

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Monday 17th October 2016 at 7.30 pm in the Village Hall, Wood Lane, Bramdean

Present: Mr M Morton (Chairman), Mr G Budd, Mrs M Bulloch, Mr A Harding, Mrs K Hawkings, Mrs B Holyome (Vice-Chairman), Mr C McCrystal, Mrs R Greenwood (Clerk).

1. Apologies for absence

Cllr Huxstep

2. Disclosure of interests on agenda items

None.

3. Public session

A memo and report from Cllr Huxstep including suggested action regarding the standardisation of speed limits through villages would be circulated.

The following update was awaited from Cllr Thacker: whether WCC had visited Woodlane Close to clarify garage numbering and a possible case of sub-letting; progress on signage to display new fine rates for breaking the existing Bramdean Common byelaws; whether marked branches had been cut from the fallen trees (southern boundary Wood Farm - Wood Farm Cottages).

Details of alternative technology to fixed cameras on the A32/A272 were awaited from the Road Traffic Unit, also further speed checks in Wood Lane (earlier in day and 4- 6 pm). Parish crime statistics: June, Anti-Social Behaviour 1 (Wood Lane), Criminal Damage, Violence 2 (Woodlane Close); August, Attempted break-in 1 (Church in The Woods).

4. Approval of minutes of Parish Council meeting – 18th July 2016

The minutes of the last meeting were approved as a correct record and signed by the Chairman.

5. Matters reviewed from minutes of Parish Council meeting – 18th July 2016

Mr Harding awaited details of land ownership left of Maple Cottage from Michael Lovelock. Mr Harding would press for the information in order that the ditch could be cleared.

Mr Harding would ask Bruce Newson to confirm whether the top left hand door catch, Village Hall notice board, had been adjusted.

Mr Budd confirmed that the interior of the K6 listed telephone box on Hinton Hill had been cleaned. BT would be requested to re-hang the door to close properly.

On 8th August, the Police & Crime Commissioner (PCC) stated he would take account as to whether a gang of motor cyclists speeding through a village constituted anti-social behaviour when making a final decision as to priorities within the Police & Crime Plan (draft expected October 2016). The PCC was not responsible for operational policing. Hampshire Constabulary was unable to give a definitive answer; each incident was assessed on its merits. The PCC would work closely with George Hollingbury MP whose constituency included many of the roads and communities affected.

6. Recreation Committee

A group of young men had visited the hard court on weekend afternoons to play football, drink alcohol and leave litter (last seen Saturday 15th and Sunday 16th October). The Police would be asked to visit one weekend afternoon and to trace any vehicle through its registration number, company name, etc.

The Toro tractor mower would be serviced by D J Scott (cost £250 + VAT + any additional parts). Two estimates had been received to replace the main gate and repair the hard court perimeter fence (£1219 and £1200 + VAT). It was agreed to accept the latter estimate from Peter Payne subject to the Clerk obtaining grant aid from the County Councillor's Devolved Budget and exploring the possibility of funding from the SDNPA Sustainable Communities Fund.

Two upright timbers on the Adventure Trail had begun to rot at the base. It was decided to accept the quotation from Playdale dated 5th October: £295.00 + VAT for delivery and installation (parts gratis under 15 year timber guarantee). The repairs would be carried out as soon as possible.

7. Finance

7.1 Accounts

The Lloyds Bank account was £11559.23 in credit to 30th September 2016 (£10765.79 to date) including £3624.99 balance Precept/CTS grant.

Cheques raised since last meeting

423	WCC play area inspection 2016	39.50
424	Information Commissioner registration fee 16/17	35.00
425	HMRC 2 re R Greenwood 1 July – 30 Sept	184.80
426	R Greenwood 2 pay/expenses 1 July – 30 Sept	793.44
Cheque signed at meeting		
427	Wizbit Internet Services additions to website	42.00

7.2 Audit 2015/16

A letter of thanks had been sent to Seamus McLaughlin following satisfactory conclusion of the internal audit. External audit had been completed satisfactorily (one minor point to be circulated). The Annual Return had been posted on the website.

7.3 Budget for 2017/18 onwards

For 2016/17, any notional surplus could increase by up to ca £1350 if funds allocated to Flooding, Bus Shelters, Parish Website and Election Fees were less than anticipated. For 2017/18, it was agreed to allocate £250 to the Parish Website. The budget would be updated and agreed at the next meeting.

8. Planning

8.1 Decisions received (circulated)

SDNP/15/05294/LIS. Manchester House. Internal and external works to regularise unauthorised works carried out by previous owner.

Note: Mr McCrystal had already declared a pecuniary interest and would abstain from the decision-making process regarding the property.

PC – No comment

SDNP – Approve

SDNP/16/00491/FUL. Manor Farm, Bramdean. Development of existing farm yard to provide neighbourhood biomass heating system, holidays lets and start up office units including farm office.

PC – Support

SDNP – Approve

Note: Mr Morton declared a personal interest and abstained from the decision-making process.

SDNP/16/00692/CND. Matterley Farm, Ovington. Removal of condition 1 and amendment of condition 3, SDNP/15/00354/CND; removal of conditions 1 and 2, amendments to condition 3 (08/02622/FUL).

PC – Refer to Committee

SDNP – Temporary permission to 31/12/21

Note: Mrs Holyome abstained from the decision-making process in her capacity as a member of SDNP Planning Committee.

SDNP/16/02413/LIS. The Cottage, Bramdean Common. Alterations to previously extant permissions W10456/02 and W10456/03LB.

PC – No comment

SDNP - Approve

SDNP/16/02360/TPO. The Cottage, Bramdean Common. Yew – 2m of branches to be pruned above roof level to allow clearance for re-roofing.

PC – Support

SDNP – Approve

SDNP/16/03158/HOUS. Warren House. Proposed timber garden room with covered seating area.

PC – Support

SDNP – Approve

SDNP/03616/FUL. Brockwood Park School. Installation of a poly tunnel located beside existing greenhouses.

PC – Support

SDNP - Approve

SDNP/16/03620/LIS. Brockwood Park School. One new door in enlarged existing window opening. One new internal door in new opening.

PC – Support

SDNP – Approve

SDNP/16/03735/HOUS. Tanners Farm, Bramdean. Erection of timber double garage with integral potting shed and wood store.

PC – Support

SDNP – Approve

8.2 Decisions awaited

SDNP/15/06486/FUL. Matterley Estate, Ovington. Change of use of land from agricultural to temporary mixed agricultural and summer festivals and endurance running events use, including retention of wooden structures within woodland associated with festival use.

PC – Support

SDNP - Delegated Decision Awaited

Note: Mrs Holyome abstained from the decision-making process in her capacity as a member of SDNPA Planning Committee.

SDNP/16/00784/LIS. Blackhouse Farm, Hinton Ampner. Conversion of redundant farm buildings to ancillary domestic use.

PC - Support

SDNP – Awaited

SDNP/16/03489/HOUS-03490/LIS. Manchester House, Bramdean. Permanent retention of temporary access and related gates and fences (created under temporary permission to remove part of the boundary wall for plant access, SDNP/15/01419/LIS refers).

PC – Object, Refer to Committee

SDNP – Awaited

Note: Mr McCrystal declared a pecuniary interest and would abstain from the decision-making process regarding the property.

SDNP/16/03639/FUL. Hinton Ampner House. Siting of sewage treatment works to include new package treatment plant, laying new pipeline from Hinton Ampner House, creation of percolation field.

PC – Support

SDNP - Awaited

SDNP/16/03832/LIS. Porch Cottage, Bramdean. Increase chimney and pot height to give sufficient height above thatch ... Installation of wood burner in existing fireplace, relining of chimney for existing wood burner, re-thatching of roof ridge.

PC – Support

SDNP – Awaited

8.3 Other matters

SDNP/16/00083/LB Concerns about new railings and bollards outside Bramdean Manor referred to WCC Enforcement 10th February.

SDNP/16/00271/HOUS. Bramdean Cottage. Erection of a free-standing close board wooden fence on top of existing brick wall. APP/L1765/W/16/3148562 to be heard by Planning Inspectorate. At request of applicant, on 17th September Parish Council confirmed that it had originally supported application.

SDNP/16/03137/TEL. K6 telephone kiosk, Hinton Hill. Notification of telegraph pole on Hinton Hill. 27/7 Prior approval not required.

9. Flooding Update

Mrs Holyome to confirm if field side of the drainage pipe under A272 at Hinton crossroads was clear (jetted w/b 13th July).

Mr Harding agreed to press for completion of the following works:

21165460 Concrete sides of run-off drain from Tanners Lane or install grill. 12/1 HCC advised that a small concrete pad had been installed at start of open grip to side of Fox Inn. 17/5 Mark Keighley confirmed order for additional length of concrete pad at open grip adjacent to The Fox Inn.

4/8 HCC said Low Priority but should be completed in 4-6 weeks.

21251556 Clear collapsed vegetation to reinstate foot bridle path from Fox Lane (at bottom of hill) and restore storm drains/run offs dug last autumn to prevent water rushing downhill and flooding lower section of Fox Lane.

21251585 Dig out roadside drainage run-off channels to prevent water flooding down Wood Lane.

21252464 Ditch west of Church Lane. Clear quantity of vegetation from ditch. Reinstate footpath. Mow up to left of path to prevent overhang.

21252465 Verge east of Church Lane. Mow verge up to and into ditch. Remove cuttings.

21252466 Verge-Ditch west of Church Lane. Ditch to be cleared all the way. Cuttings should be removed not left at the bottom of the ditch to impede the flow of water.

Note: Jobs 21252464-466 also reported with photographs to Mark Keighley and Raymond Gardner (HCC) on 22nd September stressing that it was vital the work was completed before the rainy season. Clear out drainage into dew pond below Elm Cottage to reduce flow of water down Wood Lane (requested 11th August).

10. Highway Report

21217286 Cracks reported in new tarmac laid Bramdean Farm entrance; new drain cover had worked loose. Both defects causing noise when driven over. 24/5 Job passed to Amey for action.

18/7 Pressed for works to be completed before drain cover breaks open.

17/10 Work still not completed, very noisy for residents, request Cllr Huxstep to press for action.

21219876 Repair enormous pothole in centre of old coach road, leading up from Brockwood Bottom; also smaller potholes on same stretch of road. 33/10 No defect found.

21228421 Footpath sign by Manor Farmhouse, Church Lane (FP 14) had fallen down. 13/6 Referred to RoW for action.

21228422 Grips to divert mud and water from running across the A272 from Brockwood Hill.
9/6 Work completed.

21228423 Drainage works in Bramdean (southern side west of Telephone Exchange) to prevent pooling on road surface. 18/6 No maintenance required. Enquiry closed.

21230097 Clear footpath, Church Lane to War Memorial to 1 metre width. Also clear spoil from highway verge which has fallen onto the footway making it too narrow for pedestrians from Old Rectory to War Memorial. 18/7 Very dangerous for pedestrians. 3/10 No present hazard. To be inspected at regular intervals.

17/10 Impossible to access safely with wheelchair or buggy along path. Continued complaints from residents. Cllr Huxstep to be requested to press for action.

21235986 Repair pot holes and road surface, Cheriton Lane (T181) behind War Memorial.
3/10 No maintenance required.

21241973 Cut grass verge from Bramdean Farmhouse entrance to The Fox and on to The Old Rectory. 9/9 Work completed.

21246442 Replace missing cat's eye, A272 opposite junction with Wood Lane.
9/9 Work completed.

21251570 Re-plumb/repaint cast iron sign post at Woodland Gate (re-confirmation of work requested 13/4).

PROW236704 Consider solution to make less difficult for walkers to negotiate side of entrance to FP9 (straw bales and wood across wide entrance to stop vehicle access and crop damage).

17/10 Verge very steep for walkers: Mr Morton to request the tenant to increase the gap to 1 metre width.

PROW 911060 Clear nettles and vegetation from FP11 opposite Turnpike Cottage, Hinton Ampner.

On 3rd October, Elaina Whittaker-Slark advised that the agreed cycle loop signs were removed in August. The Parish Council declined the offer of a supply of cycle route leaflets.

Paul Taylor had been thanked for cutting back the hedge bounding FP 503/504. 9/8 RoW requested to mow path wider (3' solid gravel path to be reinstated) under HCC Priority Cutting List.

Bus shelters. Hinton Ampner: The large elder tree and ivy had been cut back on western side; Mr Budd to replace missing roof tile. Mrs Holyome had removed leaves from interior. Brockwood Dean (2): Mr Morton said both good structurally, to be cleared out at some time. HCC had put ridge of tarmac next to highway which was stopping north shelter from filling up with silt. The Fox: Mrs Bullock had cut back branch of nearby tree (moss from north facing roof not removed).

The Parish Council had further reminded HCC and WCC of the very serious threat Ragwort posed to grazing animals.

The verge from Church Lane west to the end of the 30 mph limit was given one sweep of the mower on 9th September. On 22nd September HCC was asked to explain why the footpath from the 30 mph sign to the War Memorial and the verge east of Church Lane to the bottom of Wood Lane were not mown when the equipment was in the immediate vicinity.

11. Bramdean Common

Travellers arrived on 17th August, notice served to depart not later than afternoon of 26th August. Another group of travellers arrived 28th August, notice served to depart not later than afternoon of 2nd September. Parish Councillors received a copy of "Removal of Travellers from Bramdean Common", setting out the procedure WCC must follow (to be delivered to residents of the common).

There was an attempted break-in at The Church in the Woods on 23rd July (no damage except to mortise lock). Rubble on the left of the track leading to Breach Plain Cottage (some partially hidden) had been reported to WCC (details passed to contractors).

12. Parish Website

Full details and the log in to track visitors to the website had been circulated. The notice inviting photographs of local views for display at the 2017 Annual Parish Meeting would be repeated in the February issue of Church & Village.

On 6th September, Justin Hobson (Picture Library Manager, Country Life) advised Mrs Bulloch that as the whole page had been photographed, the WI did not need to request permission for use of a specific image. Wizbit had converted scrapbook into a page-flip brochure (£35 + VAT): the WI would announce its availability on-line in Church & Village. Mrs Bulloch would enquire whether the scrapbook compiled by Bruce and Anne Newson in the 1990s could be posted. Mrs Holyome would provide updated details on the Winchester Villages Trust to Mr McCrystal for possible posting.

13. Annual Parish Meeting - Monday 24th April 2017

The meeting would begin at 7.00 pm with the talk at 7.45 pm (approx). There would be a leaflet drop to all households one month prior and additional posters displayed. The Clerk would investigate the availability of a speaker recommended by Mrs Bulloch.

14. Ownership of land at Hinton Ampner

Mr Morton would press The Rector to obtain a signed affidavit from long standing residents in support of established access and parking arrangements and also enquire whether proposals for consideration by the Rector and the Parish Council were forthcoming from the National Trust.

15. The Future of Local Government in Hampshire

Mrs Bulloch and Mrs Holyome reported on the Workshop held on 12th September. One aim was to make Parish Councils more professional but very small parishes could not be compared to those under unitary authorities. It was felt that HCC recognised that small Parish Councils could not act individually but might combine to deliver some services which might not be provided in future. Ultimately Parish Councils would have to assume additional responsibilities and the Precept was likely to increase.

16. The 2017/18 Local Government Finance Settlement

The Parish Council agreed a response to the Technical Consultation Paper.

17. Village Hall Communication and Booking

The Village Hall Committee had discussed ways to improve its communication and booking procedure (email from David Templeman dated 20th September refers). Mrs Holyome (Parish Council representative on Village Hall Committee) said Meon Springs Montessori was leaving at the end of the autumn term. It was noted that as a charity the Village Hall was not permitted to derive the majority of its income from a commercial body. To attract more bookings and make up the shortfall in income, Mr Templeman had suggested that the Parish Council might fund a Village Hall website

integrated with the parish website. Wizbit could provide a 3 page website including booking package for £495 + VAT. However, as the Parish Council did not own the Village Hall, it would set a precedent to favour one independent organisation. To maximise publicity the Village Hall should have a separate website in which case there could be a link from the parish website.

18. Correspondence

On 12th August, a resident wrote to Mr Morton about the increasing speed and volume of traffic in Wood Lane and whether speed camera signage could be erected at either end of the 30 mph zone. On 25th August, Neville Crisp (WCC Traffic Engineer) was asked to confirm whether such signage could be provided where speed checks could only be made by hand held device. Mr Crisp would consult with the Police and hoped to respond during November.

For 2016/17 it was agreed to donate £75 (£70 in 2015/16) to New Alresford Town Trust towards the Community Minibus subject to confirmation that the service was still being used by parishioners.

The Parish Council would reconsider whether to make a donation to Victim Support for Hampshire and the Isle of Wight later in the year.

19. Reports from Parish Councillors and Clerk

The WCC bin outside the entrance to Hinton Ampner cemetery was being emptied on a regular basis.

Mrs Bulloch had responded to the NALC Community Led Housing Survey.

Mrs Bulloch would replace Eric Simpson at the bi-annual Winchester Passenger Transport Forum.

On 10th October, the Clerk attended a briefing for local Clerks on Southern Water's proposed water efficiency project which was likely to be launched in 2017 (details to be circulated).

Mrs Holyome would attend the HALC AGM on Saturday 22nd October.

Mrs Holyome would put forward the nuisance of speeding and noise from motorcyclists on the A272 and A32 at the Hampshire Rural Forum on 1st November.

The Clerk would attend a course on Safeguarding Adults and Children on 3rd November (fee £90).

20. Items to be considered for the next meeting

Annual Parish Meeting
Budget and Precept for 2017/18
Ownership of land at Hinton Ampner
Risk Management (details to be circulated)

21. Date of next meeting

Monday 16th January 2017 at 7.30 pm in the Village Hall, Bramdean

The meeting closed at 9.20 pm.

MM/RG