

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Wednesday 9th October 2019 at 7.30 pm in the Village Hall, Bramdean.

Present: Cllr M Morton (Chairman), Cllr M Bulloch, Cllr K Hawkings, Cllr B Holyome (Vice-Chairman),
Cllr C McCrystal, Cllr H Lumby (for Item 3), Mrs R Greenwood (Clerk).

1. Apologies for absence

Cllr Harding (holiday), Cllr Rothery (appointment), Cllr Humby, Cllr Ruffell,
Justin Berryman.

2. Disclosure of interests on agenda items

None.

3. Public session

A report on outstanding highway works would follow from Cllr Humby.

Cllr Lumby said the CANS Forum had been postponed; hence no response to moving the upper 30 mph sign in Wood Lane closer to Bramdean Common. Properties on the National Trust estate were being refurbished to a high standard. The level of community spirit might improve with longer lets. The NT planned to develop land to the east of The Hinton Arms (Kilmeston parish). Access onto the A272 was of great concern. Cllr Lumby would invite the Chairmen of Bramdean & Hinton Ampner, Cheriton and Kilmeston Parish Councils to discuss the development: community engagement was vital. Noise levels at Boomtown were mitigated by wind direction. WCC was considering food waste collection. There was a visible Police presence to deter speeding over the summer. Acoustic camera trials in the area had successfully identified culprits. The Menu of Measures for parishes was awaited from HCC. For an update on WCC enforcement action, see Item 8.3.

Crime statistics. All incidents near petrol station, Bramdean. June: Drugs (1); Other theft (1). July: Vehicle crime (1); Other theft (4). August: Drugs (1); Other theft (1).

4. Approval of minutes of Parish Council meeting – 10th July 2019

The minutes of the last minute were approved as a correct record and signed by the Chairman.

5. Matters reviewed from minutes of Parish Council meeting – 10th July 2019

The Listing document described the Parish Council as “owner or occupier” but ultimately the telephone box on Hinton Hill was BT property. English Heritage and the Parish Council had right of appeal prior to removal. The only safeguard was for the Parish Council to adopt the box. Cllr Holyome would monitor the box for notices proposing its removal. Disagreement with BT’s statement that mobile reception had improved in the area was noted.

6. Recreation Committee

The evergreen hedge at 14 Woodlane Close facing the Parish Council’s boundary had been replaced with a wooden fence. A quantity of vegetation from the Bramdean Cottage boundary had been cleared but a great deal of work remained as the whole fence was affected. The Parish Council would give measured consideration as to the best way to proceed. DNB Tree Surgery Ltd completed long overdue cutting back the trees and vegetation “very hard” around the transformer.

The Parish Council would be asked to approve the proposal to vary signage from standard practice (amended text to be circulated for approval). Key holder arrangements would be reviewed and recorded for future reference. It was agreed to keep the lift-out panel in the top boundary fence locked to deter easy access and to safeguard the tractor shed. Committee members were verbally reminded of the padlock combination for the panel.

7. Finance

7.1 Accounts

Treasurers Account £12307.72 in credit to 30th September including Precept £3750 (£10918.48. to date). 32 Day Notice Account (CIL) £21607.47 in credit to 30th September.

Cheques raised since last meeting:

526	D J Scott filter for mower	4.44
527	PG&GM lengthsman 24/7	316.80
528	PG&GM lengthsman 8/8	369.60
529	PKF Littlejohn LLP audit fee 18/19	240.00
530	Information Commissioner data protection fee 19/20	40.00
531	HMRC re R Greenwood 2	203.20
532	R Greenwood pay/expenses 2 1/7-30/9	1027.64
Cheque signed at meeting		
533	PG & GM lengthsman 5/10	158.40

7.2 Audit 2018-19

External audit was concluded with no issues arising (all relevant notices posted). The standard audit fee for income-expenditure exceeding £25,000.00 was charged (£200 + VAT).

7.3 Budget 2019-20 onwards

The draft budget was amended (revised version to be finalised at next meeting).

8. Planning

8.1 Decisions received (circulated)

SDNP/18/05230/FUL. The Plantation, Bramdean Common. Erection of three holiday chalets within existing clearing.

PC – Comment

SDNP – Refuse

SDNP/19/02779/HOUS. Slys Farm, Bramdean. Demolish existing lean-to structures to farmhouse, add new single storey side extension; remove existing polycarbonate lean-to roof over farmhouse garden room, replace with new flat roof concealed beneath raised parapet wall.

PC – Support

SDNP – Approve

SDNP/19/02969/HOUS. Cobblers, Hinton Ampner. Create link between 1st floor extension and storage space above garage by walkway between the two (SDNP/18/03432/HOUS alteration to existing approved plans refers).

PC – Support

SDNP – Approve

SDNP/19/03163/LIS. 4 & 5 Hinton Hill, Hinton Ampner. Renewal of dated non-historic kitchens, bathrooms and services. Like for like repairs, demolition of attached timber shed.

PC – Comment

SDNP - Approve

SDNP/19/03435/LIS. Godwins Farm Cottages, Hinton Ampner. Like for like repairs to listed building. Renewal of non-historic sanitary ware, services and kitchen.

PC – Support SDP - Approve

SDNP/19/03716/LIS. Little London, Hinton Ampner. Replacement of all UPVC windows and internal secondary glazing.

PC – Support SDNP - Approve

8.2 Decisions awaited

SDNP/18/06249/FUL. Matterley Farm, Ovington. Change of use from agriculture to mixed agriculture ... holding of one music festival and one sports endurance event in any calendar year ... retention of wooden structures within woodland and minor alterations to existing access on A31, both associated with festival use.

PC – Object SDNP – Temporary permission to 31/12/24
Full decision awaited

Note: Cllr Holyome would abstain as a member of the SDNPA Planning Committee.

SDNP/19/03184/TPO. The Dairy House, Brockwood. Fell Giant Redwood identified ... as having decay and being in falling distance of the A272

PC – Support SDNP – Awaited

Note: Cllr Morton declared a personal interest and would abstain from the decision-making process.

SDNP/19/04054/CND. Wolfhanger Farm, Woodlands, Bramdean. Amended description. Variation of condition 2, 4 and 13 of planning consent SDNP/17/06237/CND.

PC – Support SDNP – Awaited

SDNP/19/04706/HOUS. Hunters Cottage, Bramdean. Rear extension, re-roofing of existing house, replacement conservatory.

PC – Awaited SDNP - Awaited

8.3 Other matters

SDNP/16/03490/LIS. Manchester House, Bramdean. Permanent retention of temporary access, related gates and fences (SDNP/15/01419/LIS refers). 4/12/17 Enforcement pressing for removal of boundary hedge. 22/5/18 Restricted visibility onto A272 compromised road safety reported. 15/10 Picket fence replaced by hedge. 10/7 Enforcement notice prepared. Final amendments pending. 9/10 Enforcement had signed non-expediency form. Historic Environment Team considered work implemented more sympathetic to that previously approved. Case closed. Parish Council expressed displeasure at not being informed of decision and would make strong representations on grounds that safety issues had not been addressed

Note: Cllr McCrystal declared a pecuniary interest and would abstain from the decision-making process.

SDNP/18/00296/LB. 8 Hinton Hill, Hinton Ampner. Consent for wooden structure erected in garden of listed property. 20/11/17 Referred to Enforcement. 14/5/18 WCC apologised for overlooking original request. 16/1/19 WCC Historic Environment Team to advise whether structure acceptable in front of listed building. 10/7 NT had no objection to structure, in-situ for 18-24 months. Neighbours would find structure more acceptable if relocated closer to house in tree area to left of property. 9/10 Reply awaited from WCC Historic Environment Team. Cllr Lumby to press further.

SDNP/18/00379/LB. Bramdean Cottage. Close boarded fencing erected either side of shared entrance with The Gomms (SDNP/16/00271/HOUS to erect similar fence refused);

APP/Y9507/W/16/3148562 dismissed refer). 16/1/19 Case referred to WCC Historic Environment Team for advice. 10/6 WCC instructed owners to remove fence by 2/8. 9/10 Minor changes required to enforcement notice before issue.

Boomtown Festival UK Ltd. Application for New Premises Licence (details circulated)

PC – No comment

WCC – Awaited

SDNP/19/00241/OPDEV. Kalamunnda, Bramdean. Alleged newly created hard standing parking area. 20/6 WCC confirmed site visit. 21/6 Place name confirmed as McGregor's car park (report awaited). 2/10 WCC reminded to provide report. 9/10 Agreed to request Cllr Lumby to make enquiries.

SDNP/19/04725/LDP. Wood Farm, Bramdean Common. Notification for a proposed change of use of an agricultural building ...

Note: Cllr Holyome would abstain as a member of the SDNPA Planning Committee. WCC did not consult neighbours or Parish Councils on Lawful Development Certificates. The Parish Council would suggest that any consent should be conditioned for temporary residence only.

PC – Comment

WCC - Awaited

The owner of Maple Cottage, Bramdean, would be advised that planning permission might be required for current building works unless WCC had already ruled otherwise.

9. Flooding Update

21364007 Clear ditch and pipe under road outside Woodland Gate Cottage to reduce back up of water and gravel at Hell's Bottom cross roads. 28/6/18 Start of pipe could not be found. 30/9/18 Ray Gardner requested to create proper water catchment pit to accommodate silt and jet out pipe under road. 5/6/19 HCC confirmed landowner responsible for adjoining ditch to south side of cross roads. 12/7 Pipe under road outside Woodland Gate Cottage required further investigation; jetted pipe ran up private track, permission needed. Mike Seed to check with Flood Water Management if landowner had been served notice to clear ditch. 3/10 Uncertain whether enquiry was complete.

21377112 Jet drainage pipe under Hinton Ampner crossroads, remove gravel from bottom of Hinton Hill. 10/1/19 Lengthsman unable to remove impacted gravel. 7/2 HCC agreed gravel was dangerous. 8/5 Gravel blocking potholes at entrance to A272, very hazardous, needed resetting. 12/7 Works orders with contractor for road sweeping and pot hole repair using "Dragon Patcher" (no programme date due to other priorities). 24/9 Potholes worsened.

21401732 Increased flooding at bend after Maple Cottage (A272). Heavy rainfall caused stone underlay path edging to move. 20/12 Authorisation for repairs awaited. 21/9 Work completed.

18/9) Cllrs Bulloch, Harding and Hawkings inspected riparian ditch left of Maple Cottage with Adam Cleal (Environment Agency). (1) Re-grading of ditch between telegraph pole and boundary of Highways land needed to remove silt and path material that had been washed in. This last stretch not dug out when rest of ditch was lowered. Adam Cleal would discuss work with Ray Gardner (Highways) and additionally clarify maintenance programme: ditch was exceptionally overgrown and needed more regular attention. (2) Adam Cleal would contact owner of riparian ditch to suggest 30 metres of ditch on land required clearing of vegetation and grading to prevent water backing up. (3) Parish Council to contact landowner on far side of Maple Cottage to request that 3 metres before "pit" was cleared and graded and that vegetation was cleared from pit to road (cc: Adam Cleal).

10. Highway Report

21312075 11/9/18 Road breaking up outside The Old Cottage, A272, centre Bramdean. 16/1/19 Initial work completed. 7/2 Repair potholes between central white lines and east of The Old Cottage (east carriageway). Replace solid line across access to The Old Cottage with broken line. 12/7 Missing cats' eyes between centre lines to be inspected. Order placed to replace solid edge line outside Old Cottage with intermittent line (very low priority). 24/9 Uncertain whether further work required.

21427353 7/5 Replace broken arm of signpost indicating ROW (start of FP10, Church Lane).

12/7 Mike Seed to verify with Countryside Service.
21431009 30/5 Dig out highway ditch between telegraph pole and field to same depth as previous section. 12/7 Ditch to be dug out when footpath works near Maple cottage carried out.
21440890 22/7 Cut down ragwort from verge, A272 Woodcote Cottages (opposite Bramdean Farm entrance) – entrance to Woodcote Manor. 8/10 Uncertain whether enquiry complete.

10/12/18 Lorry stuck in mud of both verges when turning on Broad Lane. 10/1/19 Fix “No Turning” signage to “No Through Road” signage, not prepared to install “Soft Verge” signage. 12/7 “No Turning” sign to be provided. 24/9 Still not provided.

31/5 Erection of post and barbed wire fence immediately behind roadside hedge/tree line from entrance to Mead Cottage to The Fox reported to HCC Highways Operation Team. Cllrs McCrystal and Bulloch declared an interest and would take no part in decision making process. 10/7 Extent of publicly maintained highway and existence of previous fence documented. 19/8 HCC confirmed no interest in land. Maintenance of hedge was responsibility of adjoining landowner; ditto ditch behind railings.

1/10 Landowner confirmed that fitting chicken wire to the treads of the upper stile on the footpath right of The Malthouse (Tanners Lane) was in hand.

18/10 Cllr Hawkings would meet Ray Gardner (Assistant Highways Engineer) to discuss highway jobs on site (second Parish Councillor welcome to attend).

Cllr Hawkings said the Lengthsman’s work was excellent: 32 hrs worked to 5/10; balance 18 hrs to 31/3/20.

11. Bramdean Common

22/7 Arrival of 15 caravans reported to WCC. 23/7 Police advised arrival of substantial further number. 24/7 Incidents of intimidation reported to WCC. 27/7 Bailiffs attended to ensure compliance with court order. 28/7 Residents collected 40 bags of rubbish for disposal by WCC. Parish Council thanked residents involved for their assistance. 26/9 Arrival of 6 vehicles reported to WCC. 30/9 Welfare visit prior to serving eviction order. 4/10 Departed.

12. General Data Protection Regulation (GDPR) and Parish Website

Wizbit amendments previously agreed (£60 + VAT; estimate £35 + VAT). Cllr McCrystal to set up bhapc.org.uk email addresses for Cllrs Morton, Holyome and Harding, and to undertake advanced training when mutually convenient (cost £70 per hour + VAT). Estimate requested to amend text on home page relating to VDS; also to append text to Bramdean Common Tree Survey and amend headings under the Local History tab.

13. An Affordable Housing Scheme in every Parish

Cllr Morton would write to landowners regarding the availability of a possible site.

14. Registration of Recreation Ground

Original copies of related conveyances from the 1940s and 1970s could not be traced. Arrangements were in hand to provide alternative evidence to the Land Registry.

15. Traffic Calming

5/9 Cllr Bulloch, Cllr Hawkings and Cllr McCrystal met Andy Smith (HCC Traffic Management East). A copy of the meeting notes would be forwarded to Cllr Lumby. Having considered the Community Funding Initiative (CFI), proposed gateways at Knowle Village, specifications and costings (details of current electronic speed signage awaited), the Parish Council decided to apply to the CFI (fee £250) to enable initial design work to commence. It was noted that gateways and digital signage could be funded by CIL subject to SDNPA approval of the designs.

16. Community Speedwatch

Details of the scheme obtained from the Hampshire Constabulary were considered. The Parish Council decided to concentrate on village gateways and digital signage and would request Cllr Rothery to inform Maria Jolliffe (Policing Co-ordinator) accordingly.

17. Defibrillator

Updated information including costs which could/could not be CIL funded was circulated prior to the meeting. The offer of help from Justin Berryman with the organisation of the project was much appreciated; Cllr Morton was happy to discuss the best way forward with Mr Berryman.

Regarding replacing the public telephone with the defibrillator, utilising the existing box and electricity supply, BT had previously retained the service as it was in a signal black spot. The Clerk would contact BT for clarification. There being concern that lack of mobile signal might affect function of the defibrillator, Parish Councillors would put this and other practical questions to people who had been involved with installed defibrillators locally (outcome to be circulated w/b 28th October).

18. Risk Management

The Parish Council reviewed its current arrangements for risk management and considered them to be adequate for its present needs.

19. Correspondence

Revised Financial Regulations would be circulated for comment prior to adoption at a future meeting.

The South Downs Local Plan 2014-2033 was circulated for information. Under Sites Settlements (pp 194-195), land south of the A272 at Hinton Marsh, Cheriton (Kilmeston parish) had been allocated for development of 12 to 15 residential dwellings.

27/8 Esso advised that route sub-option A2a which passed through National Trust land had been selected. Sub-option A2b was deselected and no longer part of the final route for the Southampton-London pipeline (letter circulated).

16/9 A 6th form pupil wished to undertake voluntary work at Bramdean Common for the Duke of Edinburgh Gold Award. The Parish Council had suggested litter-picking on the common and Tythelands Lane (not on A272 highway verges). It was agreed to verify whether parental consent had been given (if pupil was under-18). The pupil should not work alongside any public highway (no insurance in event of accident) and lone working in an isolated location was inadvisable.

26/9 The SDNPA invited comments on its draft Affordable Housing Supplementary Planning Document (SPD). Cllr Holyome would abstain from the consultation as a member of the SDNPA Planning Committee.

20. Reports from Parish Councillors and Clerk

11/8 Cllrs Bulloch and Morton visited the Boomtown site.

25/9 Cllr Morton attended the Boomtown Feedback Consultation at Old Alresford.

6/10 Cllr Holyome attended the Hampshire Constabulary Rural Crime Event.

21. Items to be considered for the next meeting

Annual Parish Meeting – Wednesday 29th April 2020 (Cllr Hawkings to approach possible speaker)

Defibrillator

Traffic Calming

Update of Village Design Statement (Cllr Holyome to progress)

Vision Statement and Key Priorities 2019/20 onwards

22. Date of next meeting

Wednesday 8th January 2020 at 7.30 pm, Village Hall, Bramdean.

The meeting closed at 9.43 pm.

MM/RG