

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Monday 15<sup>th</sup> January 2018 at 7.30 pm in the Village Hall, Wood Lane, Bramdean

Present: Mr M Morton (Chairman), Mr G Budd, Mrs M Bulloch, Mrs K Hawkings, Mr A Harding,  
Mrs B Holyome (Vice-Chairman), Mrs R Greenwood (Clerk)

1. Apologies for absence

Mr McCrystal (work commitment), Cllr Humby, Cllr Ruffell.

2. Disclosure of interests on agenda items

None.

3. Public session

No members of the public were present.

PC Wood had advised that the Local Policing Yeam would reset its community priorities in the next three weeks. A number of burglaries had taken place locally earlier in the day.

Crime Statistics. May: ASB (near Bramdean garage); June: 1 Burglary (near The Spinney);  
July: ASB Violence (near Bramdean garage); August: ASB (Old Park Road); November: Theft  
(Petersfield Road, Bramdean).

4. Approval of minutes of Parish Council meeting – 6<sup>th</sup> November 2017

The minutes of the last minute were approved as a correct record and signed by the Chairman.

5. Matters reviewed from minutes of Parish Council meeting – 6<sup>th</sup> November 2017

The decision on removing service from BT telephone boxes across Winchester District was awaited.

Anne Newson had received an electronic copy of the Welcome Leaflet for the New Resident's pack.

6. Recreation Committee

Equestrian Fencing & Timber Ltd had completed repairs to the hard court perimeter fence. Paul Taylor had kindly cut back the field hedge bounding the parking area. WCC would be reminded that the Leylandii hedge bounding the treatment plant was in need of topping. Dead wood and vegetation had been cleared from the Myrtle Cottage boundary. Adrian Taylor had begun clearing vegetation which had grown through the chain link fencing on the Wood Lane and orchard boundaries. The next meeting would be held on site to address the ongoing problem of vegetation and the related damage to the chain link fencing.

Playdale had quoted £2366.42 (including £495 delivery) + VAT to replace the platforms and upright panels on the Twist. As the upright panels did not require replacement at present, Playdale would be asked to quote for two new platforms. The committee suggested a decision might be deferred until the 2018 safety inspection report was available.

## 7. Finance

### 7.1 Accounts

The Lloyds Bank account was £10420.38 in credit to 31<sup>st</sup> December 2017 (£9180.57 to date, bank statement awaited):

Cheques raised since last meeting

462	A Harding refreshments APM replaces 448	45.55
463	Wizbit IS domain name, hosting 17/18	161.99
464	BHA Village Hall room hire 17	34.00
465	CPRE sub 17/18	36.00
466	CA Winchester District donation 17/18	125.00
467	HMRC 3 re R Greenwood 1 Oct – 31 Dec	184.80
468	R Greenwood 3 pay/expenses 1 Oct – 31 Dec	819.01
469	NATT minibus donation 17/18	75.00

### 7.2 Precept and Budget for 2018/19 onwards

It was agreed to set a Precept of £7500 - £155 CTS Grant = £7345 and to advise WCC accordingly.

For 2017/18, the Balance c/f could increase by ca £1000.00 with nil expenditure on Flooding and Bus Shelters. For 2018/19, under Income, no allowance had been made for Community Infrastructure Levy (CIL) payments from April 2018. Under expenditure, £250.00 had been included for another body to possibly act as Data Protection Officer to comply with forthcoming regulations. The sum of £150.00 had been set aside for non-contested Electoral Fees in 2018. WCC Electoral Services advised allowing up to £5000.00 for a contested election to cover separate postal vote issue, printing, postage, real time administration for nominations, etc. The revised budget was approved for circulation with the minutes.

### 7.3 Audit 2017/18

HALC had advised that changes to internal and external audit were unlikely to be included in the next version of "Governance and Accountability for Local Councils". The Clerk would await further advice from HALC to ensure compliance.

## 8. Planning

### 8.1 Decisions received (circulated)

SDNP/15/06486/FUL. Matterley Estate, Ovington. Change of use of land from agricultural to temporary mixed agricultural and summer festivals and endurance running events use, including retention of wooden structures within woodland associated with festival use.

PC – Support

SDNP – Temporary permission

Note: Mrs Holyome abstained from the decision-making process in her capacity as a member of SDNPA Planning Committee.

SDNP/17/03423/HOUS. Cobblers, Hinton Ampner. Extension to rear at ground and floor, single garage to side.

PC – Support

SDNP - Approve

SDNP/17/04172/FUL. Wolfhanger Farm, Bramdean. Construction of two new dwellings.

PC – Support

SDNP – Approve

SDNP/17/04605/HOUS. Dean Cottage, Bramdean. Raising roof of chalet style property to provide store and half property with side extension; also carriage shed in front garden.

PC – Support

SDNP – Approve

SDNP/17/05707/HOUS. The Old Police House, Bramdean. Replace existing single concrete garage with double oak framed barn style garage.

PC – Support

SDNP - Approve

## 8.2 Decisions awaited

SDNP/17/05002/HOUS. Sheep Dip, Hinton Ampner. Detached annex for family occupation.

PC – Refer to Committee

SDNP - Awaited

Note: Mr Morton declared a personal interest and would abstain from the decision-making process.

SDNP/17/06129/FUL. The Fox Inn, Bramdean. Remove existing asbestos/concrete garage and replace with oak framed garage with office over.

PC - Support

SDNP – Awaited

SDNP/17/06237/CND. Wolfhanger Farm, Bramdean. Variation of condition 2 of planning consent

SDNP/17/04172/FUL to reflect new drawings.

PC – Object

SDNP - Awaited

SDNP/17/15618/HOUS. 4 The Spinney, Bramdean. Demolish and replace existing garden shed and log store with proprietary structure.

PC – Support

SDNP – Awaited

SDNP/17/06495/FUL. St Simon & St Jude, Bramdean. Review detail of parapet wall on east gable.

Reinstate roof as originally detailed prior to stone coping being introduced. New drainage and soakaways to stop softening of ground.

PC – Awaited

SDNP – Awaited

## 8.3 Other matters

SDNP/16/03490/LIS. Manchester House, Bramdean. Permanent retention of temporary access and related gates and fences (created under temporary permission to remove part of boundary wall for plant access, time limit for completion 6 months from 2/3/17, SDNP/15/01419/LIS refers). 29/11 Applicant said wall to be rebuilt once reimbursement received from HCC/WCC for extensive flood damage not covered by insurance. 4/12 WCC Enforcement pressing for removal of boundary hedge (condition 3 of planning consent refers). 15/1 Parish Council requested update.

Note: Mr McCrystal declared a pecuniary interest and would abstain from the decision-making process regarding the property.

On 19<sup>th</sup> June, the tenant of 8 Hinton Hill advised an application form had been requested for consent for the wooden structure erected in the garden. 20/11 Referred to WCC Enforcement. 15/1 Parish Council requested update.

Note: Mr Budd declared an interest and would abstain from the decision-making process.

The wooden structure on the front elevation of the adjoining listed property, 7 Hinton Hill, was no longer visible.

## 9. Flooding Update

Mrs Holyome reported that the vegetation had been cut back but the bottom of the entrance (field side) to the drainage pipe under A272 at Hinton crossroads was silted up. The ditch should be reinstated to prevent soil from blocking the pipe in future.

4/12 Drain by The Fox still needed clearing of obstructions; 15/1 Grips on Wood Lane cut out. 4-8/12 HCC scheduled to complete digging out highway ditch up to Maple Cottage. 5/1, 12/1 Update requested. 4/12 Rob Turner asked to dig out final section to left of Maple Cottage as soon as possible. All Riparian Owners reminded in writing to ensure the section of watercourse in their ownership was free from obstruction and provided with a copy of latest HCC Information Sheet.

29/12 Heavy rainfall caused water, mud and debris to flood down Fox Lane. Residents of Hunters Cottage had great difficulty preventing flooding; reported the incident reported to Highways, Cllr Humby and RoW. Over New Year, a local farmer arranged some clearance of existing grips on bridleway above Hunters Cottage and removal of two fallen trees. 5/1 In view of similar incident in May 2017, Parish Council emailed Countryside Service to request urgent re-cutting of existing drainage grips on bridleway and clearance of other fallen trees to safeguard Hunters Cottage and prevent water, mud and debris collecting at the Fox Lane/A272 junction. Ray Gardner (HCC) requested to cut grips on Fox Lane (space permitting). 6/1 Email acknowledged. 12/1 Update requested.

It was noted that more trees had fallen onto the bridleway. Mr Morton would investigate which trees belonged to adjoining landowners. To minimise the flood risk to Hunters Cottage and debris on the A272, the Parish Council agreed it might be necessary to provide one-off funding to re-cut the existing grips: Mr Morton, Mr Harding and Mrs Hawkings would meet on site to ascertain the extent of remedial work required (Mr Morton to approve expenditure).

#### 10. Highway Report

21228421 Footpath sign by Manor Farmhouse, Church Lane (FP 14) had fallen down. 13/6 Referred to RoW for action. Flagged for attention within two months!

21284330 Clear footpath, Church Lane to War Memorial to 1 metre width etc resubmitted after resident struck by large mirror of vehicle whilst walking footpath. 26/5. Footpath cleared. Spoil piled up on bank. Not compacted but would be in future. 4/7 Highway ditch dug out. Spoil removed. 17/7 Footpath still not wide enough for wheelchair access; 6/11 Consider again at next meeting. 15/1 Legal width to be verified. Refer to Cllr Humby.

21309237 10/10 Copper Beech by The Fox felled due to honey fungus and severe crown die-back. 11/12 Replanting supported by Peter Boxall (The Fox).

21312075 11/9 Road breaking up outside The Old Cottage, A272, centre Bramdean, causing increased noise nuisance; potholes between central white lines. 12/9 No maintenance work required. 6/11 Still causing noise nuisance, resident to log complaint direct. 15/1 Update awaited from resident.

21325793 4/12 Slippery surface, clear leaves from footpath, Bramdean Farm House to Church Lane. PROW 911060 Clear nettles and vegetation from FP11 opposite Turnpike Cottage, Hinton Ampner. 7/7 Work completed.

9/8 RoW requested to mow FP503/504 wider (3' solid gravel path to be reinstated) under HCC Priority Cutting List. 17/7 Path very overgrown.

The Highways Operation Team had been asked to establish ownership of the hedge from the drive to Mead Cottage to The Fox (possibly not registered with the Land Registry, definitive answer awaited). 15/1 Mr Morton arranged for hedge to be cut back.

One finger of the cast iron road sign at Brockwood (near Inwoods School) still needed cleaning.

The Parish Council has been requested to ask WCC to remind the refuse contractor of the need to drive with utmost care along Broad Lane to avoid being stuck in the mud.

Potholes marked for repair: by Woodland Gate signpost (Mr Morton to check); Tithelands Lane junction with A272. A large chunk of the road/verge from Mariners Farm, Wood Lane, right hand side, had completely worn away: haunching had left sharp edges which had burst tyres on several vehicles (drivers could not avoid the pot hole when faced with oncoming traffic). 15/1 Mr Morton to confirm location for hazard to be accurately re-reported.

28/11 Neville Crisp (WCC Traffic Engineer) requested to arrange a replacement chevron sign at the bottom of Wood Lane.

RoW had requested priority cutting lists for 2018 by 29<sup>th</sup> January (details to be available at meeting).

HCC would be requested to clear the gravel and mud which had collected at the bottom of Hinton Hill and caused several vehicles to stall at the junction with the A272.

The Clerk was having difficulty accessing the Rights of Way system to log work for attention.

In conclusion, the Parish Council requested the Clerk to provide Ray Gardner (HCC) with a list of highway jobs requiring urgent attention (cc Cllr Humby) and hoped the next site visit with Parish Councillors could take place shortly.

11. Bramdean Common

4/12 WCC Contract Monitoring Officer had cleared the fly tipping reported by Mrs Hawkings and would consider installing 1 or 2 refuse bins near the parking areas.

12. Parish Website

No matters for discussion.

13. Annual Parish Meeting Wednesday 25<sup>th</sup> April

The Clerk would contact the first and second choices of speaker.

14. Risk Management

The Parish Council approved the guidance published March 2017. It was noted that the 2018 guidance to be published by 31<sup>st</sup> March 2018 might not reflect forthcoming changes to the audit process.

15. Ownership of land at Hinton Ampner

There had been no further developments. However, since the last meeting the sign installed by the National Trust at the bottom of Broad Lane directing vehicles to access the Hinton Ampner estate from the A272 (not from Hinton Hill) had disappeared. One explanation might be that additional signs cannot be attached to official Highway signs. George Upex would be requested to arrange for the sign to be reinstated in a suitable adjacent location taking due account of sight lines.

16. Traffic nuisance on A272

Mrs Holyome said that apart from Cllr Humby's devolved budget, funding for speed gates might also be available from the Rural Communities Fund and possibly the SDNPA Sustainable Communities Fund.

Three pairs of gates would be required. The Clerk would obtain quotes for timber and plastic gates and seek advice from Steep, Stroud and Bentworth Parish Councils (all thought to have installed gates). Planning permission was likely to be required. Mrs Holyome would attend a follow-up meeting to the Community Action on Noise and Speed (CANS) meeting to discuss matters relating to motorcycle noise on 18<sup>th</sup> November (speech from George Hollingbery MP circulated).

17. Parish Lengthsman

17/11 Mike Pillans (Assistant Highways Manager East & South) confirmed the Parish Council had been added to the waiting list pending a decision on the level of funding for next year. Feedback on the service from Cheriton Parish Council was noted.

18. Correspondence to date

As requested by Southern Water, the Clerk invited residents to consider having water saving devices fitted to achieve 10% water saving (6.7% to date) by 31<sup>st</sup> March 2018 to trigger payments for the Village Hall and Bramdean Parish Church.

New General Data Protection Regulation (GDPR) would apply during 2018. The role of Data Protection Officer might be transferred to another body. The Clerk would enquire whether WCC might offer to carry out this function on behalf of parishes in Winchester District.

19. Reports from Parish Councillors and Clerk

Mrs Holyome was re-elected to serve on the WDALC Executive for 2017/18.

Mrs Holyome attended the WCC Local Councils' Conference on 27<sup>th</sup> November (notes circulated).

Mrs Holyome attended the Hampshire Highways Parishes Autumn Workshop on 13<sup>th</sup> December.

The organisers of the Boom Town Festival had applied to WCC for a license to increase attendance from 60,000 – 76,000 (event to run Wednesday-Monday, previously Thursday-Monday).

Responses to the consultation on the revised Code of Practice issued under Section 45 of the Freedom of Information Act to be collated and submitted not later than 2<sup>nd</sup> February 2018 (details circulated).

20. Items to be considered for the next meeting

Access to Hinton Ampner church

21. Date of next meeting and calendar of meetings for 2017

Mondays 21<sup>st</sup> May, 16<sup>th</sup> July and 15<sup>th</sup> October at 7.30 pm in the Village Hall, Bramdean.  
Annual Parish Meeting, Wednesday 25<sup>th</sup> April at 7.00 pm (same venue).

The meeting closed at 9.10 pm.

MM/RG