 12/6 HCC confirmed cutting FP 502.

HCC requested to include following works agreed 5/9/19 when A272 was surface dressed. 12/6 Cllr Humby awaited update on request:

30 mph rounded signs have been painted on road next to the 30mph repeater signs at Wood Lane junction and the broken line has been painted outside entrance to The Old Cottage and at footpath junction opposite The Fox.

The following works had not been completed and would be chased up:

“Slow” to be painted on road at A272/Wood Lane junction and before the bend at Little London. “Children crossing” sign at Wood Lane junction and “Pedestrians in road” signage to be provided for Wood Lane.

5/8 Footpath cut, A272 Old School - Hinton Ampner crossroads. 24/8 Hogweed cut.

2/10 Giles Vodicka would replace Ray Gardener as HCC Local Highway Engineer.

Parish Lengthsman. 26/9 (15 hrs), 13/10 (7 hrs) Cllr Hawkings reported that they continued to provide a good service.

During September, the Highways Agency and WCC were asked to remove quantities of fly tipped material around Woodlands Gate, Tithelands, the Common, etc, in Bramdean and Hinton Ampner.

12/9 Plasterboard in hedge on track to Cheriton Wood past Breach Plain Cottage. 13/10 Removed (Clerk to circulate details of new procedure for reporting fly tipping incidents to WCC).

11. Bramdean Common

18/7 Encampment with eight horses arrived. 19/7 Departed. 24/7 Three caravans arrived left hand side. 27/7 Departed.

12. Traffic Calming and Signage

Following the site meeting with Cllr Bulloch and Cllr McCrystal on 15<sup>th</sup> July, Ian Janes (HCC) had confirmed an additional post for speed limit reminder signage could be provided eastbound between Canterbury Cottage and the bus stop. The total cost for poles and sockets was £3100.00 (VAT exempt). Each Evolis SLR would cost £3696.00 + VAT (price valid to 30<sup>th</sup> November). It was agreed to purchase two SLR's from CIL funding. Cllr Rothery kindly volunteered to oversee the initial installation. Volunteers would be required,

15/9 Jessica Riches (SDNPA) forwarded, “Roads for the South Downs”, traffic management from the National Park perspective. The SDNPA were working on a template for village gates but Cllr Holyome was unable to report any significant progress to date.

13. Defibrillator

22/9 Defibrillator installed. 30/9 Equipment “live” with ambulance service. The Parish Council had written to thank Colin Butler (Butler & King, Alresford) for carrying out the electrical works gratis. The Parish Council was the Guardian of the equipment; there were two registered contacts (i) the Parish Clerk, (ii) Justin Berryman. As face-to-face awareness training was suspended, CHT had provided video links for Mr Berryman and his team of volunteers, and would undertake on-site training once the pandemic was over. 12/10 Customised signage for glass panels of kiosk delivered to Mr Berryman for installation. The Clerk was asked to provide the SDNPA with a photograph to illustrate how CIL funding was benefiting the community.

14. General Data Protection Regulation (GDPR) and Parish Website

Cllr McCrystal would set up bhpc.org.uk email addresses for Cllrs Harding, Holyome, Morton and Rothery post-lockdown; also undertake advanced training in due course. Wizbit had provided technical advice for the Accessibility Statement, created requested new headings and posted location details for the defibrillator on the home page (new photo will be posted gratis when signage installed).

15. Risk Management

Regarding the annual review of arrangements for risk management (JPAG 2020), it was agreed to review the guidance and consider whether the current issues with coronavirus were adequately covered. Cllr Holyome wondered if HALC had a template version.

16. Crime Statistics

The Parish Council discussed the reporting of crime statistics and agreed that it was appropriate to collate and minute the information but that any enquiries should be referred to [winchester.rural.police@hampshire.pnn.police.uk](mailto:winchester.rural.police@hampshire.pnn.police.uk) or 101.

17. Correspondence

Disclosable Pecuniary Interests forms for all Parish Councils had been submitted to WCC.

4/9 The Parish Council was invited to respond to three Government consultations on the reform of the planning system.

18. Reports from Parish Councillors and Clerk

20/7 WCC was advised Cllr Bulloch was the Parish Lead on the Climate Change Agenda.

18/8 The conveyances relating to the purchase of the Recreation Ground in 1978 were returned to the Hampshire Record Office.

19. Items to be considered for the next meeting may include:

Annual Parish Meeting  
Financial Regulations  
Standing Orders  
Traffic Calming

20. Date of next meeting

Wednesday 20<sup>th</sup> January 2021 (time and venue to be confirmed).

Cllr Bulloch was thanked for kindly taking the minutes in the absence of the Clerk.

There being no other business the meeting closed at 9.15pm.

KH/MB/RG