

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Wednesday 8th May 2019 at 7.30 pm in the Village Hall, Bramdean.

Present: Cllr B Holyome (Vice-Chairman), Cllr M Bulloch, Cllr K Hawkings, Cllr C McCrystal,
Cllr H Lumby (City Cllr) 8.30 – 9.30 pm, Mrs R Greenwood (Clerk

1. Election of Chairman

Cllr Morton was proposed by Cllr Holyome, seconded by Cllr McCrystal, and there being no other nomination was duly elected Chairman. Parish Councillors recorded thanks to Cllr Morton for his statement on the future Chairmanship of the Parish Council.

2. Declaration of Acceptance of Office of Chairman

The Clerk would arrange for Cllr Morton to make the Declaration of Acceptance of Office.

3. Election of Vice-Chairman

Cllr Holyome was proposed by Cllr Hawkings, seconded by Cllr Bulloch, and there being no other nomination was duly elected Vice-Chairman.

4. Disclosure of Pecuniary Interests

Parish Councillors were requested to submit their Disclosable Pecuniary Interests to the Clerk for signature and forwarding to WCC (now required on an annual basis).

5. Apologies for absence

Cllr Harding (illness), Cllr Humby (meeting), Cllr Morton (holiday), Cllr Rothery (holiday),
Cllr Ruffell (meeting)

6. Disclosure of interests on agenda items

None.

7. Appointment of Recreation Committee

Cllr Harding, Cllr Hawkings, Cllr McCrystal

8. Appointment of Parish Council representatives to local organisations

Cllr Holyome: Village Hall Committee; Blake's Educational Charity; Winchester Villages Trust 2018-2022. Mrs Flindt: Blake's Educational Charity (Secretary to the Trustees).

9. Public session

Crime statistics. December: Criminal damage/arson (2 incidents Bramdean); January (3 unnamed incidents The Spinney and Woodlane Close, Bramdean; Hinton Woodlands); Vehicle crime (near A272 Bramdean); March: ASB (Bramdean Common), Theft from vehicle (Hinton Ampner).

10. Approval of minutes of Parish Council meeting – 16th January 2019

The minutes of the meeting were approved as a correct record and signed by the Vice-Chairman. In future, Cllr McCrystal would flag all minutes posted prior to a meeting as “unconfirmed” and remove the heading after the text was approved.

11. Matters reviewed from minutes of Parish Council meeting – 16th January 2019

Cllr Lumby to report whether the parish qualified for funding that Boomtown was reported to make available to Parish Councils.

The Clerk would request an update on the WCC Enforcement investigation of residents’ concerns regarding possible breach of planning permission granted for the land at Lacey’s Farm in the 1980s.

The Land Registry had confirmed the Recreation Ground was unregistered (details to be circulated).

12. Approval of minutes of Annual Parish Meeting – 24th April 2019

The minutes of the meeting were approved as a correct record and signed by the Vice-Chairman.

13. Matters reviewed from minutes of Annual Parish Meeting – 24th April 2019

Ned Densham had requested that Bramdean Church received a £50 donation in lieu of a speaker’s fee.

It was agreed to request Cllr Humby to attend the next meeting to discuss traffic issues including lorry usage and speed on the A272 and traffic calming proposals for Wood Lane. Meanwhile, Cllr Lumby would enquire whether the upper 30 mph speed limit sign in Wood Lane could be moved closer to Bramdean Common. Cllr Holyome would ascertain whether it would be detrimental to the CANS campaign if the parish opted for dynamic digital display signage (in use at Owslebury and under consideration at Upham). The Clerk would verify whether the signage could be funded from CIL.

A minimum of eight volunteers (two teams of four) would be needed prior to requesting the policing team to help set up Community Speedwatch (notice to be placed in Church & Village).

Julie Butler had been notified that there was insufficient interest in the offer of land for community allotments at The Plantation.

The Parish Council considered the request for a defibrillator at the Village Hall supported by a petition of 126 signatures. The equipment could qualify for CIL funding. Cllr Holyome said that the Village Hall Committee would have to consider whether the defibrillator could be sited on its land. Once the location had been agreed, issues for consideration would include power supply, battery charging (if no mains power), ongoing maintenance and costs, insurance, training, etc. Assistance would be welcomed from Justin Berryman and other local residents.

9. contd Cllr Lumby reported that new vehicles and increased rates of pay to address staff shortages should remedy problems with refuse collections. The government would discuss further measures to curb speeding, including a number plate recognition camera for motor cycle registration plates. Deployment of teams to stop bikes on slower stretches of road would be considered. Police motorcyclists were being used to pull motor bikes off the road. Cllr Lumby was pressing HCC for pothole repairs and high speed broadband.

Cllr Lumby would take up the number of empty properties in Hinton Ampner with the National Trust. There was a proven need for affordable rented housing to enable local people to remain in the village.

14. Recreation Committee

The Parish Council would be asked to write to the owner of 14 Woodlane Close regarding cutting back the evergreen hedge. SSE would be asked to confirm the timing of the Network Shutdown to remove the vegetation from the transformer and the surrounding area. Ownership of the Recreation Ground was not registered with the Land Registry. It was understood that the Parish Council was considering how best to proceed.

The safety inspection report was good. The insurers had recommended ensuring that the tractor shed was adequately insured. The Chart Garage Clipper Range had a similar shed (£2400 + VAT including installation). As local suppliers could be cheaper and voluntary help might be available, the current insured sum was felt to be adequate. Options would be considered to discourage footballers from climbing over the top boundary fence into the car park to retrieve balls. A “No Smoking” sign would be purchased to discourage smoking in the Play Hut. Cllr Harding would be asked to arrange for the tractor mower to be serviced.

15. Finance

15.1 Accounts

The Lloyds Bank account was £27,913.00 in credit to year-end 31st March 2019 (£34083.55 to date) including VAT reclaim (£141.40), CIL (£21572.15), Precept (£3750.00); Lengthsman (£1100.00 inc £100.00 Administration). Arrangements to transfer CIL funding to a Lloyds Bank 32 day Notice interest account pending.

Cheques raised since last meeting:

505	Kilmeston Village Hall room hire 16 Jan	12.00
506	J Sankey fencing repairs, etc	100.00
507	PG & GM re Lengthsman 13 Feb	204.00
508	WCC play area inspection 2019	44.95
509	Bramdean Garage fuel account top-up	40.25
510	PG & GM re Lengthsman 20 March	336.00
511	HMRC 4 re R Greenwood 1 Jan – 31 March	127.00
512	R Greenwood 4 pay/expenses 1 Jan – 31 March	853.79
513	HALC/NALC membership 19/20	253.00

15.2 Audit 2017/18

15.2.1 The Parish Council approved and signed the Annual Governance Statement 2018/19.

15.2.1 The Parish Council approved and signed the Accounting Statements 2018/19.

The Internal Audit was being carried out by Seamus McLaughlin (report to be circulated).

16. Planning

16.1 Decisions received (circulated)

SDNP/18/00639/FUL-00540/LIS. Woodcote Manor, Bramdean. Conversion/alterations of coach house, stables, squash court to residential; conversion/ extension of water tower to residential; repair/

restoration of barn, continuation of use for ancillary purposes to main house; demolition of lean-to pole shed, associated hard/soft landscaping, relocation of oil tank, partial removal of wall for access.

PC – Support

SDNP - Approve

1/4/19 Full Consultation process reinstated (amended plans for extension to water tower).

Note: Cllr Morton declared an interest as a tenant of Woodcote Manor farm land and would abstain from the decision-making process. Cllr Holyome would abstain as a member of the SDNPA Planning Committee.

SDNP/18/05996/CND. Matterley Farm, Ovington. Variation of Condition 3 on planning consent SDNP/16/00692/CND (to extend period within which only 2 motor cycle racing events can take place ... 20 March - 1 October in any calendar year) and variation of Condition 6 (to allow any necessary ecological mitigation measures to be implemented before any event takes place ... 20 March -1 August in any calendar year).

PC – Comment

SDNP – Temporary permission to 31/12/19

Note: Cllr Holyome would abstain as a member of the SDNPA Planning Committee.

SDNP/19/00936/NMA. The Old Cottage, Bramdean. Change in shape and dimensions of summer house from 6ft multisided building to 8ft square building. Location and all materials/style of summer house to remain as original submission (SDNP/18/01891/HOUS refers).

PC – Support

SDNP – Approve

Note: Cllr McCrystal declared an interest as the property owner would abstain from the decision-making process.

SDNP/19/01382/APNB. Bramdean Farm. General purpose agricultural building, steel framed portal span construction with single central apex and twin pitched roof.

PC – N/A

SDNP – Further prior approval required

Note: Cllr Morton declared an interest and would abstain from the decision-making process.

SDNP/19/01422/APNB. Sheep Dip, Hinton Ampner (Brockwood Bottom Pack House). Single span portal steel frame workshop building with twin pitch roof and central apex. Finishing details to match appearance of existing building.

PC – No Comment

SDNP – Approve

Note: Cllr Morton declared an interest and would abstain from the decision-making process.

16.2 Decisions awaited

SDNP/18/05230/FUL. The Plantation, Bramdean Common. Erection of three holiday chalets within existing clearing.

PC – Comment

SDNP – Awaited

SDNP/18/06249/FUL. Matterley Farm, Ovington. Change of use from agriculture to mixed agriculture ... holding of one music festival and one sports endurance event in any calendar year ... retention of wooden structures within woodland and minor alterations to existing access on A31, both associated with festival use.

PC – Object

SDNP – Temporary permission to 31/12/24
Full decision awaited

Note: Cllr Holyome would abstain as a member of the SDNPA Planning Committee.

The Parish Council opted for the status quo, an independent decision rather than the collaborative approach suggested by Cheriton Parish Council.

SDNP/19/01496/HOUS. Bramdean Lodge. Erection of detached oak framed gazebo.

PC – Support

SDNP – Awaited

Note: Cllr Rothery declared an interest as a near-neighbour would abstain from the decision-making process.

SDNP/01594/HOUS. Poplars, 4 The Spinney, Bramdean. Proposed replacement conservatory to side of property.

PC – Support

SDNP – Awaited

SDNP/19/01853/HOUS. Tytheland Farm, Bramdean. Extension of garage wing, alterations to driveway layout.

PC – Awaited

SDNP - Awaited

16.3 Other matters

SDNP/16/03490/LIS. Manchester House, Bramdean. Permanent retention of temporary access, related gates and fences (time limit 6 months from 2/3/17, SDNP/15/01419/LIS refers). 4/12/17 Enforcement pressing for removal of boundary hedge. 22/5 Restricted visibility onto A272 compromised road safety reported. 15/10/18 Picket fence replaced by hedge. 16/1/19 Enforcement notice to be served. 8/5 Cllr Lumby to request update.

Note: Cllr McCrystal declared a pecuniary interest and would abstain from the decision-making process.

SDNP/18/00296/LB. 8 Hinton Hill, Hinton Ampner. Consent for wooden structure erected in garden of listed property. 20/11/17 Referred to WCC Enforcement. 14/5/18 WCC apologised for overlooking original request. 16/1/19 WCC Historic Environment Team to advise whether structure acceptable in front of listed building. 8/5 Cllr Lumby to request update.

SDNP/18/00379/LB. Bramdean Cottage. Close boarded fencing erected either side of shared entrance with The Gomms (SDNP/16/00271/HOUS to erect similar fence refused; APP/Y9507/W/16/3148562 dismissed refer). 16/1/19 Case referred to WCC Historic Environment Team for advice. Cllr Lumby to request update.

New Premises Licence. Brockwood Park School, 11th - 27th August 2019 inclusive.

PC – Support

WCC – Awaited (Clerk to verify)

Note: WCC confirmed there was no statutory requirement to notify near neighbours.

17. Flooding Update

21364007 Clear ditch and pipe under road outside Woodland Gate Cottage to reduce back up of water and gravel at Hell's Bottom cross roads. 28/6/18 Start of pipe could not be found. HCC stated landowner responsible for ditch to south side of crossroads. 26/7 Residents asked to clear ditch or to advise if not landowners. 30/9 Request for remedial work to put in a proper water catchment pit to accommodate silt and jet out the pipe under the road referred to Ray Gardner. 30/4 Landowner believed to own ditch. 3/5 Advised Cllr Morton only owned land as far as hedge, understood HCC owned the ditch. 8/5 Take advice from HCC.

21377112 Jet drainage pipe under Hinton Ampner crossroads, remove gravel from bottom of Hinton Hill. 9/7/18 No work required. 10/1 Lengthsman unable to remove impacted gravel. 7/2 HCC photographed silted pipe; agreed gravel was dangerous. 8/5 Gravel blocking potholes at entrance to A272, very hazardous, needed resetting.

21401732 Increased flooding at bend after Maple Cottage (A272). Heavy rainfall caused stone underlay path edging to move. 7/12 Further slippage reported. 11/12 Work passed to contractor. 20/12 Ray Gardner awaited authorisation for repairs. 27/3 Referred to Principal Engineer.

11/3 Adam Cleal (Environment Agency) wrote to the owner of the riparian ditch left of Maple Cottage setting out recommendations for maintenance in relation to flood risk (reply awaited). The Parish Council would advise Mr Cleal that it disagreed with the recommendations, as did a number of residents who had stated that failure to clear the ditch had exacerbated flooding in the area. In the

event of future flooding, the Parish Council would expect the Environment Agency to take responsibility for failing to ensure that the ditch was cleared.

18. Highway Report

21312075 11/9 Road breaking up outside The Old Cottage, A272, centre Bramdean, causing increased noise nuisance. 16/1 work completed. 7/2 HCC to repair potholes between central white lines and east of The Old Cottage (east carriageway). 8/5 Not repaired, potholes worse. 7/2 HCC to replace solid line across access to The Old Cottage with broken line. 8/5 Work outstanding, reminder to be sent.

21398382 15/11 Replace missing signpost finial, Wood Lane, Bramdean Common. 19/3 Signpost reinstated, repainted to high standard.

21406887 14/1 Broken manhole cover, deep pit to ditch exposed, A272 highway verge opposite George Cann Garden Machinery, 15/1 fenced off. 7/2 HCC to refit cover and check structure was sound; damage possibly caused by a tractor when hedge cutting. 4/4 Work completed.

21418366 12/3 Replace broken manhole cover by entrance to Bramdean Farm and by hedge beside Beech Cottage. 12/4 Work completed.

21427353 7/5 Replace broken arm of the signpost indicating ROW (start of FP10, Church Lane).

10/12 Lorry stuck in mud of both verges when turning on Broad Lane reported to Ray Gardner and Cllr Humby. Cllr Holyome requested action to ensure emergency access, suggested "Soft Verge" signage near top of Broad Lane. 7/1/19 "No Through Road" signage to be checked for visibility. 10/1 HCC would fix "No Turning" signage to "No Through Road" signage, not prepared to install "Soft Verge" signage (problem too sporadic). 8/5 Clerk to request that signage was provided.

The landowner had erected a permissive notice, FP 28 (A272 to Cheriton Lane).

7/2 Cllr Bulloch cleaned finger of cast iron signpost near Inwoods School, Brockwood.

7/2 Potholes repaired by Woodland Gate signpost.

Cllr Morton would be asked to cut the hedge from the entrance to Mead Cottage to The Fox until such time as the Highways Operation Team established the ownership. The Lengthsman could be asked to cut the hedge if it was on public land but would levy a charge to remove the arisings.

Footpaths 502, 503, 504 were selected for the Rights of Way Vegetation Priority Cutting List 2019.

Regular users of the upper stile on the footpath right of The Malthouse, Tanners Lane, had suggested fitting chicken wire to make the treads less slippery and an extra step to one side to lessen the climb. 8/5 Landowners provided with details of legal requirements in case they wished to replace the stile (or provide kissing gate) under the HCC Small Grants Scheme.

7/2 At site meeting, HCC requested to dig out highway ditch between telegraph pole and Lovelock field to same depth as previous section. 8/5 Clerk to log request.

Parish Lengthsman

The Parish Council confirmed the decision to continue the scheme for 2019-20. The Contract for 2019-20 was approved by Cllrs Hawkings and Bulloch, signed by Cllr Morton and returned to HCC. A majority of Parish Councillors favoured hiring the Lengthsman for 50 hrs @ £22 (new rate from 1st April). PG&GM had been advised that the Parish Council would meet the difference (£100). Cllr Hawkings' suggestion to employ the Lengthsman for four whole days during the year was approved.

19. Bramdean Common

12/3 Arrival of caravan and van reported to WCC. 25/3 Departed.

20. General Data Protection Regulation (GDPR) and Parish Website

Cllr McCrystal to set up bhapc.org.uk email addresses for Cllrs Morton, Holyome and Harding. It was agreed to accept Wizbit's estimate of £35 + VAT to delete heading "Latest News", text below and link to "All News"; delete headings "NEWS" and "SOCIAL EVENTS", replace with "EMERGENCY ACTION PLAN"; adjust tabs for Welcome Leaflet, Village Scrapbook and Jigsaw Project . Cllr McCrystal would undertake advanced training when mutually convenient (cost £70 per hour + VAT)

21. National Trust

Cllr Bulloch reported that concerns from residents who had witnessed vehicles reversing onto the A272 from Hinton Hill had been resolved.

22. An Affordable Housing Scheme in every Parish

Bev Harding-Rennie and Mags Wylie would present the 2018 Housing Needs Survey at the Parish Council meeting on 10th July.

23. Risk Management

The Parish Council confirmed that it had reviewed its existing arrangements for risk management before 31st March 2019 and found them adequate for present needs. The invitation from Came & Co for insurance cover from 1st June 2019 would be circulated for comment by email.

24. Correspondence

It was agreed in principle to approve the Hampshire Association of Local Councils Ltd membership document for 2019-20 (document to be circulated and presented for final approval at next meeting).

25. Reports from Parish Councillors and Clerk

Cllrs Bulloch and Rothery attended the HCC Highways and Transport event on 13th March (slides circulated).

Cllr Bulloch enquired whether there was scope to improve the green space running from the back of the Woodlane Close bungalows to Wood Lane.

26. Items to be considered for the next meeting

Affordable Housing
Defibrillator
Risk Management

27. Date of next meeting

Wednesday 10th July 2019 at 7.30 pm, Village Hall, Bramdean.

BH/RG