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BRAMDEAN AND HINTON AMPNER PARISH COUNCIL

Meeting held on Monday 15<sup>th</sup> July 2013 at 7.30 pm in The Village Hall, Wood Lane, Bramdean.

Present: Mr M Morton (Chairman), Mrs B Holyome (Vice-Chairman), Mr G Budd, Mrs M Bulloch, Mr A Harding, Mr T Laker, Mr R Huxstep (Cty Cllr), Mrs R Greenwood (Clerk)

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1. Apologies for absence

Mrs Hawkings (family holiday).

2. Disclosure of interests on agenda items

No declarations of disclosable pecuniary interests or personal/prejudicial interests were made in respect of items on the agenda.

3. Public session

Roger Huxstep, recently elected County Councillor for the Meon Valley, was welcomed to the meeting; also Graham Rothery who was attending as an observer.

Mr Huxstep began by reporting on HCC's statement in response to the Chancellor's recent spending review. The population of Hampshire was growing older more quickly than any other county in the country. Cold calling and bogus offers of repairs to buildings to roofs had increased; door stickers were available from Trading Standards, 01962 833620. Mr Huxstep was addressing concerns about the varying speed limits in force on the A272. Priority for faster broadband would be given to parishes with a high percentage of self-employed residents. Mr Huxstep would verify the level of local support registered on-line for faster broadband in Bramdean and Hinton Ampner. The Parish Council might wish to encourage residents to register interest via "Church & Village".

4. Approval of minutes of Parish Council meeting – 15<sup>th</sup> May 2013

The minutes of the last meeting were approved as a correct record and signed by the Chairman.

5. Matters reviewed from minutes of Parish Council meeting –15<sup>th</sup> May 2013

On 21<sup>st</sup> June, Colin Wright (HCC) confirmed that from w/b 1<sup>st</sup> July the 67 Saturday bus service would be increase to approximately two-hourly; times of some existing journeys would change accordingly. The two additional journeys each way would be operated commercially by Velvet Travel. HCC would continue to subsidise the other four return journeys on a Saturday and most of the Monday-Friday timetable. Full details including links to the new timetable appeared in the July issue "Church & Village". The Parish Council had written to thank Mr Wright for his work to implement this change.

Velvet Travel would be reminded to provide a double-decker bus to ease overcrowding for Peter Symonds College students on the 7.00 am bus from Petersfield used by Peter Symonds College before the next academic year and ditto for the service which departed Alresford at 3.15 pm in term time to avoid child standing passengers from being pushed forward again when the bus had to make an emergency stop.

Mrs Bulloch reported that a website template was available from HCC and there could be a link to the existing website for minimal cost. As Cheriton Parish Council appeared to be considering a new website, Mrs Bulloch would enquire whether there were any limitations to the template before proceeding further. Mr Harding had not obtained a local quote from Spencer Jeffries. A local commercial company had quoted Mr Morton ca £350 to design a basic new website.

6. Recreation Committee

7. Finance

7.1 Accounts

The Lloyds TSB account was £4897.94 in credit to 30<sup>th</sup> June (£4099.62 to date) including a grant of £500 from the HPFA towards the cradle swings.

Cheques raised since last meeting:

321	HMRC R Greenwood	130.00
322	D J Scott mower sundry	45.60
323	R Greenwood pay/expenses	587.12
324	CAB donation 13/14	110.00
325	A Taylor honorarium 13/14	200.00
326	V Roberts binding minute book	25.00

7.2 Clerk's Salary

As negotiations for a pay settlement could be concluded within six weeks, an increase to the Clerk's hours from 1<sup>st</sup> April 2013 was deferred to the next meeting. It was noted that from 6<sup>th</sup> April, all PAYE payments to HMRC would be reported in Real Time (RTI).

7.3 Audit 2012/13

The internal audit had been completed satisfactorily with no outstanding matters for attention. A letter of thanks would be sent to Seamus McLaughlin. The external audit by BDO LLP, Southampton, commenced on 8<sup>th</sup> July.

8. Planning

16.1 Decisions received (circulated)

16.2 Decisions awaited

SDNP/12/03073/LDP – 3 Woodcote Cottages, Bramdean. Construct basement and single storey rear extension.

PC – Support SDNP – Awaited

SDNP/12/031093/FUL - Hinton Hill. Provision of 2 x STPs and 1 pumping unit to replace existing non compliant septic tanks to village. Amendment to permitted permission 11/02736/SFUL.

PC – Awaited SDNP - Awaited

SDNP/13/00541/HOUS - Manor Farm (College Farm), Bramdean. Partial demolition of extensions to include portal frame barns, 2-storey extension, renovation of existing outbuildings ....., landscaping works and restoration of pasture.

PC – Support SDNP - Awaited

SDNP/13/01083/HOUS & 01084/LIS - Bramdean Manor. Outdoor swimming pool. Resubmission.

PC – Support	SDNP - Awaiting
SDNP/13/01102/HOUS – Brockwood Farmhouse. Erection of detached oak framed 4 bay garage.	
PC - Support	SDNP - Awaiting
SDNP/13/01330/LIS – Tempus House, Hinton Ampner. Replacement chimney stack.	
PC – Awaiting	SDNP - Awaiting
SDNP/13/01352/FUL - Hinton Ampner House. Temporary marquee for ancillary tea room seating March-December.	
PC – Support	SDNP - Awaiting
SDNP/13/01379/HOUS - Wolfhanger Cottage, Woodlands, Bramdean. Conservatory to rear.	
PC – Awaiting	SDNP - Awaiting

16.3 Other matters

Mrs Holyome reported that Michael Scammell (SDNPA Historical Buildings Officer) intended to revisit the barn at Hinton Woodlands. It was thought that the property might have been sold.

## 9. Flooding Update

All riparian owners had received the revised version of the Environment Agency publication, “Living on the Edge”. Mr Sam Ross-Skinner had kindly agreed to act as Deputy Flood Warden.

On 10<sup>th</sup> February, Tom Waldron (Highway Engineer) said he did not believe the culvert at the bottom of Wood Lane required an annual clean. The work would account for 25% of the total monthly budget for the 15 parishes in his patch. He proposed to monitor the situation over the next 12-24 months. The Parish Council would request a post-monitoring report (cc: Cllr Huxstep).

Cllr Verney had asked Cllr Jan Warwick (WCC Portfolio Holder for Neighbourhoods & Environment) to take forward the implementation of new byelaws for Bramdean Common.

## 10. Highway Report

Tom Waldron had reported that the verge marker posts were replaced outside the War Memorial and that he would check whether any others had failed.

No additional work had been carried out by the bus shelter at Brockwood Dean: the grips either side needed digging out deeper to carry the water away from the road.

The redundant metal chevron sign posts at the bottom of Wood Lane would be removed when a gang was in the area.

The highway footpath from Church Lane to Maple Cottage had been cut and would be treated with weed killer. To date, HCC had not cut back the footpath from the former Hinton Ampner school to the Hinton Ampner crossroads.

Elliot Rowe (Countryside Ranger) had received no response from the owner of Bramdean Cottage regarding the maintenance of overhanging vegetation on FP503/504, Jubilee Recreation Ground to A272. The Parish Council should advise Mr Rowe if a further reminder was needed.

On 27<sup>th</sup> March, the Countryside Rangers had advised that a barrier of vegetation would be retained around the circle of stones on the road side but they would be visible from the road. The vegetation clearance of the tumuli at Brockwood would also be completed on 29th April.

Errors identified on the latest Definitive Map of paths in the parish would be forwarded to HCC.

On 29th April 2013, Damian Offer (WCC) advised that maps suggested the steep grass bank bounding 19 Woodlane Close verge was the responsibility of Highways. The property owners had been advised accordingly. The bank would be added to WCC mapping for grass cutting this year under the Highways contract.

HCC would be asked to clear the mud and gravel which accumulated at the bottom of Hinton Hill making it hazardous for vehicles to turn onto the A272.

The hedge bounding the footpath from The Fox to the access for Mead Cottage and the Old Rectory needed to be cut back to improve pedestrian access and visibility.

It was agreed to notify the Police that the volume of motor cycle traffic on the A272 had greatly increased in the last few weeks.

11. Bramdean Common

12. Affordable Housing

Mags Wylie would be asked to obtain a progress report from the planners.

13. Parking at Jubilee Recreation Ground

The proposal to remove the wide section of grass verge outside 15-16 Woodlane Close to create additional parking spaces would be added to the WCC Estate Improvement plan. On 1<sup>st</sup> July, Cllr Verney advised that the portfolio holder was awaiting a list of works from several parishes (to be prioritised). The possible creation of some residents' parking spaces opposite the Jubilee Recreation Ground had been referred to Parking.

14. SDNPA Consultee Access

15. Road Safety Pilot Project

At the last meeting Mrs Holyome was asked to take up issues raised in David Templeman's report, "Road Safety in the parishes of Bramdean and Hinton Ampner", and by Mr Griffin with the SDNPA and HCC. Mr Morton had written to both residents to confirm that the Parish Council would take forward their concerns for road safety on the A272.

Andy Beattie (SDNPA Parkwide Manager) said communities were free to develop plans as they saw fit and to seek funding from any source, including the SDNPA. Mr Beattie would take up possible pilot schemes with Highways once the over-arching design guidance from Ben had been considered. Mrs Holyome would ask for further features to be incorporated if needed.

16. Correspondence

NALC had invited Parish Councils to comment on the draft revised Financial Regulations (to be circulated).

The SDNPA had invited Parish Councils to comment upon its Partnership Management Plan 2014-2019 (to be circulated).

17. Reports from Parish Councillors and Clerk

The Minute Book, 12<sup>th</sup> February 1996 – 13<sup>th</sup> May 2001 would be deposited at the Hampshire Record Office.

Mr Budd kindly offered to clean the “glass” panels of the notice board on Hinton Hill, also to oil the top right hand catch and remove the mould from the fake woodwork.

An updated Contact List would be circulated with the minutes.

18. Items to be considered for the next meeting

Affordable Housing  
Annual Parish Meeting 28<sup>th</sup> April 2014  
Road Safety Pilot Project  
Website

19. Date of next meeting

Monday 21<sup>st</sup> October at 7.30 pm in the Village Hall, Wood Lane, Bramdean.

The meeting closed at 9.10 pm.

MM/RG