

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Monday 15<sup>th</sup> October 2018 at 7.30 pm in the Village Hall, Wood Lane, Bramdean.

Present: Cllr M Morton (Chairman), Cllr M Bulloch, Cllr K Hawkings, Cllr B Holyome (Vice-Chairman), Cllr C McCrystal, Cllr G Rothery, Cllr H Lumby (City Cllr), Mrs R Greenwood (Clerk).

1. Apologies for absence

Cllr Harding (holiday), Cllr Humby, Cllr Ruffell.

2. Disclosure of interests on agenda items

None.

3. Public session

Cllr Lumby reported that the South Downs Local Plan would be published shortly. The Parish Council might wish to respond to the consultation on the proposed runway extension to accommodate larger aeroplanes at Southampton airport.

Cllr Lumby would press for action on all the outstanding Enforcement cases; also for the provision of 1-2 bins close to the parking areas on Bramdean Common (funded/emptied by WCC) and for action to deter fly-tipping in the surrounding area.

Crime statistics. June: Burglary (2) Petersfield Road, Bramdean and near Bramdean Garage;  
July: Vehicle crime (3) Hinton Hill; August: Vehicle crime (1) Hinton Hill.

4. Approval of minutes of Parish Council meeting – 16<sup>th</sup> July 2018

The minutes were approved as a correct record and signed by the Chairman.

5. Matters reviewed from minutes of Parish Council meeting – 16<sup>th</sup> July 2018

Cllr Rothery had completed the Declaration of Acceptance of Office and Notification of Disclosable Pecuniary Interests.

Cllr Holyome would request confirmation of her nomination as a Trustee for the Winchester Villages Trust, 2018/2022.

Notice had not been served to remove service from the BT telephone box outside the Village Hall. The K6 kiosk on Cheriton Green had been removed (no response to proposed removal notice).

The Parish Council supported the CANS campaign for lower speed limits on rural A, B and C roads.

Cllr Bulloch responded to the HCC Consultation on Supported Passenger Transport Services and Concessionary Travel Scheme on behalf of the Parish Council.

No reply had been received from Bishop's Sutton Parish Council as to whether Old Park Wood Industrial Estate had been sold or was being redeveloped.

6. Recreation Committee

The Committee was grateful to Cllr Harding and Bruce Newson for repairing The Twist to a very high standard, a considerable saving on the lowest price quoted by Playdale (£408.64 + VAT). John Sankey would be asked to estimate to re-tension the perimeter chain link fencing around the hard court and to replace any half-timber edging around The Twist showing signs of rot.

The Committee thanked Cllr Morton for writing to residents of adjoining properties requesting garden vegetation was cut back. A good deal of work had already been carried out. A site meeting had been requested with the SSE Wayleave Officer to consider vegetation climbing the poles either side of the transformer and felling of an adjacent tree.

7. Finance

7.1 Accounts

The Lloyds Bank account was £10645.53 in credit to 30<sup>th</sup> September 2018, including final Precept payment of £3750. The first Community Infrastructure Levy (CIL) payment (£20,100.00) would be credited on 18<sup>th</sup> October (details of CIL scheme to be circulated).

Cheques raised since last meeting:

488	B Newson repairs to The Twist	45.00
489	Giffords Recycling Ltd safety chippings for The Twist	354.00
490	Wizbit IS 2 x Parish Cllr email addresses	12.00
491	WKL Building Supplies materials to repair The Twist	86.56
492	HMRC 2 re R Greenwood 1 July – 30 Sept	184.60
493	R Greenwood 2 pay/expenses 1 July – 30 Sept	818.00
483	Church in the Woods upkeep churchyard NYP 18/9 Chairman of Trustees asked to investigate	147.00

7.2 Audit 2017/18

The outcome of the external audit was awaited.

7.3 Draft Budget 2018/19 onwards

2018/19 Rec Safety. Inspected February for current year (see 2017/18). Clerk's Salary. First quarter increased from 74.25 to 130 hrs per week for GDPR work. Hours to be reviewed for implementation from 1<sup>st</sup> April 2019. Busiest months usually January, March, April, May, June and October. Former Clerk to two local parishes allocated 8-10 hours per week per parish. Clerk's Expenses included mileage to GDPR meetings. Office equipment. Filing cabinet for Clerk. Electoral Fees. Liability uncertain.

2019/20 Meeting Room Hire. Increased due uncertainty of venue and charges. Office Equipment. Laptop for Clerk. Clerk to investigate possible discount from HCC Central Stores. Cllr Lumby to enquire whether discount available via WCC.

It was agreed to delete WDALC from the budget on the understanding that the allocation might need to be reinstated if circumstances changed. No assumption made for Grants Recd/Promised. Final

surpluses could increase by ca £1200 if little/no expenditure on Noticeboards, Flooding, Bus Shelters and Audit/Legal. The Precept would be set at the next meeting.

## 8. Planning

### 8.1 Decisions received (circulated)

SDNP/18/02053/HOUS. Arborvita, Hinton Ampner. Removal of existing detached garage, replacing with garage with first floor studio.

PC – Support

SDNP – Approve

Provision of a kitchenette/toilet means application would need to be subject to personal use only for owner/s of Arborvita. Concern privacy of Turnpike Cottage would be impacted by east-facing first floor window.

Note: Cllr Bulloch declared a personal interest and would abstain from the decision-making process.

SDNP/18/03128/HOUS. Sheep Dip, Hinton Ampner. Minor works to existing ancillary buildings to provide accommodation. Single storey side extension to house. Alterations to first floor master bedroom.

PC – Support

SDNP – Approve

Note: Cllr Morton declared an interest as property owner and would abstain from the decision-making process.

SDNP/18/03164/HOUS. The Gomms, Bramdean. Removal of outbuilding, erection of single storey extension comprising lobby, kitchen extension and utility room.

PC – Support

SDNP - Approve

SDNP/18/03302/LIS. Post Cottage, Bramdean. Demolish existing masonry boundary wall, replace with closeboard fence to match existing.

PC – Support

SDNP – Approve

Note: Cllr Rothery declared an interest as property owner and would abstain from the decision-making process.

SDNP/18/03765/FUL. Blackhouse Farm, Hinton Ampner. Demolition of farm buildings, repairs and alterations to farmhouse. Reconstruction of threshing barn. New build extension to link farmhouse and threshing barn. Extension to chicken shed for building services plant equipment.

PC – Support

SDNP - Approve

SDNP/18/03824/FUL. Parsonage Farm, Bramdean. Demolition of existing open fronted barn, replace with timber portal framed barn of similar dimensions for storing vehicles, trailers and agricultural equipment.

PC – Support

SDNP – Approve

Note: Cllr Morton declared an interest as landowner and would abstain from the decision-making process.

SDNP/18/03865/HOUS. Dean Cottage, Bramdean. Demolish to slab level. Rebuild as per SDNP/17/04605/HOUS, plus carriage shed in front garage.

PC – Support except increased floor space and carriage shed

SDNP – Approve

SDNP/18/04067/HOUS-68/LIS. Tanners Farm, Bramdean. New entrance gates.

PC – Support

SDNP – Approve

SDNP/18/04072/HOUS-73/LIS. Tanners Farm, Bramdean. New window to south west elevation.

PC – Support

SDNP – Approve

### 8.2 Decisions awaited

SDNP/18/00639/FUL-00540/LIS. Woodcote Manor, Bramdean. Conversion/alterations of coach house, stables, squash court to residential; conversion/ extension of water tower to residential; repair/

restoration of barn, continuation of use for ancillary purposes to main house; demolition of lean-to pole shed, associated hard/soft landscaping, relocation of oil tank, partial removal of wall for access.

PC – Support

SDNP - Awaited

Note: Cllr Morton declared an interest as a tenant of Woodcote Manor farm land and would abstain from the decision-making process. Cllr Holyome would abstain as a member of the SDNPA Planning Committee.

SDNP/18/02995/CND. Tempus House, Hinton Ampner. Removal of condition 4 of approved permission (W105401/04/LB refers).

PC - Object

SDNP – Awaited

Note: Cllr Holyome said, “ ... if the application came to the SDNPA Planning Committee my current view is that of the information available at this time. Any further information that is made available at the committee meeting, I will consider before voting.”

SDNP/18/03404/FUL. Land to east of Bramdean Farm. Proposed agricultural grain store, agricultural building and associated infrastructure (inclusive of hardstand, attenuation pond and landscaping).

PC – Awaited

SDNP – Awaited

Cllr Morton declared an interest as the landowner, Cllr Holyome would abstain as a member of the SDNPA Planning Committee; both would abstain from the decision-making process.

SDNP/18/04969/LIS. Little London Cottage, Hinton Ampner. Replacement of all uPVC windows and internal secondary glazing.

PC – Awaited

SDNP – Awaited

SDNP/18/05230/FUL. The Plantation, Bramdean Common. Erection of three holiday chalets within existing clearing.

PC – Awaited

SDNP - Awaited

### 8.3 Other matters

SDNP/16/03490/LIS. Manchester House, Bramdean. Permanent retention of temporary access, related gates and fences (time limit 6 months from 2/3/17, SDNP/15/01419/LIS refers). 29/11 Applicant said wall to be rebuilt once reimbursement received from HCC/WCC. 4/12 Enforcement pressing for removal of boundary hedge. 22/5 Restricted visibility onto A272 compromised road safety reported. 15/10 Noted picket fence replaced by hedge. Cllr Lumby to press for case to be prioritised.

Note: Cllr McCrystal declared a pecuniary interest and would abstain from the decision-making process.

SDNP/18/00296/LB. 8 Hinton Hill, Hinton Ampner. Consent for wooden structure erected in garden of listed property. 20/11 Referred to WCC Enforcement. 14/5 WCC apologised for overlooking original request. 15/10 Cllr Lumby to press for case to be prioritised.

SDNP/18/00379/LB. Bramdean Cottage. Close boarded fencing erected either side of shared entrance with The Gomms (SDNP/16/00271/HOUS to erect similar fence refused; APP/Y9507/W/16/3148562 dismissed refer). 15/10 Cllr Lumby to press for case to be prioritised

## 9. Flooding Update

21333867 21/5 Press RoW for further action on existing drainage grips on bridleway above Hunters Cottage. 16/7 Enquiry resolved. 15/10 Clerk to press for regular cutting out of grips.

21364007 Clear ditch and pipe under road outside Woodland Gate Cottage to reduce back up of water and gravel at Hell's Bottom cross roads. 28/6 Start of pipe could not be found. HCC stated landowner responsible for ditch to south side of crossroads. 26/7 Residents asked to clear ditch or to advise if not landowners. 30/9 Request for remedial work to put in a proper water catchment pit to accommodate

silt and jet out the pipe under the road referred to Ray Gardner (update awaited). 15/10 Cllr Morton to speak to residents thought to own ditch.

21377112 Jet drainage pipe under Hinton Ampner crossroads, remove gravel from bottom of Hinton Hill (agreed 28/6). 9/7 No work required but believe agreed with Ray Gardner (update awaited).

9/10 Meeting between Adam Cleal (Environment Agency) and riparian owner of ditch to left of Maple Cottage cancelled (rescheduled for November).

#### 10. Highway Report

21378545 17/7 Pull Ragwort from A272 highway ditch/verge. 6/9 Work completed.

21312075 11/9 Road breaking up outside The Old Cottage, A272, centre Bramdean, causing increased noise nuisance; potholes between central white lines. 12/9 No maintenance work required.

24/9 Residents still suffering considerable nuisance due to very uneven road surface.

27/9. A272 inspected monthly. Ray Gardner to be advised when defects near to intervention. Pothole east of The Old Cottage (east carriageway) to be repaired within 14 days.

21390084 24/9 Replace manhole cover and frame outside The Old Rectory. Repair passed to BT.

27/9 Not classed as emergency, could take 14 days, residents reported defect twice to BT.

1/10 Confirmed fading/absent double white lines would be repainted.

Cllr Holyome confirmed that the FIZZ FEST sign had been taken down.

Cllr Holyome had requested the landowner to put up a permissive notice, FP 28 (A272 to Cheriton Lane).

Cllr Morton confirmed that one finger of the cast iron road sign (near Inwoods School, Brockwood) still needed cleaning and painting.

The potholes marked for repair by the Woodland Gate signpost had still not been repaired.

The highway footpath from Church Lane to opposite War Memorial was being re-laid and would require annual maintenance including treatment with weed killer.

The new entrance gate/track to the Plantation might be covered by the pending planning application.

Definitive answer still awaited from the Highways Operation Team as to ownership of the hedge from the drive to Mead Cottage to The Fox (possibly unregistered).

#### 11. Bramdean Common

12/8 Two caravans under trees top near signpost; 14/8 horse arrived. Departed 28/8

25/9 Two caravan and two trucks arrived at top of common. 15/10 Still on site.

#### 12. General Data Protection Regulation (GDPR) and Parish Website

Cllr McCrystal would arrange to set up bhpc.org.uk email addresses for Cllrs Morton, Holyome and Harding. A Log of Information had been approved for uploading. The Emergency Action Plan and Welcome Leaflet were under revision. The Clerk would purchase a lockable two-drawer filing cabinet for data, financial information, etc. Pruning of records, correspondence, etc, as required by the new legislation was ongoing.

13. National Trust

Cllr Holyome awaited a decision as to whether the SDNPA required planning permission for the sign at the bottom of Hinton Hill directing vehicles to access the NT estate from the A272.

14. Traffic nuisance on A272

The HCC scheme to install village speed signage indicators for the 30 mph zones on the A272 was considered. It was understood that Cllr Humby had been tasked to convene a Forum to take forward provision of Average Speed Cameras, already working effectively on the A9 in Scotland. Jenoptik had surveyed the A272 with a view to installing cameras or LED speed signage. There would be pilot schemes to gauge effectiveness. Some realignment of speed limits might be required. Cllr McCrystal reported a great increase in HGV traffic and vehicle speed in the centre of Bramdean over the past three months. The Parish Council might wish to reconsider installing village gateways.

15. An Affordable Housing Scheme in every Parish

The Housing Needs Survey would run from 15<sup>th</sup> October to 5<sup>th</sup> November and had been publicised in the October issue of “Church & Village”, parish notice boards, Bramdean Garage, public houses, etc.

16. Parish Lengthsman

The Parish Council decided in principle to proceed as a lone parish as agreed with Mike Pillans (HCC). Cllr Hawkings and Cllr Bulloch would review the information circulated previously, in particular which duties could be undertaken. Cllr Morton would informally approach two local contractors to gauge possible interest in undertaking the work.

17. Future Arrangements for Meetings of the Parish Council

The Village Hall was unavailable on Monday nights from January 2019. It was agreed that the Parish Council and Recreation Committee would normally meet at the Village Hall on the second Wednesday in January, May, July and October except in January 2019 when the meetings would be held on the third Wednesday (Clerk to arrange alternative venue). The Annual Parish Meeting would be held at the Village Hall on the last Wednesday in April. The revised arrangements would be publicised in “Church & Village”.

18. Correspondence

Cllr Bulloch responded to the National Highways & Transport public satisfaction survey and to the WCC Grants Review 2018 (community needs) on behalf of the Parish Council.

19. Reports from Parish Councillors and Clerk

Cllr Bulloch attended the WCC Planning Event in Winchester on 2<sup>nd</sup> October. The recent WCC Review of Planning Service would be circulated.

Cllr Bulloch would attend CPRE Hampshire’s Rural Affordable Housing Conference on 6<sup>th</sup> November.

Cllr Bulloch would attend the SDNPA Parish Workshop on 19<sup>th</sup> November.

Cllr Bulloch would attend the Winchester Passenger Transport Forum on 22<sup>nd</sup> November.

The Minute Book 2001-2010 had been deposited in the Hampshire Record Office.

Cllr Harding had been asked to inspect the top right hand door catch of the Hinton Hill notice board.

20. Items to be considered for the next meeting

An Affordable Housing Scheme in every Parish  
Annual Parish Meeting  
General Data Protection Regulation (GDPR)

21. Date of next meeting

To be confirmed.

The meeting closed at 9.10 pm.

MM/RG

Note: Subsequently it was confirmed that the next meeting would take place on Wednesday 16<sup>th</sup> January 2019 at 7.30 pm in Kilmeston Village Hall.