

BRAMDEAN AND HINTON AMPNER PARISH COUNCIL

Meeting held on Monday 22nd October 2012 at 7.30 pm in The Village Hall, Wood Lane, Bramdean.

Present: Mr M Morton (Chairman), Mrs M Bulloch, Mr T Harding, Mrs K Hawkings, Mrs B Holyome (Vice-Chairman), Mr T Laker, Mrs F Hindson (Cty Cllr), Mrs R Greenwood (Clerk)

1. Apologies for absence

PC McShea.

2. Declarations of interests on agenda items

None.

3. Public Session

Robin Atkins thanked the Parish Council for its recent donations to the Community Minibus service run by New Alresford Town Trust (NATT). A reserve was being built up to purchase a new vehicle in 2018. NATT also administered an Emergency Fund, the modern day equivalent to Poor Law relief. Donations were welcomed to restoring the Eel House on the River Arle. NATT also wished to acquire or loan artefacts from Alresford and the surrounding villages, especially the Battle of Cheriton, for its local museum project.

PCSO Siobhan Murray reported two incidents: trespass at Brockwood and criminal damage at Hinton Ampner. The Parish Council was assured that the Police were concerned about recent incidents of dogs being attacked by a dog kept in the centre of Bramdean. PC McShea would ensure that appropriate action was taken.

Felicity Hindson advised that the HCC Draft Local Flood Risk Plan was out for consultation. Local help was needed to verify the accuracy of the maps. Ground water levels had risen but there was no danger at present. Mrs Hindson would appreciate hearing of any residents who needed help with heating under the "Hitting the Cold Spots" initiative.

4. Approval of minutes of Parish Council meeting – 16th July 2012

Item 3, para 3, last sentence was amended to read "... limit on the A272/A32 west-east ...". The minutes of the last minute were then approved as a correct record.

5. Matters reviewed from minutes of Parish Council meeting – 16th July 2012

On 15th August, Elaina Whittingham-Slark advised that work on alternative designs for the National Byway Signage (brown cycle loop signage) would re-start after the Paralympics.

Parish Councillors had suggested names of residents who might be nominated for future awards for service to the community from the Mayor of Winchester, etc.

6. Recreation Committee

Due to a longer growing season and higher fuel prices, it had been necessary to increase the Bramdean Garage fuel account by £21. It was likely that the balance (currently £60) would need increasing for 2013. Grants were awaited following the installation of the cradle swings on 1st

October, £300 (Open Space Fund); £500 (HPFA pending site inspection once new safety matting was laid). Mrs Holyome requested a copy of the final quotation before processing a donation of £300 from the Diamond Jubilee Committee for the swing barriers. Thanks were due to Mr Harding, Mr Laker and Adrian Taylor for all their work before and after installation. Stuart Dunbar Dempsey (WCC) had confirmed that the Bramdean sport pot (currently £811.30) could be used to resurface the hard court or build a practice wall and that the funding would remain available after the present arrangements ceased in 2016.

Although the Lazer mower was still working well, due to its age (second hand in 1985) and the difficulty in obtaining spare parts, it was time to consider a replacement. Mr Harding would investigate prices at reputable second hand outlets before the January meeting in case a good used machine became available during the winter.

The annual tennis coaching had been very successful: 19 children, including 9 from 4 families who had not participated before. Letters of thanks had been sent to Blake's Educational Charity for meeting the cost (£228) and to Mrs Victoria Wakefield for use of the Bramdean House court.

The Committee had suggested siting the plaque to record that The Queen's Diamond Jubilee was celebrated at the Jubilee Recreation Ground on 4th June 2012 on the boundary fence.

7. Finance

7.1 Accounts

The Lloyds TSB account was £8161.02 in credit to 30th September (£4439.16 to date) including £3000 for second instalment of Precept, £812.48 (sale of mugs) and £228.00 Blake's Educational Charity (tennis coaching) with £800 grant aid, with a VAT claim of £761.16 pending.

Cheques raised since last meeting:

296	A Goble tennis coaching	228.00
297	Technix Ltd safagrass matting for new swings	414.00
298	Information Commissioner registration 12/13	35.00
299	R Greenwood pay/expenses to 30 Sept	666.91
300	HMRC re income tax R Greenwood to 30 Sept	130.55
301	Playdale Playgrounds Ltd cradle swings & barriers	2780.40
302	Audit Commission audit 11/12	144.00
303	Landford Trees malus planted for Diamond Jubilee	60.00

7.2 Budget 2012/13 and onwards (enclosed)

Under the budget for 2012/13, it was agreed to update the total expenditure for The Queen's Diamond Jubilee. The Clerk would enquire whether a grant might be available from Mrs Hindson's devolved budget towards the future purchase of a tractor mower.

Under the draft budget for 2013/14, it was agreed to make provision for the purchase of a second hand tractor mower (if not obtained sooner), and to increase the Honorarium for the Voluntary Groundsman from £150 to £200 pa. The draft budget would be agreed at the January meeting.

7.3 Audit 2011/12

The Clerk was congratulated on the satisfactory conclusion of the audit for 2011/12. A letter of thanks had already been sent to Seamus McLaughlin for undertaking the internal audit.

8. Planning

8.1 Decisions received

12/01190/HCS – Old Park Wood Industrial Estate. Change of use of existing industrial building (B2 use) to use for waste transfer, alterations to building to increase height of eaves and ridge, demolition of existing extensions and buildings, siting of 3 portacabins associated with proposed waster transfer.

PC – Object

HCC – Permit

SDNP/12/01651/LIS – Tanners Farm, Bramdean. Single storey rear extension, removal of existing greenhouse, internal alterations and fenestration changes to east facing elevation.

PC – Support

SDNP - Approve

8.2 Decisions awaited

SDNP/12/00064/LIS - Fox Inn, Bramdean. Installing new wired fired detection system, alterations and renewal of existing doors and installation of emergency lighting throughout.

PC – Support

SDNP – Awaited

SDNP/12/00885/LIS – The Old Cottage, Bramdean. Property refurbishment, new ground floor shower-room.

PC – Support

WCC - Awaited

SDNP/12/00887/HOUS - 1 Woodcote Cottages, Bramdean. Erection of 2 storey rear extension and internal alterations.

PC – Support

WCC – Awaited

SDNP/12/01248/FUL – Humphrey Farms, Wolfhanger Farm, Woodlands, Bramdean. Demolition of existing redundant farm buildings, construction of 2 Arts & Crafts dwellings with detached garages, landscaping and associated works.

PC – Support (refer to Planning Committee)

WCC - Awaited

SDNP/12/01388/LIS – Brockwood Lodge, Bramdean. Single storey flat roofed extension to provide wheelchair accessible bath/shower room.

PC - Support

WCC - Awaited

SDNP/12/01878/HOUS -3 The Spinney, Bramdean. Conversion of existing roof space; 3 velux windows.

PC – Support

WCC - Awaited

SDNP/12/01943/LIS – Hinton Ampner House. New centralised biomass boiler facility.

PC - Support

WCC - Awaited

SDNP/12/02165/HOUS – 3 Woodcote Cottages, Bramdean. 2 storey side extension and basement.

PC – Awaited

WCC - Awaited

Mrs Holyome kindly offered take up the delay in publishing planning decisions with the SDNPA.

8.3 Other matters

Mrs Holyome would request Michael Scammell (SDNPA Historical Buldings Officer) to advise progress on the repair of the listed barn at Hinton Woodlands.

In 2006, the Parish Council advised WCC that the ownership of the path in front of All Saints, Hinton Ampner was shown incorrectly on maps relating to planning applications submitted by the National Trust for verification at the Hampshire Records Office before taking the matter up with the National Trust.

The Parish Council agreed to refer local concerns regarding Hummingbirds Nursery to the relevant authority.

9. Flooding Update

On 16th October, HCC was asked to clear silt from the closed culvert opposite Wood Lane (A272) to avoid restricting the flow if it needed to run over the winter. The section of the highway ditch

from Church Lane to the War Memorial also needed clearing, having been omitted previously. Otherwise, water appeared to be flowing well at present.

10. Highway Report

No further remedial action appeared to have been carried out to lessen the incidence of flooding the bus shelter at Brockwood Dean.

The missing reflector post outside Maple Cottage, Bramdean, was still missing. Ditto the broken reflector post by the War Memorial and an increasing number of coloured reflectors nearby.

On 22nd October, Damian Offer advised that no progress had been made to register the steep grass bank bounding 19 Woodlane Close from Wood Lane, Bramdean. The property owner had offered to take responsibility for the upkeep. Mr Offer hoped to resolve the land registration issue by March 2013 and certainly before the next cutting season.

The highway footpath from Church Lane to Maple Cottage had been cut and should be treated with weed killer in Spring 2013. The footpath from the former Hinton Ampner school to the Hinton Ampner crossroads also needed cutting back.

Clearing of the trees blocking the path beyond second height barrier above Primrose Cottages, Hinton Ampner, had in fact been arranged by Mr Morton.

No objections had been raised by residents to HCC's proposal that the chevron sign on the boundary wall of Corner Cottage, Bramdean should not be replaced now the road was now subject to a 30 mph limit. On 13th September, a letter was sent to the owner of Corner Cottage via the Council Tax office inviting comments on the proposal. There being no reply, the Parish Council would advise HCC that there was no obstacle to removing the remaining fittings.

It was hoped to arrange for Mr Morton to meet Simon Marriott during November to discuss work required on parish footpaths including:

Upkeep of FP 503/504(formerly FP 42), Jubilee Recreation Ground to A272, which the Parish Council believed to be the responsibility of adjacent land owners and now very overgrown.
Kissing gates or barriers on FP24 Cheriton Wood to Broad Lane (i) top end of Alresford Lane (Cheriton Wood), (ii) junction of Broad Lane with Upper Lamborough Lane
Unofficial sign for "Cheriton Lane" behind the War Memorial.
Replacement of wooden sign for FP 17 opposite Woodcote Manor for the track along the old coach road (111000470865)

11. Bramdean Common

Results of the recent consultation had confirmed that there was insufficient support for the proposed new byelaws in their current form or the designated parking areas. Due to other work commitments, Damian Offer was unable to make progress with alternative measures to curb anti-social use of the common until after Christmas.

On 4th May, Damian Offer wrote to Chris Arnett (West Meon Smokery) to clarify vehicular access and repair of the track to Wood Farm Cottages across Bramdean Common. WCC had not agreed to maintain the track in perpetuity and maintenance was the responsibility of the owners or occupiers benefiting from access. A reply was also still awaited from WCC concerning the "Smokery" sign which had been erected illegally close to Elm Cottage.

12. Annual Parish Meeting – Monday 29th April 2013

Suggestions for a possible speaker would be invited via a future circulation envelope.

13. Affordable Housing

An update was awaited from Mags Wylie (HARAH) on the response from WCC Planning to the initial proposal.

14. The Queen's Diamond Jubilee

Mrs Holyome reported on the agreed distribution to date of the surplus (£1420.20) from the Diamond Jubilee celebrations on 4th June: second hand marquee (£400), swing barriers (£300), plaque (£69) for Malus (£50 + VAT funded by Parish Council) planted in Bramdean Churchyard on 14th October. Mrs Hawkings was congratulated on the successful purchase and sale of the commemorative mugs (no stock remaining). Income banked to date £782.48 + £10 cash to be banked = £792.48 (total cost £774.70 + VAT).

15. Local Transport

On 21st August, Colin Wright (Principal Transport Officer) advised that HCC would allow the new 67 service to "bed in" under the new contract before further changes were contemplated and consulted upon. The Parish Council's aspirations to consider the offer from Velvet Travel to provide a two hour service on Saturdays from 9.00 am would be borne in mind should the opportunity arise to revisit the situation at a later date.

A number of local parents (including The Clerk) had requested a double-decker bus for Peter Symonds College service which departed Petersfield at 7.00 there being standing room only on the single-decker by the time it reached Cheriton at 7.36 am. The Parish Council would write to the operator expressing safety concerns, especially on the narrow roads through The Worthies.

16. Parking at Jubilee Recreation Ground

On 26th June, Brian Bottrill (WCC Estates) advised that the engineers who managed the Sewage Treatment Works had been asked to comment on the issue of parking on the WCC land opposite the Jubilee Recreation Ground. Mr Bottrill had hoped to make a site visit to assess the extent of car congestion in Woodlane Close. A suggestion to remove the wide section of grass verge outside 15-16 Woodlane Close to create additional parking spaces had been noted. The matter would be reviewed again within two months.

17. Code of Conduct

The Parish Council resolved to adopt in its entirety the Code of Conduct and Register of Disclosable Pecuniary Interests adopted by WCC on 27th September and to publish notices on parish notice boards accordingly. The deadline for The Clerk to return completed forms to WCC was 19th November. Mrs Bulloch would ask Stephen Firth for help to create a link from the parish website to display the forms from Bramdean & Hinton Ampner within the WCC website as required under the Localism Act 2011.

18. Policy and Practice for responding to Planning Applications

Following a recent request from a parishioner for the Parish Council to view a proposed planning application prior to application, it had been agreed to review current policy and practice last reviewed on 17th July 2006. After careful discussion of the issues, it was felt that in the case of

significant applications the applicant could be recommended to convene an open pre-application meeting locally for the benefit of all interested parties. The WCC pre-application planning officer could be asked to take the chair. It was agreed to seek advice from Stephen Whetnall, WCC Corporate Director (Governance) as to whether this proposal would meet the aspiration of the National Planning Policy Framework to generate more community involvement.

19. Increase to membership of Parish Council

On 11th October, the WCC Licensing & Regulation Committee approved the application to increase the number of Parish Councillors from six to seven. A copy of the formal order was awaited from Chris Ashcroft (Democratic Services).

20. Correspondence

Details of changes to the way HCC Public Notices would be published in future appeared in the October issue of "Church & Village".

21. Reports from Parish Councillors and Clerk

Mrs Holyome had been elected to serve on the WDALC Executive.

Mrs Holyome would represent the Parish Council at the HALC AGM on 27th October.

The Clerk would attend WCC Parish Council Training on the Code of Conduct on 8th November.

Mr Morton and Mrs Bulloch would attend WCC Planning Training for Parish/Town Councils on 22nd November.

The Clerk had commented on the NALC Draft Financial Regulations. The proposals appeared to be designed for larger councils. It was hoped that further amendments or alternatives would be incorporated to accommodate councils serving small communities. Peter Lacey (NALC Audit & Accounts) had responded that striking the right balance between smaller and larger councils was a consistent feature of his work and that he would emphasise that local changes were permissible to make the revised Financial Regulations work at the grassroots.

22. Items to be considered for the next meeting

Affordable Housing

Annual Parish Meeting – Monday 29th April 2013

Bramdean Common

Parking at Woodlane Close

22. Date of next meeting (to be confirmed)

Monday 14th, 21st or 28th January 2013 at 7.30 pm in the Village Hall, Wood Lane, Bramdean.

BH/RG