

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held by conference call on Wednesday 8<sup>th</sup> July 2020 at 7.00 pm

Present: Cllr K Hawkings (Chairman), Cllr B Holyome (Vice-Chairman), Cllr C McCrystal, Cllr G Rothery, Cllr H Lumby (8.20-8.40 pm), Mrs R Greenwood (Clerk).

1. Apologies for absence

Cllr Bulloch (holiday), Cllr Harding (work commitment), Cllr Morton (holiday), Cllr Humby, Cllr Ruffell.

2. Disclosure of interests on agenda items

3. Public Session

Crime statistics. December 2019. Burglary (1) Wood Lane. January 2020. Burglary (1), Violence and sexual offences (2), Wood Lane. February. Vehicle crime (3) Petersfield Road, Bramdean. March. Violence and sexual offences (2) Wood Lane. April. Antisocial behaviour (1) Bramdean common. May. Violence and sexual offences (2) Wood Lane, Antisocial behaviour (2) Brockwood.

PCSO Michelle Wilkinson and PCSO Kerry Croutear were based at Alresford. Concerns that properties might have been surveyed by drones prior to theft of garden furniture and statutory had been reported to the Police.

4. Approval of minutes of Parish Council meeting – 13<sup>th</sup> May 2020

The minutes were approved for signature by the Chairman post-meeting.

5. Matters reviewed from minutes of Parish Council meeting – 8<sup>th</sup> January 2020

Cllr Hawkings had made the Declaration of Acceptance of Office of Chairman.

Cllr Bulloch had requested Chris Day (Neighbourhood Watch) to discuss Speedwatch with the Police in the first instance.

The revised Code of Practice for Local Councils in Handling Complaints had been posted on the parish website.

The Hampshire 2050 Commission of Inquiry briefing report had been circulated.

6. Recreation Committee

Cllr McCrystal would be Chairman for 2020-21 in place of Cllr Hawkings from the next meeting to be held on 15<sup>th</sup> July. 3/7 Cllr Hawkings carried out a Covid-19 Risk Assessment. WCC guidance suggested that equipment was cleaned frequently and the number of users monitored to maintain social distancing. The Parish Council could not comply with the guidelines to re-open the facilities on 4<sup>th</sup> July (notice of explanation posted on gate). Residents were anxious to find a solution. One suggestion was taping off each piece of equipment. Another option was taping off the lower section of the recreation ground (the entrance gate would have to be lifted from its hinges). The Clerk would seek advice from the insurers as to liability in the event of infection, etc. The Recreation Committee would review the matter further at its next meeting.

## 7. Finance

### 7.1 Accounts

Treasurers Account £8535.65 in credit to date including £666.58 VAT repayment (bank statement awaited); 32 Day Notice Account (CIL) £18,810.77 in credit to 30<sup>th</sup> June.

Cheques raised since last meeting:

557	Came & Co insurance 20-21	537.07
558	E A Newson donation wooden posts War Memorial	250.00
559	HMRC re R Greenwood 1	232.00
560	PG & GM lengthsman 30/6	79.20
561	R Greenwood pay/expenses 1	1069.36 (pending)

Came & Co had added the former BT kiosk to the schedule (cost to replace kiosk £850 excluding VAT). The original premium for 2020-21 increased from £537.07 to £539.60 (£2.53 under Clerk's expenses).

Lloyds Bank had approved a Mandate Variation request for Cllr Hawkings to become a Full Signatory on Parish Council accounts.

The Clerk would request an updated estimate for the laptop from Cato Computers.

### 7.2 Audit

The Annual Governance Statement 2019-20 and Accounting Statements 2019-20 had been signed. All documents had been submitted to External Audit and posted on the parish website. Public inspection of the accounts would commence on 1<sup>st</sup> September. The audit decision would be published by 30<sup>th</sup> November. Seamus McLaughlin had been thanked for carrying out the Internal Audit for 2019-20.

## 8. Planning

### 8.1 Decisions received (circulated)

SDNP/19/06160/CND. Matterley Farm, Ovington. Variation of condition 2 of planning consent SDNP/18/06249/FUL.

PC – Comment  
SDNP – Withdrawn by applicant no reason given  
Abstention from decision-making process. Cllr Holyome, member SDNPA Planning Committee.

SDNP/20/01458/LIS. Bramdean House. Proposed electric gates.

PC – Support  
SDNP – Approve

SDNP/20/00560/FUL. Matterley Farm, Ovington. Modification of existing agricultural field gate access from A272 to provide temporary access for Boomtown Festival for maximum of two weeks in any calendar year.

PC – Refer to Committee  
SDNP – Withdrawn by applicant no reason given

SDNP/20/00137/LDE. Buckthorn, Woodlands, Bramdean Common. Agricultural workers dwelling occupied by non-agricultural worker since 2009.

PC – No comment  
SDNP – Withdrawn by applicant

Abstentions from decision-making process: Cllr Bulloch, personal interest; Cllr Holyome, member SDNPA Planning Committee.

## 8.2 Decisions awaited

SDNP/19/06035/FUL. Land south west of Woodcote Manor Cottages, Bramdean. Proposed agricultural grain store, agricultural building and associated infrastructure (inclusive of hardstand, attenuation pond and landscaping). 9/6 Further papers posted.

PC – Holding objection to be set aside, subject to clarification of Highways' response

SDNP – Awaited

Abstentions from decision-making process: Cllr Hawkings, near-neighbour; Cllr Holyome, member SDNPA Planning Committee. Cllr Morton, applicant;

SDNP/20/02247/MPO. Buckthorn, Woodlands, Bramdean Common.

PC – Support

SDNP - Awaited

Abstention from decision-making process: Cllr Bulloch, personal interest.

SDNP/20/02339/SCOPE. Matterley Farm, Ovington. Proposed development ... Request for a Scoping Opinion.

PC – Comment

SDNP – Awaited

SDNP/20/02423/LIS. Walnut Farm House, Bramdean. Alterations to existing site access to new timber framed garage and log store.

PC – Awaited

SDNP – Awaited

## 8.3 Other matters

SDNP/16/03490/LIS. Manchester House, Bramdean. Permanent retention of temporary access, related gates and fences (SDNP/15/01419/LIS refers). 4/12/17 Enforcement pressed for removal of boundary hedge. 22/5/18 Restricted visibility onto A272 compromised road safety reported. 9/10/19 Enforcement signed non-expediency form. Historic Environment Team considered work more sympathetic to that previously approved. Case closed. 15/10 Parish Council displeased at not being informed of decision, safety issues, etc, not addressed. 16/10 WCC reasons for closing case circulated. 14/11 Cllr Humby requested to press for hedge in front of property to be removed as previously stated. 13/12 Cllr Humby's explanation circulated for comment. 25/6 Cllr Lumby advised boundary hedge had been cut down to wall height.

Abstention from decision-making process. Cllr McCrystal, pecuniary interest.

SDNP/18/00296/LB. 8 Hinton Hill, Hinton Ampner. Consent for wooden structure erected in garden of listed property. 20/11/17 Referred to Enforcement. 16/1/19 WCC Historic Environment Team to advise whether structure acceptable in front of listed building. 10/7 NT had no objection to structure, in-situ for 18-24 months. Neighbours would find more acceptable if relocated closer to house to left of property. 14/11 Gill Cooper (Enforcement Officer) gave three options: (i) Remove wooden structure; (ii) Relocate wooden structure to area agreed with Historic Environment Officer; (iii) Submit application for planning permission. Deadline for removal or relocation 30/1/20; if occupier chose to submit application deadline 12/12/19 (no application received). 13/5 Cllr Lumby said WCC awaited response to letter dated 14/11/19. 9/6 Cllr Lumby advised property still occupied. 8/7 Cllr Lumby said enforcement service very understaffed but would continue to press for action.

SDNP/18/00379/LB. Bramdean Cottage. Close boarded fencing erected either side of shared entrance with The Gomms (SDNP/16/00271/HOUS to erect similar fence refused); APP/Y9507/W/16/3148562 dismissed refer). 16/1/19 Case referred to WCC Historic Environment Team. 10/6 WCC instructed owners to remove fence by 2/8. 10/12 Enforcement notice served requiring removal. If no appeal made to Planning Inspectorate, effective 14/1/20; for compliance 28 days from day notice takes effect. 29/4 Appeal APP/L1765/C/20/3244657+3244658 commenced.

PC - Continues to support the original application especially as the neighbouring property has the same boundary arrangement.

Planning Inspectorate - Awaited

SDNP/18/05230/FUL. The Plantation, Bramdean Common. Erection of 3 holiday chalets within existing clearing. 27/4/20 Appeal APP/Y9507/W/19/3239485 commenced.

PC – No further comment

Planning Inspectorate - Awaited

Boomtown Festival UK Ltd. Application for New Premises Licence (details circulated)

PC – No comment

WCC – Awaited

SDNP/19/00241/OPDEV. Kalamunnda, Bramdean. Alleged newly created hard standing parking area. 14/10/19 WCC advised new hard surface area permitted development within McGregor's curtilage (report circulated). 11/11 Alasdair McGregor advised trial of erecting/taking down poly tunnel, would not remain on site. 14/12 Two shipping containers attached to new hoop structure closer to A272. 16/12 Reported to WCC. 8/1/20 Items removed. 13/5 Latest hoop structure to be referred to Link Officer. 12/6 Link Officer to review with WCC.

SDNP/20/00041/LB. Walnut Tree Farm House (formerly Manchester House), Bramdean. 17/1 Alleged breach of planning control reported (scaffolding erected). 12/6 Link Officer said case closed, no breach.

SDNP/20/00161/GENER 15/10/19. Maple Cottage, Bramdean. Owner advised permission might be required for current building works. 14/11 Owner advised to contact SDNPA. 24/3/20 Registered as enforcement breach. 20/6 Link Officer advised awaiting first site visit (case reallocated due to maternity leave).

Barn, Hinton Woodlands Farm. The Parish Council had pressed since 2001 for the historic barn to be repaired and preserved. The structure was badly damaged during the storm on 14<sup>th</sup> February 2014. The barn had not been rebuilt (SDNP/14/04124/HOUS-04126/LIS refer). 8/7 Parish Council would advise the Link Officer to forward case to the SDNPA with a request for a site visit and viewing of the beams in storage.

29/6 The Parish Council was advised of concerns regarding a row of street lamps in an extremely exposed location, either side of a rural drive (Woodlands-Wolfhanger area). 8/7 The informant would be asked to report the concerns direct to the WCC Enforcement Team.

#### 8.4 Policy on Planning and Enforcement

The Parish Council agreed to adopt the Policy on Planning and Enforcement. After minor revisions had been implemented, the Code of Practice and Planning Guidelines would be posted under a new Planning heading provided by Wizbit on the parish website.

#### 9. Flooding Update

21364007 Clear ditch and pipe under road outside Woodland Gate Cottage to reduce back-up at Hell's Bottom. 28/6/18 Start of pipe not found. 17/9 Work completed (original case closed)  
30/9/ HCC requested to create proper water catchment pit to accommodate silt and jet out pipe under road. 5/6/19 HCC confirmed landowner responsible for adjoining ditch south side of cross roads.  
12/7 Pipe under road outside Woodland Gate Cottage required further investigation; jetted pipe ran up private track. 18/11 Landowner sent notice to clear ditch. 8/7 Landowner had dug ditch and run off from road into ditch.

21377112 Jet drainage pipe under Hinton Ampner crossroads, remove gravel from bottom Hinton Hill. 7/2/19 HCC agreed gravel dangerous. 8/5 Gravel blocking potholes at entrance to A272. 12/7 Works

orders raised for road sweeping and repairs. 24/9 Potholes worsened. 8/1/20 Pothole bottom Hinton Hill/A272 very deep and hazardous. 13/5 Large pot hole repaired. 8/7 Several recent smaller pot holes required repair. Pipe in verge outside Yew Tree Cottage, Hinton Hill fed into pipe under A272. 29/6 Cllr Hawkings was shown where an “open pipe” used to run down the hill on the left side from the gate of Yew Tree Cottage into the drain which fed the pipe under the road (this drain is totally surrounded by silt on the corner). The arrangement pre-dated tarmacking the road and would be difficult to dig out and reinstate (Ray Gardner to be shown location at next site meeting).

24/5 Cllr Hawkings met Adam Cleal (Environment Agency). It was agreed the concrete bridge above the pond needed a second pipe as it was a pinch point. This could easily be done by digging away the soil on one side, installing the pipe and recovering it with the soil. Mr Cleal would undertake a field survey from the footbridge to the pond and possibly recommend re-grading the ditch from the pond to the bridge, and report back after completed the survey and studying the 2002 Halcrow report. Mr Cleal would suggest the owner of the field by Maple Cottage dug out his ditch before the summer.

16/6 Riparian owners had been asked to clear their watercourses in the summer (letter and details of riparian ownership to be circulated for verification).

#### 10. Highway Report and Parish Lengthsman

21312075 11/9/18 Road breaking up outside The Old Cottage, A272. 16/1/19 Initial work completed. 7/2 Repair potholes between central white lines and east of The Old Cottage. Replace solid line across access to The Old Cottage with broken line. Replace solid edge line outside Old Cottage with intermittent line. 24/9 No more work required (case closed)

HCC requested to include following works agreed 5/9/19 when the A272 was surface dressed. 12/6 Cllr Humby awaited update on request.

30 mph rounded signs to be painted on road next to the 30mph repeater signs.

“Slow” to be painted on road at A272/Wood Lane junction and “Children crossing” sign.

“Pedestrians in road” signage to be provided for Wood Lane.

Broken line to be painted outside entrance to The Old Cottage and at footpath junction opposite The Fox; also install bollard on right hand side and tidy road edge.

21427353 7/5 Replace broken arm of signpost indicating ROW (start of FP10, Church Lane).

12/7 Mike Seed to verify with Countryside Service. 5/5/20 Not replaced. 12/6 Cllr Humby would remind Countryside Service

10/12/18 Lorry stuck in mud when turning on Broad Lane. 10/1/19 Fix “No Turning” signage to “No Through Road” signage. 13/5/20 Outstanding. 12/6 Cllr Humby would remind contractor to order signs.

7/5 Traditional cast iron signpost by Inwood School. “Brookwood” roundel/finial needed repair. 12/5 Advised West Meon Parish Council, signpost just over parish boundary.

15/5 Due to coronavirus, HCC had postponed the Priority Cutting List for 2020. Parishes were asked for assistance with cutting. 26/5 Adrian Taylor agreed to cut FP 503-504 this year. 12/6 HCC confirmed cutting FP 502.

18/5 Cllr Hawkings wrote to Cllr Humby (Highways) thanking them for clearing the entrances to the culverts this winter which helped significantly with the water flow out of the village.

Ray Gardner (HCC) had been requested to include the footpath, A272 Greenacres to Hinton Ampner crossroads, in the mowing schedule.

30/6 Parish Lengthsman (3 hours). Suggestions of work to be undertaken in the future should be emailed to Cllr Hawkings.

11. Bramdean Common

5/5 Two caravans and flat bed vehicle arrived, east side. 10/5 Flat bed vehicle arrived, west side. Departure date unknown. 11/6 Three caravans, two cars, one van above Wood Farm Cottages. 15/6 one caravan, one truck, top-left of common. 27/6 Travellers moved from east to west side leaving great quantity of litter. 2/7 Police advised travellers moved on.

All properties close to the green space had received the WCC 101 procedure statement: all incidents of antisocial behaviour, etc, should be reported to Police (101) not to third party or social media (also in July issue of Church & Village). Residents would appreciate action to curb the nuisance of traveller movements. WCC would be asked to confirm whether it would implement the Basingstoke & Deane 5-year injunction procedure to evict travellers.

12. Traffic Calming and Signage

Cllr Bulloch had asked Ian Janes (HCC) to confirm whether an additional post for speed limit reminder signage could be provided eastbound between Canterbury Cottage and the bus stop. Mr Janes would meet Cllr Bulloch and Cllr McCrystal on site to discuss the additional post, etc, on 15<sup>th</sup> July. 8/7 The SDNPA hoped to advise Cllr Holyome of any preferred design of village gates by the end of July.

The Parish Council discussed concerns in an email from a Kilmeston resident following a two-car crash at the A272 Kilmeston/Cheriton junction on 25th June (2/7 second incident at same location).

13. Defibrillator

The Parish Council approved the proposed arrangements to handover the defibrillator to Justin Berryman for installation in the former BT kiosk outside the Village Hall. CHT would be asked to confirm whether the location of the defibrillator would be marked on a map open to public access.

14. General Data Protection Regulation (GDPR) and Parish Website

Cllr McCrystal would set up bhapc.org.uk email addresses for Cllrs Harding, Holyome, Morton and Rothery post-lockdown; also undertake advanced training in due course (cost £70 per hour + VAT). Cllr Bulloch's draft Accessibility Statement was approved and would be forwarded to Wizbit for technical advice prior to posting by 23<sup>rd</sup> September 2020. Wizbit would also be requested to cost a new heading for Planning and posting location details of the defibrillator on the white space of the home page.

15. An Affordable Housing Scheme in every Parish

10/6 In response to Cllr Hawkings' letter, the landowners of a possible site confirmed they did not wish to release any land at present (might be an option for the future). 16/6 The SDNPA had withdrawn the Section 106 funding from Bramdean and Hinton Ampner Parish Council but it was hoped to divert the unspent allocation to an affordable scheme as close as possible to the parish.

16. Policy for Acceptance of Petitions

The revised text was approved for posting on the parish website.

17. Correspondence

16/5 The Parish Council agreed to make an exceptional donation of £250 towards the replacement of the wooden posts around the War Memorial.

29/5 The Parish Council met the tri-annual requirement of the Pensions Regulator regarding re-enrolment and re-declaration of its legal duties as an employer (nil return).

30/6 A resident expressed interest in becoming involved with updating the Village Design Statement had been invited to contact Cllr Holyome. The Steering Group could not meet until restrictions on face-to-face meetings were lifted.

18. Reports from Parish Councillors and Clerk

Cllr Holyome would ask the Village Hall Committee to consider providing internet access.

3. Public Session contd

Cllr Humby had invited details of projects for possible funding from his Devolved Budget (Parish Councillors to email suggestions to the Clerk). Cllr Humby had also invited the Parish Council to provide Cllr Lumby with a list three specific road issues in the parish to establish priorities for investigation by the Highways Team.

Cllr Lumby had nothing further to report on National Trust's proposed planning application for land to the east of The Hinton Arms. See Item 8.3 for an update on enforcement action at 8 Hinton Hill.

Cllr Lumby suggested a conference call with Beauworth, Bramdean & Hinton Ampner, Cheriton and Kilmeston Parish Council to discuss recent accidents at the New Cheriton crossroads. Cllr Hawkings offered to assist with the rationalisation of the speed limits through the four parishes. Cllr Lumby had already forwarded the parishes' concerns to Cllr Humby.

WCC was unlikely to adopt the injunction procedure in place at Basingstoke & Deane as it would not be any quicker than the present procedure. WCC felt there would be little support to "fortify" Bramdean Common with ditches, etc and would be reluctant to alter the status quo.

19. Items to be considered for the next meeting may include:

Annual Parish Meeting

Defibrillator

Financial Regulations

Revision of practice for commenting upon planning applications

Standing Orders

Traffic Calming

20. Date of next meeting

Wednesday 14<sup>th</sup> October 2020 (time and venue to be confirmed).

The meeting closed at 8.54 pm.

KH/RG