

Explanation of variances – pro forma

Name of smaller authority: **Bramdean & Hinton Ampner PC**
 County area (local councils and): **Hampshire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	7,340	8,354	1,014			Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	6,941	7,345	404	5.82%	NO		
3 Total Other Receipts	849	21,355	20,506	2415.31%	YES		Two new income sources: 20,100 (CIL) + 1,100 (Lengthsman) = 21,200
4 Staff Costs	3,695	4,388	693	18.76%	YES		Clerk's hrs increased by 55.75 hrs @ 12.44 ph = 693.53 + 3695.00 = 4,388 pa
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,081	4,753	1,672	54.27%	YES		354 (Rec) +243 (VAT) +65 (Admin/Donations) +18 (Insurance) +990 (Lengthsman) = 1,670
7 Balances Carried Forward	8,354	27,913	19,559		YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	20,100 (CIL funding) + 1,100 (Lengthsman inc 100 scheme Admin) = 21,200
8 Total Cash and Short Term Investments	8,354	27,913				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	28,058	28,058	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)