

BRAMDEAN & HINTON AMPNER PARISH COUNCIL
MINUTES OF RECREATION COMMITTEE MEETING – 15TH JULY 2020

Present: Chris McCrystal (Chairman), Tony Harding, Kashy Hawkings, Adrian Taylor (Groundsman), Rachael Greenwood (Clerk)

1. Election of Chairman

Chris McCrystal agreed to be Chairman for 2020-21 and expressed appreciation to Kashy Hawkings for her work as Chairman.

2. Apologies for absence

Anne Newson

3. Disclosure of interests

None.

4. Public Session

No members of the public were present.

5. Approval of minutes of Recreation Committee – 8th January 2020

The minutes were approved and signed by the Chairman.

6. Matters reviewed from minutes of Recreation Committee meeting – 8th January 2020

The Parish Council had approved revised text for existing signage following the removal of the Village Hall payphone. A disclaimer that the Parish Council was not responsible for loss or damage to personal possessions etc would be included (draft to be circulated). An estimate would be obtained from Appleton Signs to replace all the existing weatherproof A4 signs plus two A5 “Do Not Climb” signs, all corner punched for fixing.

7. Accounts to date

Bramdean Garage fuel account topped up to £50 for 2020-21; Playdale caps, washers, etc, £36.01 + £7.20 VAT.

8. Review of play area, etc

Clearway Sport, Ropley had quoted £160 + VAT to treat moss, algae and weeds on the hard court. However as the moss was not extensive Kashy Hawkings would purchase a DIY treatment. Tony Harding would provide a sprayer for use by Adrian Taylor.

At the last meeting it was noted the upper perimeter fencing behind Woodlane Close was in good condition bar a couple of holes due to vegetation growing in and up which could be patched with wire (not necessary at present). Adrian Taylor had reconnected one section of chain link to its top wire (in corner by transformer) and would repair the top of the fence between Myrtle Cottage and Pitchforks. Along the south boundary vegetation was growing in the chain link and the above wire section. Chris McCrystal reported that for reasons of privacy the landowner was not prepared to cut back the vegetation from the boundary fence. The only

option was to cut back the vegetation from the Recreation Ground side of the fence. Tony Harding could provide a long strimmer for Adrian Taylor to trim the top.

18/4 Kashy Hawkings reported the landowner had begun clearing vegetation alongside the Bramdean Cottage boundary (about 5m in middle).

8/6 Adrian Taylor reported all the Leylandii behind Myrtle Cottage had been topped, including some trees behind The Pitchforks (remainder by tractor shed to be topped post-pandemic by Peter Payne). 15/7 Chris McCrystal would thank the landowner for the topping which had increased light levels and green space along the boundary and also enquire what was planned for the tree (thought to be Ash) leaning well over the Parish Council boundary from the corner of Myrtle Cottage.

8/6 Black “shoulders” for caps were needed to replace split ones (ordered). As noted in the safety inspection, some rotting timber needed replacing. 15/7 Tony Harding hoped to source an Allen key to tighten three loose footholds on The Twist.

The committee considered the report on the annual safety inspection by the Play Inspection Company and decided that no urgent work was required.

9. Health and Safety

26/3 Due to the Coronavirus emergency notices were posted on the entrance gate and top boundary fence stating the Recreation Ground was closed until further notice.

9/4 The Parish Council gave Adrian Taylor a letter authorising him to cut the grass whilst the ground was closed.

3/7 Kashy Hawkings conducted an approved COVID-19 Risk Assessment which confirmed that the playground could not safely reopen on 4th July (revised signs posted).

8/7 To address concerns regarding compliance with hygiene and social distancing, the Parish Council decided to take advice from its insurers to enable the Recreation Committee to decide whether or not the facility could reopen. 15/7 The insurer’s response was very reassuring. Low usage meant there was less need for a regular cleaning regime. The onus was on users to sanitize their hands with an alcohol based sanitizer. It might be necessary to remove one swing from each bay or tape off one swing. Another option would be to tape off the play equipment from the green space with safety fencing borrowed from Tony Harding. As the outcome could potentially change, a further Risk Assessment was required before the ground could re-open. Chris McCrystal would prepare signs for each piece of equipment with a view to re-opening the whole ground by Saturday 25th July (earlier if possible). Rachael Greenwood could print signs for Tony Harding to laminate. The refuse bins would be moved to the grass opposite the car park until further notice.

The following list was believed to be an accurate record of keys and holders:

15/10/07	TH had spare set of keys for tractor shed, etc. AT & RG would continue as key holders.
21/1/08	TH had security key to padlock on main gate.
21/7/14	AT & TH had keys to new tractor mower.
19/1/15	Agreed TH would obtain heavy duty key-less padlock for gate in top fence.
18/5/15	Padlock combination shared with all committee members.
9/10/19	Committee members verbally reminded of padlock combination.

RG had keys for padlocks on tractor shed (white fob), top basketball net and gate to car park (blue top key and small key on string)

8/1/20

TH received padlock key to secure tractor mower to shed floor.

Keys should be available locally for legitimate access now Adrian Taylor (the main key holder) no longer lived in Woodlane Close. It was agreed to enquire whether Anne Newson would consider being a local key holder.

10. Items to be considered for next agenda to include

Key holder arrangements
Review of coronavirus signage

11. Date of next meeting

Date, time and venue to be confirmed

CMC/RG