

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Monday 9th June at 7.30 pm in the Village Hall, Wood Lane, Bramdean

Present: Mr M Morton (Chairman), Mr G Budd, Mrs M Bulloch, Mrs K Hawkings,
Mrs B Holyome (Vice-Chairman), Mr C McCrystal, Mr R Huxstep (County Cllr),
Mr H Verney (City Cllr), Mrs R Greenwood (Clerk)

1. Election of Chairman

Mr Morton was proposed by Mrs Hawkings and seconded by Mrs Holyome, and there being no other nomination was duly elected as Chairman.

2. Declaration of Acceptance of Office of Chairman

Mr Morton made his Declaration of Acceptance of Office of Chairman.

3. Election of Vice-Chairman

Mrs Holyome was proposed by Mr Morton and seconded by Mrs Bulloch, and there being no other nomination was duly elected as Vice-Chairman.

4. Declaration of Acceptance of Office of Parish Councillor

These were made by all Parish Councillors present. Arrangements were in hand for Mr Harding to make a Declaration.

5. Disclosure of Pecuniary Interests

Arrangements had been made for all Parish Councillors to complete disclosures to update the Register held by WCC.

6. Apologies for absence

Mr A Harding (family commitment), PC McShea (posted to CID), PCSO Wilkinson (on leave).

7. Disclosure of interests on agenda items

No declarations of disclosable pecuniary interests or personal/prejudicial interests were made in respect of items on the agenda.

8. Co-option of Councillor

Mr Chris McCrystal was proposed by Mrs Bulloch and seconded by Mrs Hawkings, and there being no other nomination was duly co-opted to the vacancy and welcomed to the Parish Council.

There would be a presentation to Mr Laker at the Annual Parish Meeting on 30th June. An appreciation of his work as Parish Councillor since October 1994 and Chairman of the Recreation Committee since 2001 would appear in the July issue of Church & Village.

9. Appointment of Recreation Committee

Mr Harding, Mrs Hawkings and Mr Budd (in place of Tim Laker). Mrs Hawkings would become Chairman in place of Tim Laker.

10. Appointment of Parish Council representatives to local organisations

Mrs Holyome: Village Hall Committee, Blake's Educational Charity, Winchester Villages Trust (four year term as nominative trustee to 2018).

Mrs Flindt: Blake's Educational Charity (to be confirmed in writing).

11. Public session

Cllr Huxstep said the review of the number of speed limits on the A272 was under consideration.

Cllr Verney would take up the sharp rise in heating bills for WCC tenants in Woodlane Close, caused by the installation of heat source pumps, with the new Cabinet Member for Housing.

Cllr Verney would ask the Cheriton Flood Warden whether the sluice gate by Riverside Cottages was operational. Mr Budd would investigate whether there was a sluice gate at Hinton Marsh. It was agreed that the bridge at Primrose Cottages should be restored so that water could be held in that area rather than flooding Cheriton.

The proposal to direct camper-caravan traffic from London onto the A32/A272 for the Boomtown Fair at Cheesefoot Head on 7th-10th August would be very unpopular. The Parish Council asked Cllr Verney to propose that traffic should arrive via the A31 and depart via the A272/A31.

12. Approval of minutes of Parish Council meeting – 20th January 2014

The minutes of the last meeting were approved as a correct record and signed by the Chairman.

13. Matters reviewed from minutes of Parish Council meeting – 20th January 2014

There were no burglary and speeding incidents during the period 1/11/13 – 20/1/14.

Mr Morton could not confirm whether the National Trust would provide off-road parking on Hinton Hill for new tenants but access had been improved by cutting back trees on the hill.

Mrs Audrey Blake had received a Mayor's Award for Community Service in recognition of her fundraising, particularly for the benefit of the children of the two villages.

Details provided by Dogmersfield Parish Council on the possible employment of a Lengthsman to work for a single parish funded by the HCC Parish Lengthsman scheme had been circulated for comment. There was no majority in favour in taking the matter further at present.

14. Recreation Committee

The plaque to mark the Diamond Jubilee celebrations at the Jubilee Recreation Ground was in situ. Accounts: Fuel account Bramdean Garage (£55), Appleton Signs (£33.12 + VAT), Newitts & Co Ltd (£57.28 + VAT). Mr Harding had obtained a spare key and an instruction manual for the Toro (copy given to Adrian Taylor). The 2014 playground inspection (£31.50 +VAT) was generally satisfactory (report to be circulated before next meeting).

Reservations as to whether the Parish Council should be involved with the annual tennis coaching without a child protection policy had resulted in the decision to withdraw from the event which dated from 1997. The Friends of Bramdean Children were understood to have a child protection policy and would organise the coaching for 18th-22nd August.

15. Finance

15.1 Accounts

The Lloyds Bank account was £5170.66 in credit to 31st March (£7407.49 to date) including Precept (£3500) and VAT reclaim (£89.57). A HP inkjet printer had been purchased (£41.66 +VAT).

Cheques raised since last meeting:

341	HCC stationery	13.74
342	Newitt & Co Ltd 5 aside goal nets	68.74
343	HMRC re R Greenwood	141.00
345	R Greenwood pay/expenses 1 Jan – 31 Mar	652.13
345	Bramdean Garage top-up fuel account 14	55.00
346	HALC/NALC affiliation fees 14/15	214.00
347	WCC playground inspection 14/15	37.80
348	HPFA sub 14/15	40.00
349	Bramdean PCC donation for churchyard/war memorial 14/15	289.00
350	Hinton Ampner PCC donation for churchyard	168.00
351	Church in the Wood donation for churchyard	121.00
352	Broker Network Ltd insurance 14/15	450.46

Mrs Hawkings would become a bank account signatory in place of Tim Laker.

The insurance policy was renewed on 1st June. Came & Co had offered an Aviva policy of £713.24 (£677.58 rising by 5% pa with Long Term Agreement to 2017) and would attempt to match competing quotes. Zurich Insurance plc was invited to quote for the same cover by 23rd May (no response). Came & Co then offered a Hiscox policy with enhanced cover for £450.46 (£427.94 with LTA to 2017). It was agreed to accept the Hiscox quote with an LTA to 2017. The Clerk was congratulated on negotiating such a favourable outcome.

15.2 Audit 2013/14

The Annual Return was approved and signed following internal audit by Seamus McLaughlin. The accounts were available for public inspection until 27th June. BDO LLP would commence external audit on 30th June.

16. Planning

16.1 Decisions received (circulated)

SDNP/12/03396/LIS - Bramdean Cottage. Open internal door between kitchen and breakfast room. Appeal to Secretary of State against refusal of retrospective planning consent. Permission granted 4th February 2014.

SDNP/13/05418/FUL - Manor Farm (College Farm) Bramdean. Demolition of existing building, erection of 5 bedroom dwelling; renovation of existing outbuilding, new glasshouse; new garage; new garden pavilion, new landscaping and restoration of pasture.

PC – Support SDNP - Approved

SDNP/14/00247/LIS – Turnpike Cottage, Hinton Ampner. Amendment to permitted permission

SDNP/13/3870/LIS. Erection of single storey oak garden room, relocation of existing oil tank and patio to garden room. Amended plan to alter position of vents.

PC – Support SDNP - Approved

16.2 Decisions awaited

SDNP/13/02485/HOUS – 3 Woodcote Cottages, Bramdean. Two storey side and rear extension. Appeal to Secretary of State. Permission granted 23rd April 2014.

SDNP/13/02460/HOUS -Tanners Farm, Bramdean. Alterations to permitted permission

SDNP/12/01651/HOUS. Single storey rear extension after removal of existing greenhouse, internal alterations and fenestration changes to east facing elevation. **Resubmission.**

PC – Support SDNP – Awaited

SDNP/14/01238/LIS - Bramdean Cottage. Open previously blocked doorway between kitchen and breakfast room.

PC – Support SDNP - Awaited

SDNP/14/02065/HOUS - The Gomms, Bramdean. Single storey first floor and rear extension, internal alterations including removal of kitchen and cloak room walls, block doorway between bedrooms 1 and 2, addition of window to first floor and bay window to east elevation, replace porch with window.

PC – Support SDNP – Awaited

SDNP/14/0265//LIS - The Old Rectory, Bramdean. Internal alterations ... ensuite for master bedroom; existing bedroom into bedroom and bathroom; additional bathroom to western end; 2 small bathrooms into larger bathroom; enclosure of open timber porch on eastern elevation.

PC – Awaited SDNP - Awaited

16.3 Other matters

It was a matter of regret that Mr Morton had received no response from Alison Davidson (WCC Historic Environment Manager) after the severe storm damage to the barn at Hinton Woodlands on 28th October. Cllr Verney reported that the new owners planned to restore the barn.

Mrs Holyome had established that the SDNPA would provide paper copies of planning applications via WCC for the foreseeable future.

17. Flooding Update

Mr Harding had been nominated by Cllr Verney for a Mayor's Award in recognition of his outstanding work during the recent floods.

On 21st February, The Mayor and Mayoress of Winchester, accompanied by Cllr Robert Humby (Deputy Leader of the Council) met Mr Morton and Mr Harding and inspected the flooded area in the centre of Bramdean.

The Halcrow/Environment Agency report on the flooding in Bramdean 2000-2001 had been circulated for reconsideration of recommendations for remedial work not previously actioned. There was insufficient support for the suggestion to reclassify the pipe and ditch system which runs through the village from ordinary water course as main river.

On 25th April, Mr Morton, Mr Harding and Mrs Hawkings met Jo Murphy (HCC Senior Highway Engineer) to discuss measures required post-flooding. Suggestions for remedial works, etc, from residents most affected would be circulated for comment. A jetter and camera would investigate and check the performance of the drainage system on 13th June. There would be a survey to identify where improvements were needed. Ditches needed to be cleared below Bramdean. The water table remained very high and action was needed before the autumn. An agreed plan should be available at the Annual Parish Meeting to allay concerns of residents whose properties were at risk. Cllr Huxstep and Cllr Verney were asked to press HCC for prompt action.

18. Highway Report

No additional work had been carried out by the bus shelter at Brockwood Dean: the grips either side needed digging out deeper to carry the water away from the road.

It was understood that HCC would remove the redundant metal posts belonging to the chevron formerly at the bottom of Wood Lane.

The roadside edge of the highway footpath from Church Lane to Maple Cottage had been cut but the path did not appear to have been treated with weed killer. The other edge needed to be cut back. The footpath from the former Hinton Ampner school to the crossroads had been cut.

There were at least two reflector posts missing by Maple Cottage, Bramdean and at least one post missing on the bend below Bramdean Common.

The verge at the bottom of Hinton Hill (right hand side) should be cut back further to improve sightlines for vehicles turning onto the A272. It was also necessary to clear a quantity of gravel from the bottom of the junction.

Tom Waldron (HCC Assistant Highway Engineer) would be asked to action the above matters.

Following receipt of amendments to the latest Definitive Map of paths in the parish, Andy Grattan-Kane (HCC Rights of Way & Commons Registration Team) advised that the definitive statements dated from the early 1950s: they were legal documents and any widths or distances cited remained in force. Harry Goodchild (HCC Map Review Officer) said HCC was threatened with High Court action when it wished to update all the definitive statements prior to republication in 2008. Some of the errors highlighted by the Parish Council had been corrected ready for when the definitive map and statement were next republished (correspondence circulated).

Susan Bragg had been appointed WCC Head of Landscape & Open Space in place of Damian Offer. Mrs Bragg would welcome a site meeting to discuss issues: eg whether the grass bank bounding 19 Woodlane Close had been added to WCC map for cutting under the Highways contract; whether bank-verge cutting issues had been resolved with The Landscape Group; whether Hampshire Highways would reconsider selling the land to the owners of 19 Woodlane Close.

Mr Morton had arranged for hedge to be cut back from The Old Rectory to The Fox public house to clear the full width of the footpath. The landowner had cleared away the debris.

Mr Harding had replaced the vandal resistant clear panels on the Village Hall notice board.

On 20th March, Elaina Whittingham Slarke reported that the National Byway Trust had approved the locally preferred Winchester Cycle Route. The Parish Council could comment upon the draft leaflet prior to publication. The brown cycle signs could not be removed until the leaflet was available. Mrs Holyome would request a further update.

WCC has supplied poppy seed to be sown as part of the district WW1 commemorations. Two possible sites had been suggested (i) along the top footpath by Humphrey's seat and (ii) the highway footpath between Maple Cottage and Church Lane. After discussion, it was felt to be more appropriate to sow the seed to mark the end of the hostilities in 1918.

19. Bramdean Common

Susan Bragg would be asked to take up Damian Offer's letter of 6th January to owners of properties adjoining Bramdean Common regarding maintenance of various access tracks to their properties and whether there had been any problems collecting refuse. Mrs Bragg would also be asked to source funds to display the new rates of fines for breaking the byelaws and to take action regarding the illegal yellow sign for the Hampshire Smokery and Gun Room (top of common) and the arrow sign by Elm Cottage.

20. Affordable Housing

Mrs Bulloch and Mrs Hawkings visited recently completed Winchester and East Hampshire HARAHA affordable housing schemes on 6th June. Mags Wylie (Rural Housing Enabler) would be invited to provide a progress report for the Annual Parish Meeting.

21. Annual Parish Meeting – Monday 30th June 2014

Due to a late directive from the Dept of Communities & Local Government, the Annual Parish Meeting had been put back to 30th June. After the formal business, Nigel Lee would talk about “Growing up in Bramdean in the 50s and 60s”.

22. Parking at Jubilee Recreation Ground

Cllr Verney would be reminded to ascertain whether WCC had allocated funding in 2014/15 to remove the wide section of verge outside 15-16 Woodlane Close to create additional parking spaces; also some residents’ parking spaces opposite the Jubilee Recreation Ground.

23. Road Safety Pilot Project

Mrs Holyome reported that Rogate (West Sussex) had been selected for the pilot scheme but would make further enquiries as to available options.

24. Parish Website

It was resolved to accept the discounted quote of 16th May (£995 + VAT, usually £1395 +VAT) from Wizbit Internet Services Ltd (Corhampton) for a complete design with Content Management System). The Clerk would apply for a grant from the County Councillor’s Devolved Budget.

25. The Fox public house

The Fox had reopened under new management as a Free House. The Parish Council would write to thank the licensee for generously hosting an Open Evening on 7th June.

26. Service 67

On 7th March, HCC advised that Velvet was withdrawing on 10th May. The service would be shared by Stagecoach and Xelabus by emergency tender to 30th August (pending outcome of the HCC consultation on future funding of passenger transport). A further tender would operate from September 2014. New arrangements would begin from June 2016. The SDNPA would fund a Sunday service, May-October. Eric Simpson attended the Winchester Passenger Transport Forum on 3rd April (details circulated).

27. Child Protection Policy

After legal advice from the HALC solicitor, the text of a policy used by a small Hampshire parish council was circulated for comment. The proposed text was thought suitable and would be forwarded to the Hampshire Safeguarding Children Board (HSCB) for its opinion.

28. Correspondence

On 10th March, Lasham Gliding Society notified the Parish Council of the TAG consultation on the creation of a very large volume of new lower controlled airspace across southern England. Mr Morton suggested Parish Councillors responded individually if they so wished.

On 8th April, Chris Ashcroft (WCC Electoral Review Manager) reported the outcome of the consultation on elections by thirds or whole Council (all out) elections every four years was to retain the status quo. The future number of Councillors would be decided at Council on 16th July. Consultation on a revised Warding scheme based on that agreed number would run from August 2014 to June 2015, with a view to holding elections under the new arrangements in May 2016.

29. Reports from Parish Councillors and Clerk

Mr Laker and Mrs Holyome attended the Hampshire Superfast Broadband Programme Community Information Event at The Castle Winchester on 1st April 2014 (report circulated).

On 16th May, Mrs Holyome and Mr Laker attended the WDALC meeting with Simon Hayes (Hampshire Police Commissioner), Owen Millard (for George Hollingbery MP), County and City Councillors and representatives from local councils to discuss the proposal from Cllr Sue Walker (Meon Valley) that parishes should work together to reduce excessive speed and noise pollution on their roads (report circulated). Mrs Holyome and Mr Budd were interested in attending the meeting with the motorcycling community at Loomies Cafe (A32 West Meon).

Mrs Holyome would attend the Boundary Commission briefing at The Guildhall on 18th June.

Mr McCrystal reported concern of an instance where no literature had been received in advance of a compulsory fitting of a water meter.

30. Items to be considered for the next meeting

Affordable Housing
Child Protection Policy
NALC Financial Regulations
Parish Website
Risk Management
Vision Statement and Key Objectives 2014 -

31. Date of next meeting

Monday 30th June 2014 at 8.00 pm (Annual Parish Meeting) in the Village Hall, Bramdean
Monday 21st July at 7.30 pm in the Village Hall, Bramdean.

The meeting closed at 9.35 pm.

MM/RG