

BRAMDEAN AND HINTON AMPNER PARISH COUNCIL

Meeting held on Monday 20th May 2013 at 7.30 pm in The Village Hall, Wood Lane, Bramdean.

Present: Mr M Morton (Chairman), , Mrs B Holyome (Vice-Chairman), Mr G Budd, Mrs M Bulloch, Mr A Harding, Mr T Laker, Cllr H Verney (City Cllr), Mrs R Greenwood (Clerk)

1. Election of Chairman

Mr Morton was proposed by Mr Harding and seconded by Mrs Bulloch, and there being no other nomination was duly elected as Chairman.

2. Election of Vice-Chairman

Mrs Holyome was proposed by Mr Morton and seconded by Mr Laker, and there being no other nomination was duly elected as Vice-Chairman.

3. Disclosure of Pecuniary Interests

Members were reminded to complete a new declaration if their disclosable pecuniary interests had changed since the new Code of Conduct took effect in October 2012.

4. Apologies for absence

Mrs Hawkings (family commitment), County Cllr Roger Huxstep (meeting).

5. Disclosure of interests on agenda items

No declarations of disclosable pecuniary interests or personal/prejudicial interests were made in respect of items on the agenda.

6. Co-option of Councillor

Mr Graham Budd was proposed by Mrs Holyome and seconded by Mr Laker, and there being no other nomination was duly co-opted and welcomed to the Parish Council. Mr Budd would make a declaration of disclosable pecuniary interests under the new Code of Conduct to be countersigned by The Clerk and forwarded to WCC within the next 28 days.

7. Appointment of Recreation Committee

Mr Harding, Mrs Hawkings, Mr Laker. The Chairman for 2013/14 would be elected at the next meeting of the Recreation Committee.

8. Appointment of Parish Council representatives to local organisations

Mrs Holyome: Village Hall Committee, Blake's Educational Charity, Winchester Villages Trust
Mrs Flindt: Blake's Educational Charity

9. Public Session

It was noted that Cllr Huxstep wished to be advised of any matters to be taken up, there being nothing to report since the retirement of Mrs Hindson.

Cllr Verney had asked Cllr Jan Warwick (WCC Portfolio Holder for Neighbourhoods & Environment) to take forward the implementation of new byelaws for Bramdean Common.

10. Approval of minutes of Parish Council meeting – 21ST January 2013

The minutes of the last meeting were approved as a correct record and signed by the Chairman.

11. Matters reviewed from minutes of Parish Council meeting – 21ST January 2013

Velvet Travel would be reminded to provide a double-decker bus to ease overcrowding on the 7.00 am bus from Petersfield used by Peter Symonds College students for the next academic year.

On 7th March Colin Wright (HCC) informed County Cllr Jackie Porter that Velvet Travel was unable to confirm a Saturday service at present with enhanced frequency and the early morning journey requested by HCC. Since a three hourly service was insufficient, the matter would be referred to Cllr Huxstep (HCC) and Cllr Verney (WCC).

Mrs Bulloch would investigate set-up costs provided by Cheriton Parish Council for a new parish website. Mr Harding would seek a local quote from Spencer Jeffries and Mr Morton would obtain a commercial quote to design a new website. In due course, it was hoped to display Parish Councillors' entries in the WCC revised Register of Disclosable Interests on a parish website as required under the Localism Bill 2011.

On 12th March, Elaina Whittingham-Slark advised that the National Byway signage (brown cycle loop signs) would be removed from all the rural roads in the parish and in the surrounding area.

12. Approval of minutes of Annual Parish Meeting – 29TH April 2013

The minutes of the Annual Parish Meeting were approved as a correct record and signed by the Chairman. There was general agreement that the meeting had been extremely successful.

13. Matters reviewed from minutes of Annual Parish Meeting – 29TH April 2013

County Cllr Felicity Hindson said that following the recent fatal accident near Kalamunnda that stretch of the A272 would be reviewed by Hampshire Police and Hampshire Highways through the Casualty Reduction Partnership. Marc Samways (HCC Traffic Management & Road Safety Manager) was aware of the Parish Council's request for an extension of the 30 mph speed limit and better signage. The Parish Council might also wish to contact West Meon Parish Council as parishioners living close to the A272 were also seeking a reduction in the speed limit.

Residents raised concerns about pedestrian safety on the A272, especially for school children, and speeding in Wood Lane outside the 30 mph zone where the narrow road was frequently used by horse riders, cyclists, joggers, etc. PC Mc Shea hoped that the new hand held speed gun would have a deterrent effect at both locations. The Parish Council was recommended to request a review of the speed limit for upper Wood Lane (currently 60 mph).

Afterwards Christopher Hobbs, who joined the army in 1984, talked about “Afghanistan and Iraq – a doctor’s view”. During the Cold War, active service generally meant Northern Ireland or West Germany waiting for the Russians to invade. Everything changed after Saddam Hussein invaded Kuwait before GPS when getting lost in the desert was an occupational hazard if map and compass failed.

14. Recreation Committee

Anne Newson presented a draft specification of a commemorative plaque for consideration by the Diamond Jubilee Committee, possibly in aqua coloured Corian, 15cm x 15cm x 12mm approx.

Mr Harding was congratulated on sourcing a virtually new Toro 74560-DH140 (36” cut) tractor mower from D J Scott Ltd, (cost £1400) with 15 months warranty remaining. The Parish Council approved the purchase. The balance in the Open Space account (£811.39 + 32p for Play) could be released (£500 already received from Cllr Hindson’s devolved budget). Mr Harding would investigate the cost of a ground anchor to secure the mower to the shed floor. PC Mc Shea would be asked for advice on vehicle security in vulnerable locations. Padlocks would be fitted to the maintenance gate in the top fence. The redundant Lazer would be offered to Hinton Ampner PCC for churchyard mowing or otherwise advertised in “Church & Village” and on eBay.

New Safagrass tiles had been laid under the cradle swings. The HPFA would be invited to inspect the installation prior to release of the £500 grant awarded in August 2011. WCC arranged for the Play Inspection Company, Ferndown, to inspect the recreation ground on 24th February. Mr Laker and Mr Harding would decide how to action the minor works identified in the report before the next meeting. Tennis coaching would take place at Bramdean House, 29th July – 2nd August. Subject to viable numbers, the coach would be Richard Libby (Romsey Tennis Centre).

15. Finance

15.1 Accounts

The Lloyds TSB account was £5445.32 in credit to 31st March 2013 (£6297.94 to date) including 50% of the Precept (£3186.80) and a refund for jubilee mugs from Countryside Art (£12.48).

Cheques raised since last meeting:

307	HCC stationery	17.62
308	CPRE sub 13/14	29.00
309	Bramdean Garage fuel account	50.00
310	HMRC R Greenwood	130.00
311	R Greenwood pay/expenses	580.18
312	WCC playground inspection	45.00
313	HALC/NALC sub 13/14	203.00
314	BLESMA donation in lieu of speaker’s fee 29 April	50.00
315	Broker Network Ltd insurance 13/14	680.53
316	Naked Grape refreshments APM 29 April	125.82
317	Bramdean PCC	275.00
317	Hinton Ampner PCC	160.00
318	Church in the Wood	115.00

Cheque signed at the meeting

319	D J Scott Ltd tractor mower	1400.00
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15.2 Clerk's Salary

As negotiations for a pay settlement could be concluded within six weeks, an increase to the Clerk's hours from 1st April 2013 was deferred to the next meeting. It was noted that from 6th April, all PAYE payments to HMRC would be reported in Real Time (RTI).

15.3 Risk Management

Current procedures were reviewed. In future, organisers of events at the Jubilee Recreation Ground would be required to carry out a risk assessment and provide a copy to the Parish Council. Otherwise, the existing arrangements were adequate and no further changes were required.

15.4 Audit 2012/13

Sections 1 and 2 of the Annual Return were approved and signed prior to internal audit by Seamus McLaughlin and external audit by BDO LLP, Southampton.

16. Planning

16.1 Decisions received (circulated)

SDNP/12/01248/FUL – Humphrey Farms, Wolfhanger Farm, Woodlands, Bramdean. Demolition of existing redundant farm buildings, construction of 2 Arts & Crafts dwellings with detached garages, landscaping and associated works.

PC – Support (refer to Planning Committee) SDNP – Refused

SDNP/12/03181/HOUS & 03182/LIS – Bramdean Manor. Outdoor swimming pool.

PC – Support SDNP - Approved

SDNP/12/03396/LIS - Bramdean Cottage. Open internal door between kitchen and breakfast room. Retrospective.

PC - Support SDNP – Refused (clarification requested on door)

16.2 Decisions awaited

SDNP/12/03073/LDP – 3 Woodcote Cottages, Bramdean. Construct basement and single storey rear extension.

PC –Support SDNP – Awaited

SDNP/12/031093/FUL - Hinton Hill. Provision of 2 x STPs and 1 pumping unit to replace existing non compliant septic tanks to village. Amendment to permitted permission 11/02736/SFUL.

PC – Awaited SDNP - Awaited

SDNP/13/00541/HOUS - Manor Farm (College Farm), Bramdean. Partial demolition of extensions to include portal frame barns, 2-storey extension, renovation of existing outbuildings, landscaping works and restoration of pasture.

PC – Support SDNP - Awaited

SDNP/13/01083/HOUS & 01084/LIS - Bramdean Manor. Outdoor swimming pool. Resubmission.

PC – Support SDNP - Awaited

SDNP/13/01102/HOUS – Brockwood Farmhouse. Erection of detached oak framed 4 bay garage.

PC - Support SDNP - Awaited

SDNP/13/01330/LIS – Tempus House, Hinton Ampner. Replacement chimney stack.

PC – Awaited SDNP - Awaited

SDNP/13/01352/FUL - Hinton Ampner House. Temporary marquee for ancillary tea room seating March-December.

PC – Support SDNP - Awaited

SDNP/13/01379/HOUS - Wolfhanger Cottage, Woodlands, Bramdean. Conservatory to rear.

PC – Awaited SDNP - Awaited

16.3 Other matters

Mrs Holyome reported that Michael Scammell (SDNPA Historical Buildings Officer) intended to revisit the barn at Hinton Woodlands. It was thought that the property might have been sold.

WCC had advised that as Laurel Cottage was not being used for the sole purpose of caring for children, but was also the family home, no further action needed to be taken regarding the Hummingbirds Nursery as there had not been a change of use for the property.

17. Flooding Update

All riparian owners had received the revised version of the Environment Agency publication, "Living on the Edge". Mr Sam Ross-Skinner had kindly agreed to act as Deputy Flood Warden.

On 10th February, Tom Waldron (Highway Engineer) said he did not believe the culvert at the bottom of Wood Lane required an annual clean. The work would account for 25% of the total monthly budget for the 15 parishes in his patch. He proposed to monitor the situation over the next 12-24 months. The Parish Council would request a post-monitoring report (cc: Cllr Huxstep).

18. Highway Report

Tom Waldron had reported that the verge marker posts were replaced outside the War Memorial and that he would check whether any others had failed.

No additional work had been carried out by the bus shelter at Brockwood Dean: the grips either side needed digging out deeper to carry the water away from the road.

The redundant metal chevron sign posts at the bottom of Wood Lane would be removed when a gang was in the area.

The highway footpath from Church Lane to Maple Cottage had been cut and would be treated with weed killer. To date, HCC had not cut back the footpath from the former Hinton Ampner school to the Hinton Ampner crossroads.

Elliot Rowe (Countryside Ranger) had received no response from the owner of Bramdean Cottage regarding the maintenance of overhanging vegetation on FP503/504, Jubilee Recreation Ground to A272. The Parish Council should advise Mr Rowe if a further reminder was needed.

On 27th March, the Countryside Rangers had advised that a barrier of vegetation would be retained around the circle of stones on the road side but they would be visible from the road. The vegetation clearance of the tumuli at Brockwood would also be completed on 29th April.

Errors identified on the latest Definitive Map of paths in the parish would be forwarded to HCC.

On 29th April 2013, Damian Offer (WCC) advised that maps suggested the steep grass bank bounding 19 Woodlane Close verge was the responsibility of Highways. The property owners had been advised accordingly. The bank would be added to WCC mapping for grass cutting this year under the Highways contract.

The Parish Council considered a report from David Templeman, "Road Safety in the parishes of Bramdean and Hinton Ampner". Mrs Holyome proposed exploring whether Ben Hamilton-Baillie (a traffic consultant who had worked on HCC schemes for West Meon and Buriton) could

undertake a pilot on the two mile / seven speed limit stretch of the A272 plus Wood Lane. Beauworth, Cheriton and Kilmeston would be invited to participate and might be asked to make a small financial contribution towards the cost. The SDNPA was likely to work in partnership with HCC. It was agreed that Mrs Holyome should take the matter forward as appropriate.

Two vehicles had recently left the A272 by the War Memorial, ending up in the garden of Kalamunnda. The landowner had requested that either the existing 30 mph limit was extended to include the War Memorial or that clear signage was provided to indicate the bend from the Bramdean direction.

Mr Morton would write to Mr Templeman and Mr Griffin to confirm that the Parish Council would bring the issues they had raised to the attention of the SDNPA and HCC.

19. Bramdean Common

On 25th April, Damian Offer advised the Parish Council and Cllr Verney that his team had absolutely no capacity to take forward any work on Bramdean Common at present.

20. Affordable Housing

The Parish Council would consider any formal proposals from the planners at a future meeting.

21. Parking at Jubilee Recreation Ground

Following the news at the Annual Parish Meeting that funding was available to reduce car congestion in Woodlane Close, Cllr Verney had proposed to WCC that the wide section of grass verge outside 15-16 Woodlane Close be removed to create additional parking spaces. The Parish Council stated that residents should be consulted before a final decision was made. Cllr Verney had no progress to report on unauthorised parking opposite the Jubilee Recreation Ground.

22. Policy and Practice for responding to Planning Applications

On 22nd October 2012, the Parish Council agreed that in the case of significant applications an applicant could be recommended to convene an open pre-application meeting locally with a question and answer session for the benefit of all interested parties. The WCC pre-application planning officer could be asked to take the chair. Whilst appreciating the need for caution and neutrality it was reasonable for applicants and/or developers to request a pre-meeting with the Parish Council, in which case it was recommended that at least two members should be present. Such contact was not inappropriate and indeed could prove to be a useful source of information. Any invitation to a pre-meeting would be in writing.

The Parish Council resolved to adopt the policy subject to the following disclaimer. "We wish to make it clear that any views we are expressing at this meeting are based on our consideration of the evidence, advice and arguments presented to this meeting. However, our minds still remain open on the matter and we will reconsider the matter afresh when it comes before the Parish Council meeting, in the light of the evidence, advice and arguments presented to the Parish Council meeting."

23. Correspondence

The Parish Council was invited to participate in the SDNPA Consultation on Infrastructure Delivery Plan.

The Parish Council was asked to advise HCC of any local commemoration initiatives in 2014 to mark the WW1 Centenary and 70th Anniversary of D-Day. No responses had been received to date.

24. Reports from Parish Councillors and Clerk

The Friends of Bramdean Children received a Community Award from the Mayor of Winchester on 13th March.

The Minute Book, 12th February 1996 – 13th May 2001 would be deposited at the Hampshire Record Office.

At the request of Mrs Pat Culpin, a copy of the parish VDS was deposited in the Cheriton Archive.

The Clerk attended SDNPA training on Consultee Access to manage responses to the SDNPA on 15th April. The report (circulated previously) would be an agenda item at the next meeting.

Mrs Holyome represented the parish at The Mayor's Sunday Evensong Service in Winchester Cathedral on 19th May.

25. Items to be considered for the next meeting

Road Safety Pilot Project
Bramdean Common
Affordable Housing
Parking at Woodlane Close
Consultee Access

26. Date of next meeting

Monday 15th July at 7.30 pm in the Village Hall, Wood Lane, Bramdean.

The meeting closed at 9.15 pm.

MM/RG