

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Monday 23rd May 2016 at 7.30 pm in the Village Hall, Wood Lane, Bramdean

1. Election of Chairman

Mr Morton was proposed by Mrs Hawkings and seconded by Mrs Holyome and there being no other nomination was duly elected as Chairman.

2. Declaration of Acceptance of Office of Chairman

Mr Morton completed his declaration of acceptance of office.

3. Election of Vice-Chairman

Mrs Holyome was proposed by Mrs Bulloch and seconded by Mr Morton and there being no other nomination was duly elected as Vice-Chairman.

4. Apologies for absence

Mr Harding, Cllr Thacker, PCSO Wilkinson.

5. Disclosure of interests on agenda items

None except those declared previously under Item 15.

6. Appointment of Recreation Committee

Mr Budd, Mr Harding, Mrs Hawkings.

7. Appointment of Parish Council representatives to local organisations

Mrs Holyome: Village Hall Committee, Blake's Educational Charity, Winchester Villages Trust (to 2018); Mrs Flindt, Blake's Educational Charity.

8. Public session

Cllr Huxstep advised that the 2016/17 Minor Works application for grips to divert mud and water from running across the A272 from Brockwood Hill and drainage works in Bramdean (southern side west of Telephone Exchange) to prevent pooling on road surface had been unsuccessful. The Parish Council should log the works via Hantsweb. The Leader of HCC would consult Hampshire residents before taking a decision on devolution. Cllr Huxstep would be requested to report on the standardisation of speed limits through villages.

A report from Cllr Thacker was received for circulation. Cllr Thacker would be asked to confirm if WCC has visited Woodlane Close to clarify garage numbering and a possible case of sub-letting, to advise progress on signage to display new fine rates for breaking the existing Bramdean Common byelaws and whether marked branches had been cut from the fallen trees (southern boundary Wood Farm - Wood Farm Cottages).

The Parish Council had stated that fixed cameras on the A32/A272 would increase the nuisance of speeding (deceleration before and acceleration after camera). On 27th February the Road Traffic Unit advised that alternative technology would be considered. Results of further speed checks in Wood Lane (earlier in day and 4- 6 pm) were awaited. Crime statistics. March: 1 public order offence (Bramdean); April: Theft of garden ornaments (Bishops Sutton and Cheriton).

9. Approval of minutes of Parish Council meeting – 18th January 2016

The minutes of the last meeting were approved as a correct record and signed by the Chairman.

10. Matters reviewed from minutes of Parish Council meeting – 18th January 2016

The Clerk still awaited details from WCC of the next Child Protection training course.

On 8th February, Mr Harding advised Michael Lovelock that the rising water level in the ditch to the left of Maple Cottage, Bramdean, had increased flow, causing a significant barrier. Mr Harding would be requested to contact Mr Lovelock to press for the ditch to be cleared before the autumn.

Mr Harding would be asked whether the top left hand door catch on the Village Hall notice board had been adjusted.

The Parish Council had opted into the new body to administer external audit arrangements for local councils from 2017/18.

11. Approval of minutes of Annual Parish Meeting – 25th April 2016

The minutes of the Annual Parish Meeting were approved as a correct record and signed by the Chairman.

12. Matters reviewed from minutes of Annual Parish Meeting – 25th April 2016

David Templeman asked if the Road Traffic Camera van could be parked at the top of Harnham Hill to deter speeding at New Cheriton cross roads. PCSO Adnams would be asked whether the location was suitable. Mr Templeman also requested an update on noise from speeding motorcycles on the A272. PCSO Adnams said this was a matter for WCC Environmental Health: Traffic Police could check exhausts of stationary motorcycles but offenders tended not to frequent Loomies. Judith Willis reported excessive speeding on the A272 around the bend by George Cann's. PCSO Adnams would be asked to confirm whether the RTC van could visit Bramdean more frequently.

Cllr Huxstep stated that two years ago the Police Commissioner had been asked whether a gang of motor cyclists speeding through a village constituted anti-social behaviour. The Parish Council would take the matter up.

Very few residents had attended the meeting compared to previous years. One factor might be timing: the 2017 meeting would start at 7.30 pm. HALC had been requested to canvass member councils on the issue (responses to be circulated). The matter would be an agenda item at the next meeting.

13. Recreation Committee

Expenditure: Bramdean Garage, credit £35 to fuel account, (new balance £60); George Cann, £6.95 for 2-stroke oil. The report on the annual safety inspection by the Play Inspection Company would be

circulated with minutes and discussed at next meeting. For insurance purposes, Mrs Holyome would receive a copy of the report prior to the village celebration at the Jubilee Recreation Ground. Estimates to replace the large 5 bar main gate (like for like) would be obtained from Peter Payne and Stuart Friend (to include cost of repairing the hard court perimeter fence if not be done in-house). The Clerk would check whether the gate posts needed replacement. The hard court surface was moss-free; no treatment was needed this year. None of the older pieces of equipment were in need of replacement.

Adrian Taylor had reported that a group of young men (possibly from Alresford) regularly visited the hard court in the evenings to play football and drink alcohol (no evidence of drug-taking). Polite requests to place empty bottles in the refuse bin had been ignored. Adrian Taylor would inform The Clerk when the group usually visited. The Police would be requested to make a site visit.

14. Finance

14.1 Accounts

The Lloyds Bank account was £7376.52 in credit to 31st March 2016 (£10057.53 to date) including £3625.01 (50% Precept).

Cheques raised since last meeting

406	CPRE sub 16/17	36.00
407	Bramdean Garage credit fuel account 16/17	35.00
408	HMRC 4 re R Greenwood 1 Jan – 31 Mar	195.80
409	R Greenwood 4pay/expenses 1 Jan – 31 Mar	844.47
410	HPFA sub 16/17	40.00
411	HALC fee 16/17	190.00
412	HALC re NALC levy 16/17	28.00
413	Citizens Advice in lieu of speaker's fee 25/4	50.00

Cheques signed at the meeting

414	Bramdean PCC re churchyard	318.00
415	Hinton Ampner PCC re churchyard	185.00
416	The Church in the Woods re churchyard	133.00
417	Came & Co insurance cover 16/17	436.89

Extending the long term agreement had reduced insurance cover for 2016/17 to £436.89 (£459.89). A majority of HALC member councils banked with Lloyds and were very satisfied with the service.

14.2 Audit 2015/16

The Annual Return was approved and signed prior to internal audit by Seamus McLaughlin. The accounts would be available for public inspection, 3rd June – 14th July. External audit commenced on 4th July (Annual Return to be posted on website by 30th September subject to conclusion of audit).

15. Planning

15.1 Decisions received (circulated)

SDNP/15/06471/LIS. The Cottage, Bramdean Common. Alter original scheme of flat roof on the western elevation of cottage to pitch roof (SDNP/15/0686/LIS refers).

PC – Support

SDNP –Approved

SDNP/16/00271/HOUS. Bramdean Cottage. Erection of a free-standing close board wooden fence (3.5ft) on top of existing brick wall (3.5ft) (within cartilage of a listed building)

PC – Support SDNP - Refused

SDNP/16/01302/LIS. The Cottage, Bramdean Common. Replacement of corrugated iron roof on lean-to extension with natural slate tiles.

PC – Support SDNP – Approved

15/02736/TPO. The Ivy House, Bramdean. Fell 1 poplar (T9).

PC – Suggested replacement if WCC arboriculturist considered not worthy of retention.

WCC – Recommended refusal. Applicant gone to appeal.

15.2 Decisions awaited

SDNP/15/06486/FUL. Matterley Estate, Ovington. Change of use of land from agricultural to temporary mixed agricultural and summer festivals and endurance running events use, including retention of wooden structures within woodland associated with festival use.

PC – Support SDNP - Awaited

Note: Mrs Holyome abstained from the decision-making process in her capacity as a member of SDNP Planning Committee.

SDNP/16/00491/FUL. Manor Farm, Bramdean. Development of existing farm yard to provide neighbourhood biomass heating system, holidays lets and start up office units including farm office.

PC – Support SDNP - Awaited

Note: Mr Morton declared a personal interest and abstained from the decision-making process.

SDNP/16/00784/LIS. Blackhouse Farm, Hinton Ampner. Conversion of redundant farm buildings to ancillary domestic use.

PC - Support SDNP – Awaited

SDNP/16/00692/CND. Matterley Farm, Ovington. Removal of condition 1 and amendment of condition 3, SDNP/15/00354/CND; removal of conditions 1 and 2, amendments to condition 3 (08/02622/FUL).

PC – Refer to Committee SDNP - Awaited

Note: Mrs Holyome abstained from the decision-making process in her capacity as a member of SDNP Planning Committee.

15.3 Other matters

The new drive to Manchester House was created under temporarily permission to remove part of the boundary wall for plant access (SDNP/15/01419/LIS). On 15th December, WCC advised that no Enforcement action would be taken pending receipt of a further planning application. On 18th May, WCC advised that the property owners planned to submit planning applications to regularise works connected with the flood defences and driveway.

Note: Mr McCrystal declared a pecuniary interest and abstained from the decision-making process.

Concerns about the new railings and bollards outside Bramdean Manor had been referred to WCC Enforcement (Case SDNP/16/00083/LB opened 10th February).

The Parish Council had advised the owners of Courtneys, Hinton Ampner to consult WCC as to whether consent was needed for the timber log store in the front garden.

Note: Mrs Holyome declared a personal and possible prejudicial interest and abstained from the decision-making process.

16. Flooding Update

21165460 Concrete sides of run-off drain from Tanners Lane or install grill. 12/1 HCC advised that a small concrete pad had been installed at start of open grip to side of Fox Inn. This was originally envisaged to be at pipe end but could easily be added to in 2016/17 (Assistant Highway Engineer to be informed). 17/5 Mark Keighley confirmed an order for an additional length of concrete pad at the open grip adjacent to The Fox Inn (work should be completed in 4-6 weeks).

Mr Budd reported that the drainage pipe under the A272 at Hinton crossroads was extremely blocked and unlikely to have been jetted as advised by HCC on 12th January.

On 17th May, Mark Keighley (Highways Senior Project Officer) said the investigation work at the back entrance drive to Woodcote Manor was inconclusive; there was a lack of positive drainage in the vicinity and the levels restricted what additional measures could be put in place. No work was planned; the site would be monitored and input from the Parish Council would be welcomed.

17. Highway Report

21189329 Clear footpath, Hinton Ampner crossroads to Green Acres, to 1 metre width. Work completed. Regarding the footpath Church Lane to War Memorial. 19/2 Ray Gardner stated there was no budget to clear footways until after 1st April. 23/5 Spoil from the highway ditch which had been piled up on the verge had fallen onto the footway making it too narrow for pedestrians.

21025477 Repair base of cast iron finger post Brockwood Hill, junction with road to West Meon. 19/2 Work completed

21217281 Repair series of horizontal cracks Petersfield direction A272 Hinton Ampner Lodge to Hinton crossroads; one crack 2-3 cm deep. 13/4 HCC said no maintenance work required

21217286 Cracks reported in new tarmac laid Bramdean Farm entrance; new drain cover has worked loose. Both defects causing noise when driven over. Update awaited.

21219876 Repair enormous pothole in centre of old coach road, leading up from Brockwood Bottom; also smaller potholes on same stretch of road. Update awaited.

2129878 Repair small deep pothole outside Inwoods Small School; also series of small potholes on same road. 26/4 Work completed

On 19th May, Elaina Whittaker-Slark advised that WCC hoped to remove most of the brown cycle loop signs by the end of May. It was hoped that any redundant poles would also be removed.

On 13th April, HCC raised an order to re-plumb the cast iron sign post at Woodlane Gate. HCC asked to confirm whether work would include repainting.

Mrs Holyome and Mrs Bulloch reported that the footpath opposite Turnpike Cottage was passable but was likely to be overgrown by nettles before the end of June. The footpath sign by Manor Farmhouse, Church Lane (FP 14), had fallen down. FP503/504 was very overgrown by hedge. The Clerk would write to the owner of Bramdean Cottage in the first instance to request that the hedge be cut back.

Report on condition of four bus shelters owned by Parish Council. Hinton Ampner: Mr Budd to cut back large elder tree and quantity of ivy on western side and replace missing roof tile; Mrs Holyome to remove leaves from interior. The Fox: The structure was basically sound. Mrs Bullock had removed moss from north facing roof and cut back branch of nearby tree. Brockwood Dean (2): Mr Morton to inspect.

Mr Morton would advise the Clerk of the condition of the road surface behind the War Memorial. As Cheriton Lane (road T181) was in existence pre-1835, it was assumed to be a publicly maintainable highway and HCC would be asked to carry out the repairs.

On 22nd April, prior to the SSE cabling works in Wood Lane, HCC advised that normal practice was for utility companies to liaise with residents if it was necessary to close a road completely to ensure vital deliveries, etc. As the authorising body for essential works by utility companies HCC had no legal responsibility to letter-drop. WCC was responsible for advertising road closures; also letter-drops to residents, etc, on behalf of utility companies.

Abby Sullivan had been appointed Countryside Access Ranger (Central/East Access Team).

18. Bramdean Common

Residents would be advised to direct future complaints regarding the illegal arrow sign for the Smokery by Elm Cottage to WCC.

19. Parish Website

The Clerk had amended stationery and published changes in Church & Village. To date Wizbit had not replaced the obsolete Welcome Leaflet in the Download box (home page) or advised if a counter could be provided to track the number of “hits”. Documents were forwarded to Mr McCrystal for conversion/ uploading. Mr McCrystal was happy to continue to upload files to the website but did not currently have sufficient spare time to “manage” the website and/or the relationship with Wizbit.

Residents would be invited to photograph local views and bring the prints to the 2017 Annual Parish Meeting. The best pictures would be used to refresh the website (to be advertised in July and September issues of Church & Village).

David Templeman had proposed a link from the parish website to the Village Hall website. Mr McCrystal had advised that this was a matter for Wizbit. On 28th April, The Clerk advised Mr Templeman that the Village Hall Committee should contact the Parish Council if it wished to discuss a possible link for which there was likely to be a charge.

Mrs Bulloch would take advice from the Hampshire Record Office, etc, on the professional scanning of the WI Village Scrapbook for uploading to the website.

20. Ownership of land at Hinton Ampner

The Diocesan solicitor had provided the Rector with information on customary rights of church way (document to be circulated for comment). The National Trust would only open the gates at the top of Hinton Hill 7 am - 7 pm daily until access rights were confirmed. Marks in the wall indicated that the previous gates were likely to have been positioned closer to Hinton Ampner House). It was understood that the Rector hoped to obtain a signed affidavit from long standing residents in support of established access and parking arrangements. Mr Morton would discuss the matter further with the Rector. On 23rd May, HCC Countryside Service stated that the matter would not be pursued whilst the gates remained open (Parish Council to advise if situation changed).

21. The Queen's 90th Birthday

Cheriton Primary School pupils would not be presented with a commemorative item. Ropley CoE Primary School said, "The Parish Committee is giving all our children a commemorative booklet." Mrs Holyome reported that arrangements for the village celebration on 11th June were going well.

22. Correspondence

The Clerk would place a notice in Church & Village for a volunteer interested in public transport to replace Eric Simpson at the bi-annual Winchester Passenger Transport Forum.

23. Reports from Parish Councillors and Clerk

The viability of Tier 3 libraries (eg Alresford) would be reviewed in 2017, with public consultation if demotion to Tier 4 and a community library was proposed.

On 4th May, the Clerk requested BT to repaint the listed K6 telephone box on Hinton Hill. On 5th May, BT advised that if the kiosk was not repainted during 2016 the job would be c/f to 2017. Mr Budd kindly offered to clean the interior of the kiosk in the meantime.

The WCC refuse bin outside the entrance to Hinton Ampner cemetery had not been emptied for a considerable time. The Clerk would request WCC (cc Hinton Ampner PCC) to ensure the bin was emptied on fortnightly in future.

24. Items to be considered for the next meeting

Attendance at Annual Parish Meeting
Ownership of land at Hinton Ampner

25. Date of next meeting

Monday 18th July 2016 at 7.30 pm in the Village Hall, Bramdean

The meeting closed at 9.25 pm.

MM/RG