

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Monday 16th July 2018 at 7.30 pm in the Village Hall, Wood Lane, Bramdean.

Present: Cllr M Morton (Chairman), Cllr M Bulloch, Cllr A Harding, Cllr B Holyome (Vice-Chairman), Cllr C McCrystal, Cllr G Rothery (from Item 3), Cllr R Humby (HCC), Cllr L Ruffell (WCC), Mrs R Greenwood (Clerk)

In attendance for Item 17: Nigel Baldwin (WCC); Beverley Harding-Rennie (Community Action Hampshire)

1. Apologies for absence

Cllr Hawkings (holiday)

2. Disclosure of interests on agenda items

None

3. Co-option of Councillor

Graham Rothery was proposed by Cllr Bulloch and seconded by Cllr Harding and there being no other nomination was duly co-opted to the vacancy. Cllr Rothery (former member of Froxfield & Privett Parish Council and Chairman of Froxfield Village Hall Committee) had lived in Bramdean for five years. Arrangements were made for Cllr Rothery to complete the Declaration of Acceptance of Office and Notification of Disclosable Pecuniary Interests.

4. Public session

Cllr Humby said the winter weather had caused £10M damage to the road network. Two “dragon patchers” would be provided to permanently repair potholes. Cllr Humby supported CANS objectives but having met Hampshire MPs, felt the major problem was motorcycle noise. Topics under consideration included motorcycle number plates and a local byelaw within the National Park.

Cllr Bulloch pressed for recognition that the 67 bus service was vital for transport to work, school and college. Cllr Humby said that bus usage had increased and 85% of routes were profitable but budget constraints limited funding options. However, HCC was concerned about social isolation in rural areas if public transport was removed, particularly for those with limited resources. Cllr McCrystal was advised to press for action to remedy the nuisance caused by the degradation of the road surface outside The Old Cottage, A272, Bramdean.

Enforcement had advised Cllr Ruffell that delays were due to understaffing and increased workload. Cllr Ruffell would press for cases causing local disquiet to be prioritised. As WCC had provided a wheely bin for Hinton Hill gratis, the Parish Council was disinclined to fund bins close to the parking areas on Bramdean Common and would request WCC (landowner) to provide 1-2 bins (ideally 240 litre) and to empty them on a regular basis. Cllr Ruffell’s report would be forwarded for circulation.

Crime statistics. May: Vehicle crime (3), Theft (1), Crime other (1); all Hinton Hill area (report from Winchester Rural North NPT circulated).

5. Approval of minutes of Parish Council meeting – 15th January 2018

The minutes were approved as a correct record and signed by the Chairman.

6. Approval of minutes of Parish Council meeting – 21st May

The minutes of the last meeting were approved as a correct record and signed by the Chairman.

7. Matters arising from minutes of Parish Council meeting – 21st May

The Clerk had witnessed Cllr Morton’s Declarations of Acceptance for the Offices of Chairman and Parish Councillor and Cllr Harding’s Declaration of Acceptance of Office of Parish Councillor.

Cllr Holyome provided details to confirm her nomination as a Trustee for the Winchester Villages Trust, 2018-2022.

Cllr Holyome was congratulated on being elected to serve as a Parish Member of the SDNPA.

The decision on removing service from BT telephone boxes across Winchester District was awaited.

On 12th June, the Parish Council was advised that, due to pressure of work, the Steep cluster of parishes was closed to new applicants. As there was no vacancy in a local cluster, HCC would be requested to provide a Lengthsman for a single parish.

The Clerk had suggested to Alresford & District Neighbourhood Watch that the local co-ordinator publicised the benefits of joining “Hampshire Alert” in “Church & Village”.

The outcome of the SDNPA/WCC meeting on 14th June regarding possible allocation of S106 money was awaited. Meanwhile, it was noted that exception sites funded or part-funded by S106 money would be in perpetuity (same as CLTs).

The Clerk had requested that the Parish Council be added to the Boomtown mailing list.

8. Recreation Committee

Cllr Hawkings would continue as Chairman for 2018-19. Cllr Mc Crystal had replaced Graham Budd. The 2018 Committee safety inspection report was discussed. A list of points noted by Anne Newson would be circulated for comment and action as appropriate. Playdale had quoted £408.64 + VAT (inc £60 reduced delivery charge, usually £295) for two Twist platforms to be installed (DIY). However, as the equipment was out of guarantee, the Parish Council approved the purchase of materials and fixings (ca £100) and DIY installation (Cllr Harding, Adrian Taylor, Bruce Newson). The Parish Council approved topping up the safety chippings under The Twist (last order November 2014, ca £200 + VAT).

9. Finance

9.1 Accounts

The Lloyds Bank account was £8395.69 in credit to 30th June 2018.

Cheques raised since last meeting:

481	Bramdean PCC upkeep churchyard/war memorial 18/19	351.00
482	Hinton Ampner PCC upkeep churchyard 18/19	204.00
483	Church in the Woods upkeep churchyard 18/19	147.00
484	Wizbit IS website amendments	84.00
485	HMRC 1 re R Greenwood 1 April – 30 June	323.40

486	R Greenwood 1 pay/expenses 1 April – 30 June	1380.52
487	A Taylor honorarium 18/19	220.00

9.2 Audit 2017/18

The Certification of Exemption had been submitted to external audit. All statutory audit documents had been posted on the website.

10. Planning

10.1 Decisions received (circulated)

SDNP/17/06495/FUL. St Simon & St Jude, Bramdean. Review detail of parapet wall on east gable. Reinstate roof as originally detailed prior to stone coping being introduced, new drainage and soakaways to stop softening of ground.

PC – Support

SDNP – Approve

SDNP/18/00939/CND. The Matterley Estate. Variation of Conditions 2, 9, 10 and 11 on planning consent SDNP/15/06486/FUL.

PC – No objection

SDNP – Approve (temporary permission to 31/12/19)

Note: Cllr Holyome would abstain as a member of the SDNPA Planning

Committee SDNP/18/01255/HOUS. Elm Cottage, Bramdean. Replacement of outbuilding with new shed and storage building.

PC – Support

SDNP – Approve

SDNP/18/01373/HOUS. Dales Cottage, Bramdean. Single storey side extension.

PC – Support

SDNP - Approve

SDNP/18/01891/HOUS. The Old Cottage, Bramdean. Erection of wooden summer house with plain glazed windows and door to rear of the property.

Note: Cllr McCrystal declared an interest as property owner and abstained from the decision-making process.

PC – Support

SDNP – Approve

10.2 Decisions awaited

SDNP/18/00639/FUL-00540/LIS. Woodcote Manor, Bramdean. Conversion/alterations of coach house, stables, squash court to residential; conversion/ extension of water tower to residential; repair/ restoration of barn, continuation of use for ancillary purposes to main house; demolition of lean-to pole shed, associated hard/soft landscaping, relocation of oil tank, partial removal of wall for access.

PC – Support

SDNP - Awaited

Note: Cllr Morton declared an interest as a tenant of Woodcote Manor farm land and would abstain from the decision-making process. Mrs Holyome would abstain as a member of the SDNPA Planning Committee.

SDNP/18/02053/HOUS. Arborvita, Hinton Ampner. Removal of existing detached garage, replacing with garage with first floor studio.

PC – Support

SDNP – Awaited

Provision of a kitchenette/toilet means application would need to be subject to personal use only for owner/s of Arborvita that it is not a separate dwelling (Planning Officers to decide whether legal agreement required). Concern privacy of Turnpike Cottage will be impacted by east-facing first floor window.

Note: Cllr Bulloch declared a personal interest and would abstain from the decision-making process.

SDNP/18/02995/CND. Tempus House, Hinton Ampner. Removal of condition 4 of approved permission (W105401/04/LB refers).

PC - Object

SDNP – Awaited

Note: Cllr Holyome said, “ ... if the application came to the SDNPA Planning Committee my current view is that of the information available at this time. Any further information that is made available at the committee meeting, I will consider before voting.”

SDNP/18/03128/HOUS. Sheep Dip, Hinton Ampner. Minor works to existing ancillary buildings to provide accommodation. Single storey side extension to house. Alterations to first floor master bedroom.

PC – Awaited

SDNP – Awaited

Note: Cllr Morton declared an interest as property owner and would abstain from the decision-making process.

SDNP/18/03164/HOUS. The Gomms, Bramdean. Removal of outbuilding, erection of single storey extension comprising lobby, kitchen extension and utility room

PC – Awaited

SDNP - Awaited

SDNP/18/03302/LIS. Post Cottage, Bramdean. Demolish existing masonry boundary wall, replace with closeboard fence to match existing.

PC – Awaited

SDNP – Awaited

Note: Cllr Rothery declared an interest as property owner and would abstain from the decision-making process.

10.3 Other matters

SDNP/16/03490/LIS. Manchester House, Bramdean. Permanent retention of temporary access, related gates and fences (time limit 6 months from 2/3/17, SDNP/15/01419/LIS refers). 29/11 Applicant said wall to be rebuilt once reimbursement received from HCC/WCC for damage not covered by insurance. 4/12 WCC Enforcement pressing for removal of boundary hedge. 22/5 Restricted visibility onto A272 compromised road safety reported. 16/7 Cllr Ruffell to press for case to be prioritised.

Note: Cllr McCrystal declared a pecuniary interest and would abstain from the decision-making process.

SDNP/18/00296/LB. 8 Hinton Hill, Hinton Ampner. Consent for wooden structure erected in garden of listed property. 20/11 Referred to WCC Enforcement. 14/5 WCC apologised for overlooking original request. 16/7 Cllr Ruffell to press for case to be prioritised.

SDNP/18/00379/LB. Bramdean Cottage. Close boarded fencing erected either side of shared entrance with The Gomms (SDNP/16/00271/HOUS to erect similar fence refused; APP/Y9507/W/16/3148562 dismissed refer).

11. Flooding Update

21333845 28/6 Drain by The Fox cleared.

21333867 21/5 Chase RoW for further action on existing drainage grips on bridleway above Hunters Cottage. 16/7 Flagged enquiry resolved.

21364007 Clear ditch and pipe under road outside Woodland Gate Cottage to reduce back up of water and gravel collecting at Hell's Bottom cross roads. 28/6 Start of pipe could not be found. Landowner responsible for ditch to south side of crossroads. 10/7 Cllr Morton provided details to locate start of pipe and advised likely ownership of ditch (Information on Riparian Responsibilities to be sent). 16/7 Job details updated.

21377112 Jet drainage pipe under Hinton Ampner crossroads, remove gravel from bottom of Hinton Hill (agreed 28/6).

28/6 HCC confirmed that adjoining landowners were responsible for all the trees along Fox Lane and the Bridleway.

28/6 Ray Gardner was advised that final section of highway ditch to Maple Cottage was not cleared to the same depth as remainder of ditch.

Adam Cleal (Environment Agency) would meet the riparian owner of ditch to the left of Maple Cottage in July.

12. Highway Report

21228421 22/5 Footpath sign by Manor Farmhouse, Church Lane (FP 14) reinstated.

21284330 Footpath, Church Lane to War Memorial. 28/6 Ray Gardner advised that width might still not be sufficient for wheelchair access (legal minimum width 1.5m).

21333808 Chevron sign, bottom Wood Lane, replaced.

21312075 11/9 Road breaking up outside The Old Cottage, A272, centre Bramdean, causing increased noise nuisance; potholes between central white lines. 12/9 No maintenance work required. 25/5 Resident reported same response.

5/7 SDNPA passed details of the FIZZ FEST sign to WCC.

5/7 Cllr Holyome contacted ROW regarding the fingerpost for FP 28 (A272 to Cheriton Lane) which had been erected showing the permissive path. As there was already a fingerpost giving direction of path through Turnpike Cottage, it was assumed the new sign would be removed. Cllr Holyome would request the landowner to put up a permissive notice.

14/7 Cllr Hawkings reported that Ragwort urgently needed pulling out of the A272 highway ditch/verge (job to be logged). The Parish Council decided that for maximum effect the danger Ragwort posed to grazing animals should be publicised in Church & Village (April or May 2019).

16/7 Cllr Morton confirmed that one finger of the cast iron road sign (near Inwoods School, Brockwood) still needed cleaning and painting.

16/7 Potholes marked for repair: by Woodland Gate signpost still not repaired.

7/6 WCC cut bank cut above boundary with 19 Woodlane Close.

The Highways Operation Team had been asked to establish ownership of the hedge from the drive to Mead Cottage to The Fox (possibly never registered, definitive answer awaited).

Ray Gardner (HCC) met Cllrs Hawkings and Bulloch on 28th June for a highways site visit (report circulated). Exposed pothole bottom Hinton Hill marked for attention. Footpath from Hinton Hill cross roads to Green Acres "overlay" would be scheduled. Potholes at the road edge in Wood Lane would not be filled (must be 6" deep or encroach 12" onto carriageway).

A new entrance gate and track to the Plantation was noted.

13. Bramdean Common

25/5 Travellers arrived. 31/5 Departed.

26/6 Caravan full of rubbish abandoned at top of common (by signpost). 4/7 Removed.

16/7 Caravan hidden in trees up track towards Breach Plain Cottage (Cllr Bulloch to verify).

14. General Data Protection Regulation (GDPR) and Parish Website

The following documents had been posted on the website: Consent Form; Consent Form Under 16s; Data Protection Policy; Disclaimer; Privacy Notice; Privacy Notice for Staff, Councillors and Other Role Holders. The Consent Form was emailed-posted to local residents whose data was currently held by the Parish Council (40 sent; 8 returned). The notice in the July issue of "Church & Village"

generated 5 forms from new contacts. Cllr McCrystal had locked the narrative against editing when downloaded.

The Disclaimer was circulated for use on all future Parish Council correspondence. All current Staff, Councillors and Other Role Holders had received the relevant Privacy Notice. The Data Retention Policy was approved. A Log of Information was in preparation. The Emergency Action Plan and Welcome Leaflet would be revised. Thanks to Cllr McCrystal, some bhpc.org.uk email addresses were already in use. Cllr McCrystal would request Wizbit to allocate email addresses for the remainder. It was proposed that Data Protection be reviewed annually at the July meeting.

15. National Trust

5/7 The SDNPA had been asked to advise whether planning permission was required for the sign at the bottom of Hinton Hill directing vehicles to access the NT estate from the A272.

16. Traffic nuisance on A272

The Parish Council would support the CANS campaign for lower speed limits on rural A, B and C roads. Details of the village speed signage from the following suppliers would be circulated for comment: Evolis Radar Speed Signs; TWM LED Traffic Control Systems; Pandora Technologies Ltd.

17. An Affordable Housing Scheme in every Parish

Nigel Baldwin (WCC New Homes Delivery Team) outlined plans for affordable housing across Winchester district. WCC owned 17 properties in Woodlane Close (including 11 retirement units). Beverly Harding-Rennie circulated the new Housing Needs Survey, "Your home ... your community", to be carried out in September-October. It would focus on housing need with a local connection and run for three weeks. The report and recommendations would be presented to the Parish Council. A typical development would be units for rent and shared ownership (max 80% share). The Parish Council said any development should not exceed six units. Parish Councillors were asked to advise the Clerk if the survey arrangements should be confirmed at a separate meeting or by email.

18. HCC Consultation on Supported Passenger Transport Services and Concessionary Travel Scheme

Cllr Bulloch attended the HCC Community Transport Forum on 16th June (report circulated). Although some parishes were not overly concerned by possible cuts, the 67 bus service was vital transport for work, school and college, not just social purposes. Cllr Bulloch had requested Perins School and Peter Symonds College to alert parents whose children used the 67 bus of the potential threat to the service. Cllr Bulloch would respond to the consultation on behalf of the Parish Council and all Parish Councillors were asked to respond individually responses personally.

19. Correspondence

None other than dealt with above.

20. Reports from Parish Councillors and Clerk

In answer to a query from Cllr Harding, the Clerk would enquire whether the Old Park Wood Industrial Estate had been sold or was being redeveloped.

21. Items to be considered for the next meeting

An Affordable Housing Scheme in every Parish
General Data Protection Regulation (GDPR)

22. Date of next meeting

Monday 15th October 2018, 7.30 pm in the Village Hall, Bramdean.

The meeting closed at 9.05 pm.

MM/RG