

BRAMDEAN & HINTON AMPNER PARISH COUNCIL
MINUTES OF RECREATION COMMITTEE MEETING – 9TH OCTOBER 2019

1. Apologies for absence

Tony Harding (holiday)

2. Disclosure of interests

None.

3. Public Session

No members of the public were present.

4. Approval of minutes of Recreation Committee – 10th July 2019

The minutes of the last meeting were approved and signed.

5. Matters reviewed from minutes of Recreation Committee meeting – 10th July 2019

The evergreen hedge at 14 Woodlane Close facing the Parish Council's boundary had been replaced with a wooden fence. A quantity of vegetation from the Bramdean Cottage boundary had been cleared but a great deal of work remained as the whole fence was affected. The Parish Council would be asked to decide the best way to proceed.

4/9 DNB Tree Surgery Ltd completed long overdue cutting back the trees and vegetation "very hard" around the transformer.

Registering the Recreation Ground with the Land Registry had been hindered due to difficulty in locating related conveyances from the 1940s and 1950s.

7. Accounts

D J Scott, fuel filter for tractor mower, £3.70 + VAT; "goodwill" bottle for Paul Taylor, £7.00.

8. Review of play area, etc

9/9 The Play Inspection Co Ltd responded as follows to the request for advice when redrafting existing signage in line with BS EN 15312, "We can only recommend that they provide signage as detailed in the standard, but if they chose to vary from that as suggested it poses no significant risk to users." To safeguard in the event of accident or insurance claim, the Parish Council would be asked to approve the proposal to vary from standard practice (amended text to be circulated to the Parish Council for approval).

Kashy Hawkings would make an initial inspection of the perimeter fencing, including the upper mesh netting along the Wood Lane Close and Bramdean Cottage boundaries and review the findings with Adrian Taylor.

9. Health and Safety

Following delays in giving the tree surgeons vehicular access to the transformer via the lift-out panel in the top fence, it was agreed that key holder arrangements should be reviewed and recorded for future reference.

15/10/07 TH had spare set of keys for tractor shed, etc.
AT & RG would continue as key holders.
21/1/08 TH had security key to padlock on main gate.
21/7/14 AT & TH had keys to new tractor mower.
19/1/15 Agreed TH would obtain heavy duty key-less padlock for gate in top fence.
18/5/15 Padlock combination shared with all committee members.
9/10/19 Committee members verbally reminded of padlock combination.
RG had keys for padlocks on tractor shed (white fob), top basketball net and gate to car park (blue top key and small key on string)

It was hoped to verify which keys Tony Harding held so that a list could be drawn up after the next meeting.

The residents of 12 Woodlane Close, who knew the combination, felt very strongly that it was unnecessary for the lift-out panel to be permanently locked as it could be impossible to obtain the code at short notice. After discussion it was agreed that the lift-out panel should remain locked to prevent easy access to remove items from the tractor shed and to recommend the Parish Council accordingly.

10. Items to be considered for next agenda

Boundary fencing
Key holder arrangements

11. Date of next meeting

Wednesday 8th January 2020 at 7.00 pm in the Village Hall, Bramdean.

KH/RG