

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Monday 18th July 2016 at 7.30 pm in the Village Hall, Wood Lane, Bramdean

Those present observed a minute's silence in memory of former Parish Councillor, Ron Gerrard.

1. Apologies for absence

Mr Budd (illness), Mr Morton (holiday), Cllr Huxstep, Cllr Ruffell

2. Disclosure of interests on agenda items

None except those declared previously under Item 8.

3. Public session

It was agreed to request Cllr Huxstep to press for action on the standardisation of speed limits through villages.

Cllr Thacker would be requested to confirm if WCC has visited Woodlane Close to clarify garage numbering and a possible case of sub-letting, to advise progress on signage to display new fine rates for breaking the existing Bramdean Common byelaws and whether marked branches had been cut from the fallen trees (southern boundary Wood Farm - Wood Farm Cottages).

The Parish Council stated that fixed cameras on the A32/A272 would increase speeding nuisance (details of alternative technology awaited from Road Traffic Unit). On 8th June, PCSO Wilkinson advised that further speed checks would be carried out in Wood Lane (earlier in day and 4- 6 pm) when PC McShea returned from sick leave. Parish crime statistics. June: Burglary (Brockwood).

4. Approval of minutes of Parish Council meeting – 23rd May 2016

The minutes of the last meeting were approved as a correct record and signed by the Vice- Chairman.

5. Matters reviewed from minutes of Parish Council meeting – 23rd May 2016

The Clerk still awaited details of the next WCC Child Protection training course. Availability of on-line courses would be investigated.

The Parish Council was anxious to ensure that the ditch to the left of Maple Cottage was cleared before the autumn. Mr Harding would contact Michael Lovelock for details of land ownership and to request that the ditch was cleared without further delay.

Mr Harding would ask Bruce Newson to confirm whether the top left hand door catch, Village Hall notice board, had been adjusted.

The village celebration for The Queen's 90th Birthday was cancelled due to insufficient ticket sales.

Mr Budd would be asked to confirm whether the interior of the telephone box on Hinton Hill had been cleaned.

On 12th June, PCSO Adnams confirmed that the Road Traffic Camera van already parked at the top of Harnham Hill to deter speeding at New Cheriton cross roads. Regarding excessive speeding around

the bend by George Cann's, on 7th June, PCSO Adnams advised the RTC van usually parked in the lay by close to the sub-station (regular patrols to recommence following change in personnel).

On 28th June, the Office of the Police & Crime Commissioner stated that a response to the enquiry dated 7th June as to whether a gang of motor cyclists speeding through a village constituted anti-social behaviour was likely within 20 days.

6. Recreation Committee

Adrian Taylor confirmed that young men still visited the hard court to play football, drink alcohol and leave rubbish (last visit Saturday 16th- Sunday 17th July). The Police would be asked to visit the Jubilee Recreation Ground one weekend when they were next in the area.

Peter Payne and Stuart Friend had been invited to quote to replace the 5 bar main gate, the gate posts (if necessary) and repair the hard court perimeter fence (estimates to be circulated for comment and recommendation for Mr Morton to approve the expenditure). An application would be made to Cllr Huxstep's devolved budget. It was also hoped that funding might be available from the HPFA. Mr Harding would arrange for D J Scott to service the Toro tractor mower.

The Play Inspection Company annual inspection report was discussed. The response from Playdale on points raised on equipment installed by that company would be circulated. Both texts would be posted on the website.

7. Finance

7.1 Accounts

The Lloyds Bank account was £9482.64 in credit to 30th June 2016 (£8293.54 to date).

Cheques raised since last meeting

418	HCC scanning WI village scrapbook	138.00
419	HMRC 1 re R Greenwood 1 April – 30 June	184.60
420	R Greenwood 1 pay/expenses 1 April – 30 June	739.07
421	A Taylor honorarium	220.00
Cheque signed at meeting		
422	Parkinson's Society (Winchester Branch)	100.00

From 1st April 2016, the Clerk's hourly rate would be £12.440 (£12.564 from 1st April 2017). As agreed on 19th October, the Clerk's salary would be £3700 pa for 2016/17: 297 hrs @ £12.440 per hr = £3694.68 (NJC Salary Award 2016-2018 circulated previously).

The revised Budget was discussed and would be updated for the next meeting.

7.2 Audit 2015/16

The internal audit by Seamus McLaughlin had been completed satisfactorily (letter of thanks to follow). The accounts had been available for public inspection, 3rd June – 14th July. External audit commenced on 4th July. The Annual Return would be posted on website by 30th September (subject to conclusion of audit).

8. Planning

8.1 Decisions received (circulated)

15/02736/TPO. The Ivy House, Bramdean. Fell 1 poplar (T9).

PC – Suggested replacement if WCC arboriculturist considered not worthy of retention.

WCC – Recommended refusal. Applicant gone to appeal.

SDNP/15/05305/LIS. Manchester House. Reinstatement of doors and windows.

PC – Support SDNP – Approve

SDNP/15/05309/LIS. Manchester House. Alternations to rear annex, including insertion of doors and relocation of internal staircase.

PC – Support SDNP – Approve

8.2 Decisions awaited

SDNP/15/05294/LIS. Manchester House. Internal and external works to regularise unauthorised works carried out by previous owner.

Note: Mr McCrystal had already declared a pecuniary interest and would abstain from the decision-making process regarding the property.

PC – Awaited SDNP - Awaited

SDNP/15/06486/FUL. Matterley Estate, Ovington. Change of use of land from agricultural to temporary mixed agricultural and summer festivals and endurance running events use, including retention of wooden structures within woodland associated with festival use.

PC – Support SDNP - Awaited

Note: Mrs Holyome abstained from the decision-making process in her capacity as a member of SDNPA Planning Committee.

SDNP/16/00491/FUL. Manor Farm, Bramdean. Development of existing farm yard to provide neighbourhood biomass heating system, holidays lets and start up office units including farm office.

PC – Support SDNP - Awaited

PC - No further comments on amended plans.

Note: Mr Morton declared a personal interest and abstained from the decision-making process.

SDNP/16/00784/LIS. Blackhouse Farm, Hinton Ampner. Conversion of redundant farm buildings to ancillary domestic use.

PC - Support SDNP – Awaited

SDNP/16/00692/CND. Matterley Farm, Ovington. Removal of condition 1 and amendment of condition 3, SDNP/15/00354/CND; removal of conditions 1 and 2, amendments to condition 3 (08/02622/FUL).

PC – Refer to Committee SDNP - Awaited

Note: Mrs Holyome abstained from the decision-making process in her capacity as a member of SDNP Planning Committee.

SDNP/16/02413/LIS. The Cottage, Bramdean Common. Alterations to previously extant permissions W10456/02 and W10456/03LB.

PC – No comment SDNP - Awaited

SDNP/16/02360/TPO. The Cottage, Bramdean Common. Yew – 2m of branches to be pruned above roof level to allow clearance for re-roofing.

PC – Support SDNP – Awaited

SDNP/16/03158/HOUS. Warren House. Proposed timber garden room with covered seating area.

PC – Awaited SDNP - Awaited

Mr McCrystal left the meeting having already declared a pecuniary interest and to abstain from the decision-making process regarding the property.

SDNP/16/03490/LIS. Manchester House, Bramdean. Permanent retention of temporary access and related gates and fences (created under temporary permission to remove part of the boundary wall for plant access, SDNP/15/01419/LIS refers).

It was noted that works had been carried out under temporary permission against policy; the historic street scene and listed curtilage had been altered; the drive inappropriate although the sight lines were better; the new access could increase the risk of flooding up the driveway; it was understood that Highways would not permit any additional entrances onto the A272. A draft would be circulated for further comment prior to formal response. The initial consensus was Object and Refer to Committee.

Mr McCrystal returned to the meeting.

8.3 Other matters

Concerns about the new railings and bollards outside Bramdean Manor had been referred to WCC Enforcement (Case SDNP/16/00083/LB opened 10th February).

The timber log store in the front garden of Courtneys, Hinton Ampner, was being dismantled.

9. Flooding Update

21165460 Concrete sides of run-off drain from Tanners Lane or install grill. 12/1 HCC advised that a small concrete pad had been installed at start of open grip to side of Fox Inn. 17/5 Mark Keighley confirmed order for additional length of concrete pad at open grip adjacent to The Fox Inn. 18/7 Agreed to request HCC to confirm if work had been done.

13/7 HCC had advised that drainage pipe under A272 at Hinton crossroads was jetted w/b 13th. Mrs Holyome confirmed Hinton Hill side clear; field side to be checked shortly.

The water level at the West Meon bore hole was well above average. HCC would be asked to clear out the drainage into the dew pond below Elm Cottage to reduce the flow of water down Wood Lane.

10. Highway Report

21217286 Cracks reported in new tarmac laid Bramdean Farm entrance; new drain cover has worked loose. Both defects causing noise when driven over. 24/5 Job passed to Amey for action. 18/7 Press for works to be completed before drain cover breaks open.

21219876 Repair enormous pothole in centre of old coach road, leading up from Brockwood Bottom; also smaller potholes on same stretch of road. Update awaited.

21228421 Footpath sign by Manor Farmhouse, Church Lane (FP 14) had fallen down.

21228422 Grips to divert mud and water from running across the A272 from Brockwood Hill.

21228423 Drainage works in Bramdean (southern side west of Telephone Exchange) to prevent pooling on road surface.

21230097 Clear footpath, Church Lane to War Memorial to 1 metre width. Also clear spoil from highway verge which has fallen onto the footway making it too narrow for pedestrians from Old Rectory to War Memorial. 18/7 Very dangerous for pedestrians. Urgent action needed.

21235986 Repair pot holes and road surface, Cheriton Lane (T181) behind War Memorial. As Cheriton Lane was in existence pre-1835, it is assumed to be a publicly maintainable highway.

PROW236704 Consider solution to make less difficult for walkers to negotiate side of entrance to FP9 (straw bales and wood put across wide entrance to stop vehicles access and crop damage).

PROW 911060 Clear nettles and vegetation from FP11 opposite Turnpike Cottage, Hinton Ampner.

On 13th April, HCC raised an order to re-plumb the cast iron sign post at Woodland Gate. HCC asked to confirm whether work included repainting.

On 14th July, Elaina Whittaker-Slark advised that WCC would take down the agreed cycle loop signs by the end of the month. Redundant posts (only displaying the loop sign) would be removed. Also, as agreed, two signs (on one already existing post) would be put up at a new location (A31 near Alresford) at the beginning of the route,

The hedge bounding FP 503/504 had been cut back by Adrian and Paul Taylor (letter of thanks to follow). It was agreed to enquire whether the path could be mowed wider (3' solid gravel path to be reinstated).

Condition of four bus shelters. Hinton Ampner: Mr Budd to confirm if large elder tree and quantity of ivy had been cut back on western side and missing roof tile replaced. Mrs Holyome had removed leaves from interior. Brockwood Dean (2): Mr Morton said both good structurally, to be cleared out at some time. HCC had put ridge of tarmac next to highway which was stopping north shelter from filling up with silt. The Fox: Mrs Bullock had cut back branch of nearby tree (moss from north facing roof not removed).

In answer to a complaint from a resident, on 10th June WCC confirmed that the grass bank below 19 Woodlane Close was on the annual cutting schedule (cut by 4th July).

A notice about the danger of Ragwort to grazing animals had appeared in the July issue of Church & Village. The Parish Council would further remind HCC and WCC of the very serious threat posed to grazing animals.

HCC would be requested to cut the grass verge from Bramdean Farmhouse entrance to The Fox and on to The Old Rectory.

11. Bramdean Common

There was nothing further to report.

12. Parish Website

On 16th June, Wizbit confirmed that the obsolete Welcome Leaflet in the Download box (home page) had been replaced with the latest version. On 24th June, Wizbit confirmed that Google Analytics had been embedded with a tracking code on all pages to track visitors: number of visits and how many were returning visitors, number of pages and which pages viewed, geographical location and demographic breakdown of age and sex (full details and log in details to be circulated).

A notice had been placed in the July issue of Church & Village inviting residents to photograph local views and bring the prints to the 2017 Annual Parish Meeting (to be repeated in September issue). The best picture/s would be uploaded to refresh the website.

Acting on advice from Stuart Bridges (Archivist), the Hampshire Record Office scanned the WI Village Scrapbook to CD (cost £138.00). The WI was responsible for resolving copyright issues for pictures supplied by professional photographers and publishers before the CD was loaned to Wizbit for uploading to the website (Mrs Bulloch to take up copyright issues with WI).

13. Annual Parish Meeting

The Parish Council considered comments and suggestions from HALC member councils as to how attendance might be improved. It was suggested that the meeting began at 7.00 pm with the talk at 7.30 pm. In addition to the usual publicity, there should be a leaflet drop to all parish households. The Clerk would make enquiries about two possible speakers (further discussion at next meeting).

14. Ownership of land at Hinton Ampner

The Diocesan solicitor had provided the Rector with information on customary rights of church way (document circulated). Marks in the wall indicated that the previous gates were likely to have been positioned closer to Hinton Ampner House). The Rector hoped to obtain a signed affidavit from long standing residents in support of established access and parking arrangements. The National Trust would only open the gates daily at the top of Hinton Hill until access rights were confirmed. On 7th July, Mr Morton said that proposals for consideration by the Rector and the Parish Council were awaited from the National Trust.

15. Correspondence

All Parish Councils were strongly advised to be represented at a HCC workshop on the Future of Local Government in Hampshire (details to be circulated). Mrs Holyome would attend one of the workshops to be held in September.

16. Reports from Parish Councillors and Clerk

The WCC bin outside the entrance to Hinton Ampner cemetery had not been emptied for a long time. The Clerk requested WCC to ensure it was emptied fortnightly. On 8th July, Ian Burt (WCC Contracts Monitoring Officer) advised that Biffa would allocate a supervisor to monitor collection for several weeks. The crew had a map of the exact location so there should be no further interruption to the service. WCC could opt to levy a financial penalty each time the bin was missed.

It was suggested to Tom Ashbee that he might wish to advertise the Itchen Valley Mailing List in Church & Village.

A notice had been placed in the August issue of Church & Village for a volunteer interested in public transport to replace Eric Simpson at the bi-annual Winchester Passenger Transport Forum.

A Woodlands resident had reported considerable problems in receiving high speed broadband from Call Flow. Details had been forwarded to elected representatives. It was understood that service should be greatly improved from mid-August.

Mrs Bulloch attended the Rural Housing Event organised by HARA and the Winchester Housing Trust (WHT) on Thursday 14th July. The Micheldever development of affordable housing for local people was very impressive.

Mrs Bulloch represented the Parish Council at the funeral of Ron Gerrard (former Vice-Chairman) at Wessex Vale Crematorium on Monday 18th July (service sheet to be circulated). The Parish Council agreed to donate £100 to The Parkinson's Society (Winchester Branch) in memory of Mr Gerrard.

Mrs Holyome would attend the HALC AGM on Saturday 22nd October.

17. Items to be considered for the next meeting

Annual Parish Meeting
Budget for 2017/18
Ownership of land at Hinton Ampner
Risk Management

18. Date of next meeting

Monday 17th October 2016 at 7.30 pm in the Village Hall, Bramdean

The meeting closed at 9.10 pm.

BH/RG